

# COVID-19 Safe Practices Walkthrough Form



Date: 3-15-21  
 District: Hatch Valley Public Schools  
 School: Hatch Elementary  
 District/Charter Contact Name: Mike Chavez  
 Fire Marshal/ PED Staff Name: Jorge Alvarez - Hatch Fire Chief

District/Charter Signature: *[Signature]*  
 Fire Marshal/ PED Staff Signature: *[Signature]*

Notes/ Checklist

Current Status Use Drop Down

Safe Practice

Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.
Yes	School doors and windows are operable and other air filtration measures in place.
Yes	School ventilation systems are functional and meet standard.
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.
Yes	Protocols and signage in place for entrance into the building including temperature other symptoms check.
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.

Extra disposable masks on hand? Yes - Several

Are desk marked for A/B cohorts? Are desks/ students facing one direction?

Sanitization logs accesible and posted across the school site?

Air purifiers in place

MERV 10

Signage in multiple languages as appropriate?

General Notes