


COVID-19 Safe Practices Walkthrough Form

Date:	1-Feb-21	 NEW MEXICO Public Education Department
District:	Albuquerque Public Schools	
School:	Barcelona ES	
District/ Charter	<i>Rae Lynn Dooley</i>	District/Charter Signature: <i>[Signature]</i>
Fire Marshal/ PED	<i>Kathy Clark</i>	Fire Marshal/ PED Staff Signature: <i>[Signature]</i>
Current Status Use	Safe Practice	Notes/ Checklist
<i>PPE Tote</i>	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand? All classrooms have cloth and disposable masks available in classroom supply buckets. More masks may be ordered from the warehouse.
<i>YES</i>	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desks marked for A/B cohorts? Primary and Kinder have one student per table, Intermediate has desks labled with A/B Cohorts Are desks/ students facing one direction? Yes <i>EMO performed spot checks with staff to answer any questions.</i>
<i>YES</i>	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Staff advised eating area must be cleaned regularly: Yes. Custodians and C
<i>PPE Tote</i>	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Hand sanitizer was available: Sanitizing stations are at the entrance of each
<i>Instructional Council (Google Doc)</i>	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Sanitization logs accesible and posted across the school site? Custodians have a team cleaning schedule/routine they are following to address commonly touched surfaces, lunch areas, restrooms, etc Responsibility of staff to train and maintain CSP (COVID Safe Practices)
<i>YES</i>	School doors and windows are operable and other air filtration measures in place.	Dampers open to increase airflow - School must communicate with M&O (Maintenance & Operations) Yes. M&O has opened dampers and turned on fans in all buildings.
<i>YES</i>	School ventilation systems are functional and meet standard.	MERV 9 - School must communicate with M&O (Maintenance & Operations)

<p>Staggered dismissal Google site</p>	<p>Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.</p>	<p>Evacuation and safety is priority, Social distancing is secondary once in safe location</p>
<p>yes</p>	<p>Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.</p>	<p>Portable P-5 is set up for isolation purposes. Location will be communicated to all staff members.</p>
<p>yes yes</p>	<p>Protocols and signage in place for entrance into the building including temperature other symptoms check.</p>	<p>Signs in place, extra masks available Signage is up in every building. All staff</p>
<p>Additional Google site</p>	<p>Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.</p>	<p>Signage in multiple languages as appropriate? Additional Signs can be ordered</p>
<p>General Notes - School was compliant at time of visit <i>All items in place</i></p>		