

COVID-19 Safe Practices Walkthrough Form



Date:	Wednesday, February 3, 2021
District:	Local Charter - Albuquerque
School:	Public Academy for Performing Arts
District/ Charter Contact Name	Melanie Dunn-Chavez, Executive Director Tamara Lopez, Assistant Director Michael Powers, Special Services Director
Fire Marshal/ PED Staff Name	Karen Woerner, PED Joseph Escobedo, APS

Melanie Dunn-Chavez
District/ Charter Signature: _____

 Fire Marshal/ PED Staff Signature: _____
190223CBAD00400

Current Status Yes or No	Safe Practice	Notes/ Checklist
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Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra cloth masks for staff? 116 Extra cloth masks for students? 263 Extra disposable masks? 900 child; 193 adult Other masks? 110 K95 and 200 surgical
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desk marked for A/B cohorts? No, tables Are desks/ students facing one direction? Yes Marks on floors? Yes Other? Plexiglass barriers for teacher desks and for student tables have been ordered
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	The school will use the cafeteria for lunch with two students per table facing the same direction; cohorted by middle and high school; Students may also eat outside
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Location of sanitizer and cleaning supplies? Every classroom has a hand sanitizer station near the door; Two are in the cafeteria; One at each entrance/exit; Portable stations are also available and moved to locations dependent on activities of the day; Bathrooms have soap and water; middle sink(s) covered to keep adequate distance between the other two sinks; Limit of three people in the restrooms at one time.
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including building, playground and buses.	What are the sanitization protocols? Hand sanitize upon entry to class; Dawn soap and water to clean at end of class; The school has two custodians on different shifts; cleaning occurs all day; disinfecting of the entire campus is done once per day between cohorts; bathrooms cleaned twice per day Any special equipment to note? Electrostatic sprayers; HEPA filters in each classroom Sanitization logs accessible and posted across the school site? Yes, observed in office
Yes	School doors and windows are operable and other air filtration measures in place. Fans in place - where? Dampers open to increase airflow? Open windows and doors? Air purifiers in place?	10% outside air flow. Exterior doors in many classrooms can be propped. HEPA filters - originally only in interior classrooms but the school has received HEPA filter machines for each classroom (via grant funds) which were observed during the visit
Yes	School ventilation systems are functional and meet standard. Number of units?	HEPA Filters in every classroom APS HVAC technicians and contractors have installed MERV-11 filters on two units and MERV-13 filters on the remaining units. The difference was because of the units being of different size and the type of air flow that was needed depending on their size.
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	During emergencies, each quadrant of the building exits and goes to different area outside; monitored by teachers; with admin staff supervising one quadrant each; adequate space for social distancing. Dismissal by quadrant; Specific instructions to be provided to cohorts regarding drop off and pickup expectations, including the separate parking areas and doors to use.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	POMS and Associates advised that the nurse's office is not recommended to avoid interaction with otherwise healthy students who need medication or other medical support The school has set up a large storage closet in the back of the office as the isolation room; there is a restroom within a few feet The school does not provide transportation.
Yes	Protocols and signage in place for entrance into the building including temperature other symptoms check.	Detailed process at front door with signage, QR code to do survey on phone, two touchless thermometers for temperature check; sign in for guests includes phone number and recording of the temperature
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate? Signage was visible throughout the building. It is recommended that signs in Spanish be added, particularly at the entrance.

General Notes (brief description of the hybrid model used and target reopening date)
 The school serves grades 6-12. They were expecting 40% of the 444 students to remain remote only with 264 students participating in hybrid in-person. The hybrid model was to be Cohort A on M/W and Cohort B on T/Th. However, last night the Governing Board voted to remain virtual.
 The school would like to increase the number of small groups (5:1) and, though that does not require a site visit, the school leader wanted the review of the school's plans.
 Regarding positive reported cases, the school has had 4 staff and 12 students with COVID, most of whom were not on campus.