

# COVID-19 Safe Practices Walkthrough



|                                            |                                                                                                                                                          |                                                                                                                                                                                             |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Date:</b>                               | 10.22.20                                                                                                                                                 |                                                                                                                                                                                             |
| <b>District:</b>                           | Los Alamos                                                                                                                                               |                                                                                                                                                                                             |
| <b>School:</b>                             | Aspen Elementary                                                                                                                                         |                                                                                                                                                                                             |
| <b>District Signature</b>                  | Manual signature see photo                                                                                                                               |                                                                                                                                                                                             |
| <b>Fire Marshal Signature</b>              |                                                                                                                                                          |                                                                                                                                                                                             |
| <b>Current Status    Use Drop<br/>Down</b> | <b>Safe Practice</b>                                                                                                                                     | <b>Notes</b>                                                                                                                                                                                |
| No response is needed.                     | Multi-ply cloth <b>masks</b> available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps | Extra disposable masks on hand? Personal protective equipment is kept by the school nurse. All face masks are being worn properly by staff.                                                 |
| No response is needed.                     | Classrooms and commons areas are set up for <b>6 feet social distancing and less than 50% student class size in place</b>                                | Class rooms are under the 50% occupancy load. Class rooms were adjusted on site to meet the 6 foot social distance required.                                                                |
| No response is needed.                     | If applicable, <b>cafeteria (or other congregate feeding area) is set up for 6 feet social distancing</b> and cohorts of students are not mixed          | Cafeteria is being used lunch is split into two groups with 30 minutes in-between lunch periods to be cleaned and sanitized. Students are two to a table.                                   |
| No response is needed.                     | <b>Hand sanitizer</b> that contains at least 60% alcohol is available across the school                                                                  | Hand sanitizer throughout the school is at 62% to 65%.                                                                                                                                      |
| No response is needed.                     | School doors and windows are operable                                                                                                                    | Optimal air flow in place in each classroom? Doors and windows are operable and air flow can be felt in each classroom. Dampers are set at 30% to keep fresh air circulating in the school. |
| No response is needed.                     | School ventilation systems are functional                                                                                                                | What type of filtration is in place? Merv 8 filters are installed.                                                                                                                          |
| No response is needed.                     | Evacuation Plan in place that maintains 6 feet social distancing                                                                                         | Each class room is assigned evacuate out of a different door. Teachers will be giving verbal reminders during the evacuation process.                                                       |