

# COVID-19 Safe Practices Walkthrough Form



Date: 3/10/2021  
 District: BCS  
 School: BELFN Middle  
 District / Charter Contact Name: Jamie Romero  
 Fire Marshal/ PED Staff Name: Charles Cox

District/Charter Signature: *Jamie Romero*  
 Fire Marshal/ PED Staff Signature: *Charles Cox*

Current Status Yes or No	Safe Practice	Notes/ Checklist
YES	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra cloth masks for staff? Extra cloth masks for students? Extra disposable masks?
YES	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desks marked for A/B cohorts? Are desks/ students facing one direction? Marks on floors? Plexiglass barriers/Shields?
YES	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Facing same direction?
YES	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Location of sanitizer and cleaning supplies?
YES	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces (doors, doorknobs, globes, tetherballs, etc) including building, playground and buses.	What are the sanitization protocols? Any special equipment to note? Sanitization logs accessible and posted across the school site? Lockers?
YES	School doors and windows are operable and other air filtration measures in place. • Fans in place - where? • Dampers open to increase airflow? • Open doors and windows? • Air filters in place?	
YES	School ventilation systems are functional and meet standard.	Number of units? HEPA Filters? MERV # (9/10/11/12/13)?
YES	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Describe building evacuations due to fire (Consider offsite evacuations also)
YES	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses (report directly to isolation room) in place.	Preferably not the health office due to need to distribute medication or other health issues. Is restroom nearby?
YES	Protocols and signage in place for entrance into the building including temperature and other symptoms check.	
YES	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate?
YES	General Notes (add a brief description of the hybrid model used and target reopening date) Grades Served? 7 & 8th Total student population? 535 Number expected to remain remote? 210 Target start date for hybrid in-person learning: 22 MAR 2021 Briefly describe the hybrid model (cohort groups; days; etc): A 160 B 160	