

# **NEW MEXICO PUBLIC EDUCATION COMMISSION**

## **Summary Minutes for PEC Work Session**

**Thursday, January 14, 2021**

### **CALL TO ORDER**

Chair Patricia Gipson called the PEC Work Session to order at 9:01a.m. in a Zoom Webinar

### **Commissioners in Attendance:**

Commissioner Patricia Gipson, PEC Chair, District 7, Las Cruces  
Commissioner Melissa Armijo, District 1, Albuquerque  
Commissioner David Robbins, District 2, Albuquerque  
Commissioner Glenna Voigt, District 3, Albuquerque  
Commissioner Rebekka Burt, District 4, Rio Rancho  
Commissioner Georgina Davis, District 5, Aztec  
Commissioner Michael Chavez, District 6, Deming  
Commissioner Michael Taylor, District 8, Roswell  
Commissioner KT Manis, District 9, Hobbs  
Commissioner Steven Carrillo, District 10, Santa Fe

### **Commissioners Absent:**

### **Also Present:**

Corina Chavez, Director of PED Charter School Division  
Karen Woerner, Deputy Director of PED Charter School Division  
Carolyn Bayne, PED Charter Schools Division  
Debbie Dolbow, PED Charter Schools Division  
Dolores Archuleta, PED Charter School Division  
Dylan Wilson, PED Charter Schools Division  
Megan Maestas, PED Charter School Division  
Melissa Brown, PED Charter School Division  
Melissa Sanchez, PED Charter School Division  
Brigette Russell, PED Charter School Division  
Valerie Cordova, PED Charter School Division

Ami Jaeger, PEC Attorney  
Elizabeth Jeffreys, PEC Attorney

### **WORK SESSION AGENDA**

PEC Chair Patricia Gipson called the Work Session to order at 9:01 a.m.

- 1. Introduce Options for Parents and Families/Charter Schools Division (CSD) Staff**  
PED CSD Director Corina Chavez introduced herself and asked each member of the CSD staff to introduce themselves to the PEC.
- 2. PEC Reimbursement procedures in DocuSign and SharePoint**  
PED Liaison Beverly Friedman went over the DocuSign application which is used to reimburse PEC Commissioners for traveling and attending PEC meetings and other official business. She also provided a copy of DFA's Public Finance Travel and Per Diem Regulations Governing the Per Diem and Mileage Act. She also discussed how to secure a PEC License plate, business cards, PEC state email address for PEC and PED computers.  
Deputy CSD Director Karen Woerner discussed access to SharePoint with the PEC Commissioners.
- 3. Review of PEC Rules of Procedure**

PEC Attorney Ami Jaeger discussed and revised the PEC Rules of Procedure that will be voted on at the February PEC meeting.

4. **Refresher on Meeting and Compliance Issues**

PEC Attorney Ami Jaeger provided copies of the New Mexico Attorney General's documents regarding Inspection of Public Records, Governmental Conduct and Open Meetings, available online at <https://www.nmaq.gov/publications.aspx> . She discussed these documents with the Commissioners.

5. **PEC Request for Cell Phones**

A discussion was held on the PEC's request for cell phones. Three Commissioners are requesting cell phones. This request will be taken to PED Deputy Secretary for Finance and Operations.

6. **Revision to Grade Level Change Amendment Request**

Chair Gipson discussed suggested changes with the Commissioners, specifically the wording of when a school is not required to submit curriculum samples with the request. The proposed language change is: **Charters in which the school has earned a Spotlight designation in the NM School Accountability System or Tier 1 rating in the ~~current-most recent~~ year for which data is available will not be required to submit curriculum samples.** This will be voted on at the PEC meeting tomorrow.

7. **Revisions to the New Charter School Application and Contract**

Chair Gipson discussed suggested changes to the New Charter School Application, specifically changes to Part C, Section III Financial Framework, which will be voted on at the PEC meeting tomorrow:

- Subsection A. School size – details regarding projected enrollment vs actual funded membership
- Subsection B. Budgets, both B1 and B2 – **“State and federal funds, including but not limited to student funding shall not be used to pay, compensate or reimburse contract management organization or education management organization, regardless of their organizational or tax-exempt status.”**

PEC Attorney Elizabeth Jeffreys discussed major revisions to the Charter School Contract. The contract will be voted on at the PEC meeting tomorrow.

8. **Revisions to the Renewal Application**

Discussion of the Renewal Application were postponed to the February PEC Work Session.

**ADJOURN**

No votes were taken by Commissioners during this work session.

The work session was adjourned at 4:30 p.m.

Submitted by Beverly Friedman, PED Liaison to the PEC

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