

# COVID-19 Safe Practices Walkthrough Form

Date:	FSP 2-10-21 1 Feb 21	
District:	Albuquerque Public Schools	<b>NEW MEXICO</b> Public Education Department
School:	Alvarado Es	Mary Caitlin Robinson
District/ Charter	Albug. Public Schools	District/Charter Signature: APS
Fire Marshal/ PED	TIM L. POPE	Fire Marshal/ PED Staff Signature: Tim L. Pope
Current Status Use	Safe Practice	Notes/ Checklist
Yes MCR	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand? All classrooms have cloth and disposable masks available in classroom supply buckets.
Yes MCR	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Desks are in process of being set up in 6 ft. distances, facing one direction with designations for A and B cohort groups.
Yes MCR	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Cafeteria is set up as a break out room as needed. Students will eat in classrooms or in designated outside areas.
Yes MCR	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Hand sanitizer was available in all rooms. Cleaning buckets are complete with masks and district provided cleaning supplies including an inventory reorder sheet for teachers.
Yes MCR	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Sanitization logs accesible and posted across the school site? Responsibility of staff to train and maintain CSP (COVID Safe Practices) All custodians have been provided a daily schedule as well as daily tasks including high touch cleaning and sanitation. Teachers have procedures in writing to support cleaning in rooms and system to alert custodians if
Yes MCR	School doors and windows are operable and other air filtration measures in place.	Dampers open to increase airflow - School must communicate with M&O (Maintenance & Operations)
Yes MCR	School ventilation systems are functional and meet standard.	MERV 9 - School must communicate with M&O (Maintenance & Operations)

Yes <i>mcR</i>	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Evacuation and safety is priority, Social distancing is secondary once in safe location. See Alvarado Procedures Log.
Yes <i>mcR</i>	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	See Alvarado Procedures Log.
Yes <i>mcR</i>	Protocols and signage in place for entrance into the building including temperature other symptoms check.	Signs in place, extra masks available All staff are sent a dally health screening and can show it to building personnel for verification.
Yes <i>mcR</i>	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in place for all common areas.
	<b>General Notes - School was compliant at time of visit</b>	