


# COVID-19 Safe Practices Walkthrough Form

Date:		 <b>NEW MEXICO</b> Public Education Department
District:	Albuquerque Public Schools	
School:	Wherry ES	District/Charter Signature: <i>[Signature]</i>
District/ Charter		Fire Marshal/ PED Staff Signature: <i>[Signature]</i>
Fire Marshal/ PED		
Current Status Use	Safe Practice	Notes/ Checklist
Yes <i>AS</i>	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	All classrooms have cloth and disposable masks available in classroom supply buckets. More masks may be ordered from the warehouse.
Yes <i>AS</i>	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Desks marked for A/B cohorts Desks/ students facing one direction FMO performed spot checks with staff to answer any questions.
N/A <i>AS</i>	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Wherry lunches will be taken to the classrooms.
Yes <i>AS</i>	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Hand sanitizer was available
Yes <i>AS</i>	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Responsibility of staff to train and maintain CSP (COVID Safe Practices) All custodians have been provided a daily schedule as well as daily tasks including high touch cleaning and sanitation.
Yes <i>AS</i>	School doors and windows are operable and other air filtration measures in place.	Open windows & doors - School must communicate with M&O (Maintenance & Operations)
Yes <i>AS</i>	School ventilation systems are functional and meet standard.	MERV 9 - School must communicate with M&O (Maintenance & Operations)
Yes <i>AS</i>	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Evacuation and safety is priority, Social distancing is secondary once in safe location
Yes <i>AS</i>	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.	K room by kitchen. Location will be communicated to all staff members.
Yes <i>AS</i>	Protocols and signage in place for entrance into the building including temperature other symptoms check.	Signs in place, extra masks available All staff are sent a daily health screening and can show it to building personnel for verification.
Yes <i>AS</i>	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Additional Signs can be ordered by Graphics.
	General Notes - School was compliant at time of visit	

Please print the COVID-19 Safe Practice form and fill in any pertinent information for your particular site. Hand the Fire Marshall your completed form. Once the form is signed off on, please send a copy to your PSS and Gabriella Blakey ([gabriella.blakey@aps.edu](mailto:gabriella.blakey@aps.edu)).