

COVID-19 Safe Practices Walkthrough Form



Date:	Thursday, February 11, 2021	
District:	State Charter School	
School:	Albuquerque Institute of Math and Science (AIMS)	
District / Charter Contact Name	Sandoval, Kathy	<i>District / Charter Signature</i>
Fire Marshal/ PED Staff Name	Maestas, Megan S.	<i>Fire Marshal/ PED Staff Signature</i>
Current Status Yes or No	Safe Practice	Notes/ Checklist
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	School has secured N95 masks and gowns. 400-500 masks currently available on site. School is encouraging the students to bring their own mask to school each day; however, has masks available for any student or staff that show up to school without their own or if their masks breaks throughout the day.
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desks marked for A/B cohorts? School has only one (1) student cohort that will attend in-person classes on Mon-Tues & Thurs-Fri with Wednesday being the deep cleaning day. Desks are not marked; however, the student will be assigned a desk that will remain 'their desk' throughout the remainder of the semester. Are desks/ students facing one direction? Student desks and chairs are set-up in each classroom, all facing one direction with one student per table, to accommodate social distancing. Marks on floors? Yes, the school has placed directional arrow markings on the floor to encourage students to walk in one direction per hallway. In addition, the school has placed 6-foot Social Distance stickers on the floor throughout entire building as a reminder to students. The school has placed "Do Not Sit" stickers on chairs and tables in open areas to avoid congregate groups collecting in common areas. Plexiglass barriers/Shields? School has not placed plexiglass barriers on student desk. However, all student desks are spaced 6 feet or more apart in each classroom.
	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Facing same direction? According to the school, students will be required to bring their own lunch and eat in their classroom each day. A congregate eating location will not be utilized during the hybrid learning model.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Location of sanitizer and cleaning supplies? Hand Sanitizer and bleach wipes are available in every classroom and placed throughout all common areas in the school, to include the front desk area and isolation room. Hand sanitizer that was observed on site contained at least 60% percent alcohol or higher, typically higher.
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to <u>frequently touched surfaces</u> (doors, doorknobs, globes, tetherballs, etc.) including building, playground and buses.	What are the sanitization protocols? Custodial staff will chemically fog each classroom, each bathroom, and all common areas every night once students and staff leave for the day. The school will conduct a thorough deep cleaning of the entire school every Wednesday. All teachers and custodial staff have received the documented sanitization protocols which appear to be thorough and appropriate. Any special equipment to note? Sanitization Fogger and diluted chemical cleaning agent. Sanitization logs accessible and posted across the school site? School developed an "AIMS COVID-19 DISINFECTING LOG" to be used by the custodial staff to report their cleaning each day. Lockers? School does not provide locker space to its students.

No	School doors and windows are operable and other air filtration measures in place. <ul style="list-style-type: none"> Fans in place - where? Dampers open to increase airflow? Open doors and windows? Air filters in place? 	Given the school is located on a University campus, all classroom windows are sealed and do not open. The school is inquiring the purchase of Hepa Filter units and/or box fans to place in each classroom. According to the school, it has not yet purchased these devices.
Yes	School ventilation systems are functional and meet standard.	Number of units? 1 large "Roof Top Air Handler" HEPA Filters? None on campus currently MERV # (9/10/11/12/13)? School has email from the UNM Property Management Office indicating MERV-13 filters were installed in DEC 2020 and that the facility has enough filters on hand for the remainder of the academic year.
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Describe building evacuations due to fire (Consider offsite evacuations also) Stagger each class release during the emergency drill to avoid students congregating in the hallways as they vacate the building. School has scheduled emergency evacuations drills once students and staff are on campus. All students and staff will remain outside of the building until the building has been cleared.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses (<i>report directly to isolation room</i>) in place.	Preferably not the health office due to need to distribute medication or other health issues. Is restroom nearby? The school has designated a large room to serve as its isolation classroom. The isolation room is across the hall from a bathroom and stocked with ample PPE and sanitizing supplies.
Yes	Protocols and signage in place for entrance into the building including temperature and other symptoms check.	Yes, the school has ample signage at the front door of the school and at the front desk of the school. School requires all students, staff, and visitors to have their temperature checked and screened with health questions before entering the school.
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate? Yes, the school has placed directional arrows on floor to guide walking in one direction in the hallways. Observed several different signs throughout the building, examples: STOP THE SPREAD OF GERMS with pictures to help students; Wash your hands don't spread germs signs; No-Touch hand sanitizer dispensers, common symptoms of COVID-19 and to report not feeling well to school personnel, etc.
	<p>General Notes (add a brief description of the hybrid model used and target reopening date)</p> <p>Grades Served? The school serves grades 6-12. Students that expressed interest in participating in the hybrid model are within all grade levels 6-12.</p> <p>Total student population? 400 students population. 90-100 students have expressed interest in attending the hybrid model.</p> <p>Number expected to remain remote? Roughly 300 students will remain the remote learning setting for the academic year.</p> <p>Target start date for hybrid in-person learning: Monday, 15 FEB 2021.</p> <p>Briefly describe the hybrid model (cohort groups; days; etc.): Students are scheduled into cohorts by grade level. Each classroom will have 2-10 students max. Students will remain in the same classroom all day, with the exception of P.E. class for grades 6, 7, and 9th. The teachers will move in and out of the classrooms throughout the day. All Teachers will Live Stream each class session to accommodate both the students in the classroom and the students that have remained in remote learning, via Google Classrooms.</p>	