

COVID-19 Safe Practices Walkthrough



Date:	1-14-2021	
District:	Portales	
School:	PSHS	
District Contact Name	Johnnie S. Cain	District Signature: <i>[Signature]</i>
Fire Marshal Signature	BC Hugh Frank	<i>[Signature]</i>
Current Status	Use Drop Down	
	Down	
	Safe Practice	Notes
Pass	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps	Extra disposable masks on hand? <i>Yes</i>
Response Needed		✓
Pass	Classrooms and commons areas are set up for 6 feet social distancing and less than 50% student class size in place	
Response Needed		✓
Pass	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed	
Response Needed		✓
Pass	Hand sanitizer that contains at least 60% alcohol is available across the school	
Response Needed		✓
Pass	School doors and windows are operable	Optimal air flow in place in each classroom? <i>10% 5-7 Exchanges/hr</i>
Response Needed		✓
Pass	School ventilation systems are functional and meet standard	What type of filtration is in place? <i>Grant Awarded for HEPA Filtration MERV 13 & 11</i>
Response Needed		✓
Pass	Evacuation Plan in place that maintains 6 feet social distancing	Fire Alarm Panel Checked
Response Needed		✓
Pass	Isolation rooms for symptomatic individuals in place	
Response Needed		✓