

### COVID-19 Safe Practices walkthrough form

Date:	1/28/2021 	
District:	Estancia	
School:	Estancia Middle School	
District/ Charter Contact Name	Dr. Cindy Sims	<i>District/Charter Signature</i> 
Fire Marshal/ PED Staff Name	Captain Dile	<i>Fire Marshal/ PED Staff Signature</i> 
<b>Current Status Use Drop Down</b>	<b>Safe Practice</b>	<b>Notes/ Checklist</b>
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand?
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desk marked for A/B cohorts? Are desks/ students facing one direction?
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Sanitization logs accesible and posted across the school site?
Yes	School doors and windows are operable and other air filtration measures in place.	Air purifiers in place
Yes	School ventilation systems are functional and meet standard.	MERV 9
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	
Yes	Protocols and signage in place for entrance into the building including temperature other symptoms check.	
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate?
	<b>General Notes</b>	