
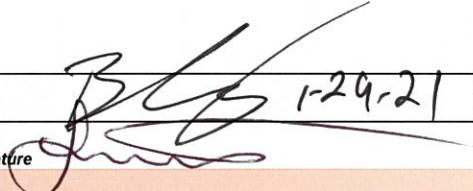



COVID-19 Safe Practices Walkthrough Form

Date:	1/27/2021	
District:	Gallup-McKinley County Schools	
School:	Gallup Middle School	
District/ Charter Contact Name	Ben Chavez	<i>District/Charter Signature:</i>  1-29-21
Fire Marshal/ PED Staff Name	City of Gallup Fire Marshal Jon C. Pairett	<i>Fire Marshal/ PED Staff Signature</i> 
Current Status Use Drop Down	Safe Practice	Notes/ Checklist
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand? Extra supply of masks are on hand.
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desk marked for A/B cohorts? Are desks/ students facing one direction? Desks are being marked A and B with students facing one direction.
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Cafeteria marked with appropriate spacing, gym will be utilized for additional area for eating.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	70% hand sanitizer are provided in each classroom and appropriate cleaning supplies in the restrooms.
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Sanitization logs accesible and posted across the school site? School staff are maintaining cleaning logs.
Yes	School doors and windows are operable and other air filtration measures in place.	Air purifiers in place: Doors and windows operate properly. Air purifiers are on order, awaiting fulfillment of a PO and will supply each classroom with 2 purifiers each.
Yes	School ventilation systems are functional and meet standard.	HEPA Filters. School is working on installing MERV filters. This is an older school with an older HVAC system.
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Procedures are in place with instructions given to educators and staff. This will be practiced when students return.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	Isolation room has been designated and COVID safe protocols are in place.
Yes	Protocols and signage in place for entrance into the building including temperature other symptoms check.	Signage posted on all doors.
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	
	General Notes	