

COVID-19 Safe Practices Walkthrough Form

Date:	ed 11 to Feb-21	
District:	Albuquerque Public Schools	NEW MEXICO Public Education Department
School:	Sandia HS	<i>[Signature]</i>
District/ Charter	APS - Zone 4	District/Charter Signature: <i>[Signature]</i>
Fire Marshal/ PED	Clayton Vincent	Fire Marshal/ PED Staff Signature: <i>[Signature]</i>
Current Status Use	Safe Practice	Notes/ Checklist
yes All	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand? All classrooms and offices have cloth and disposable masks available in classroom supply buckets. More masks may be ordered from the warehouse.
yes All	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desks marked for A/B cohorts? Desks have dots to represent cohort use. Are desks/ students facing one direction? Yes FMO performed spot checks with staff to answer any questions.
yes All	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	2 additional indoor eating areas have been established (3 total) with 6 feet distance and all facing the same direction. 4 outdoor areas prepared for students. 12 teachers added for supervision during lunch duty. One custodian assigned to each of the 2 eating areas.
yes All	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Hand sanitizer available in all classrooms and in dispensers located throughout the campus. Soap dispensers in bathrooms checked throughout the day by custodians as shown on posted work logs.
yes All	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Sanitization logs accesible and posted across the school site? Responsibility of staff to train and maintain CSP (COVID Safe Practices) All custodians have been provided a daily schedule as well as daily tasks and a cleaning log which include high touch cleaning and sanitation.
yes All	School doors and windows are operable and other air filtration measures in place.	Dampers open to increase airflow - School must communicate with M&O (Maintenance & Operations)
yes All	School ventilation systems are functional and meet standard.	MERV 9 - School must communicate with M&O (Maintenance & Operations)

yes ATU	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Evacuation and safety is priority, Social distancing is secondary once in safe location. Each building has one entrance and all other doors are exit doors. With numerous exit points, teachers and students are able to keep 6 ft distancing while exiting and outside waiting.
yes ATU	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	2 isolation rooms-Yucca & Main. Location and process for sending students will be communicated to all staff members.
yes ATU	Protocols and signage in place for entrance into the building including temperature and other symptoms check.	Signs in place, extra masks available Prompts for visitor screener in main office. All staff are sent a daily health screening and can show it to building personnel for verification. Staff, visitor, and student screening process communicated to SHS community prior to return to hybrid.
yes ATU	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate? English and Spanish signs can be found throughout campus. All bathrooms have hand washing signs. All classrooms have 6 ft and social distancing stickers. All hallways have 6 ft and social distancing stickers. All entrance doors have mask signs, social distancing signs and have marked waiting spaces leading into the building/bathroom.
	General Notes - School was compliant at time of visit	