

# COVID-19 Safe Practices Walkthrough Form

Date:	18-Feb-21	
District:	Raton Public Schools	
School:	Raton High School	
District/ Charter Contact Name	Leanne Montoya	<i>District/Charter Signature:</i>
Fire Marshal/ PED Staff Name	Anthony Burk, Fire Chief	<i>Fire Marshal/ PED Staff Signature</i>
<b>Current Status Use Drop Down</b>	<b>Safe Practice</b>	<b>Notes/ Checklist</b>
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand? For students and staff. See pictures.
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desk marked for A/B cohorts? Are desks/ students facing one direction? Yes - Cohorts A on Monday and Tuesday. Cohorts B on Wednesday and Thursday.
Yes	If applicable, cafeteria (or <b>other congregate feeding area</b> ) is set up for 6 feet social distancing and cohorts of students are not mixed.	Lunches are brought to classes in a grab and go style. All meals are eaten in class.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	62.5% per bottle. See picture.
Yes	<b>Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.</b>	Sanitization logs accesible and posted across the school site? Not all rooms had signs to identify sanitation needs. After prompting, were put in place. See pictures. No play ground on site. Gym is not being used.
No	School doors and windows are operable and <b>other air filtration measures in place.</b>	Air purifiers in place. Medify Air Model : MA-112. See picture.
Yes	School ventilation systems are functional and meet standard. <b>Per PED's recommendation</b>	HEPA Filters. True Hepa H13 filter. See picture.
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	See attached for plan. Also school uses <i>Pickmykid</i> app.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	Separate room from Nurse's office. Upon inpection, no PPE or filtration system in room. Only had a infared thermoter. No sanitation log present. After prompting, log was produced and placed. See picutres.



Yes	Protocols and signage in place for entrance into the building including temperature other symptoms check.	All entry points. (temperature log and sign in sheet) are found at North/east doors.
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate? English and Spanish.
	<b>General Notes - Fire alarm panel functioning normal. Extinguishers inspected and monthly checked and signed. Exit signs function normal.</b>	