


COVID-19 Safe Practices Walkthrough Form

Date:	2/11/2021 	
District:	Albuquerque Public Schools	
School:	Desert Willow Family School	
District/ Charter Contact Name	Trish Ann Teasdale, Principal	District/Charter Signature: 
Fire Marshal/ PED Staff Name		Fire Marshal/ PED Staff Signature 
Current Status Use Drop Down	Safe Practice	Notes/ Checklist
YES	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand? Yes
YES	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desk marked for A/B cohorts? Are desks/ students facing one direction?
YES	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Our Multi-purpose room can be used for lunch on the north side and PE on the south side of the drama curtain. MPR sign-up in 30 minute increments with 15 minutes between for air filtration and cleaning.
YES	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	All classrooms have Green Tote located under the sink. Refills and extras are stored by custodians.
YES	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Sanitization logs posted in bathrooms and classrooms; Classes responsible for wipe-down of shared space and own areas; custodians have a schedule for bathroom inspection hourly and cleaning 4x per day; playground and outdoor tables maintained by classes; buses N/A
YES	School doors and windows are operable and other air filtration measures in place.	yes
YES	School ventilation systems are functional and meet standard.	HEPA Filters
YES	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Evacuation locations are the same as in past years, but spread out more. Classes may use rope knotted in 6ft increments to help students maintain distance. Teachers will practice evacuation plan prior to student return.

YES	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	Isolation room is located in room 21. If we have additional sick kids, the plan is to leave the student in the classroom, and move the remaining cohort to the lecture hall or an unoccupied classroom.
YES	Protocols and signage in place for entrance into the building including temperature other symptoms check.	
YES	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate?
	General Notes	