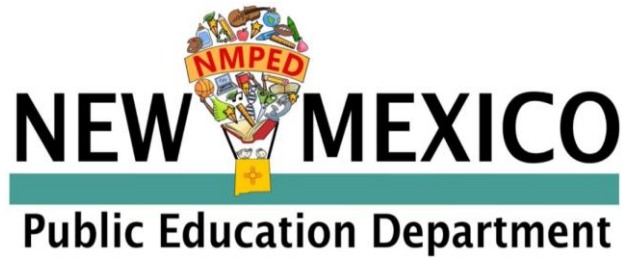


# Hybrid Model Implementation Walkthrough



Date:	11/4/2020
District:	State Charter
School:	Hozho Academy
Point of Contact:	Cyle Balok, RN, BSN
POC cell phone:	505-879-8946
POC email address:	<a href="mailto:cbalok@hozhoacademy.or">cbalok@hozhoacademy.or</a>
District Participants:	Cyle Balok
PED Participants:	Dylan Wilson

Current Status Use Drop Down	Safe Practice	Notes
Response Needed	<b>Air Filtration:</b> MERV 13 or higher is utilized in all instances where compatible with HVAC systems.	If other than MERV 13 filters are installed, explain: MERV 11 filters are currently installed in the main building; MERV 13 filters have been ordered but they are currently on backorder. They will be installed when they are received.
Response Needed	In all instances, <b>where MERV 13 is not compatible, or HVAC is not in use, other measures are deployed</b> (central air fan on, dampers open, opened windows/doors (where safe), box fans deployed).	We recommend that teachers keep doors propped open and windows open to promote circulation of fresh air.
Response Needed	Multi-ply <b>cloth masks available and utilized by all staff</b> , over the nose and mouth, secure under the chin, snug on face with no gaps	Google Form will include: Yes How many distributed per person already? How many extra on hand? 1000 How many on order? 0
Response Needed	Multi-ply <b>cloth masks available and utilized by all students</b> , over the nose and mouth, secure under the chin, snug on face with no gaps or accommodations documented	Google Form will include: How many on hand for students that don't have masks? 1900 How will they be sanitized? Hand them out and student take it home and wash if they want to reuse it. It' the students
Response Needed	Classrooms and commons areas are set up for <b>6 feet social distancing</b>	Desks are set-up to be at least 6 feet apart

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Response Needed	If applicable, <b>cafeteria (or other congregate feeding area) is set up for 6 feet social distancing</b> and cohorts of students are not mixed	Describe lunch serving and seating arrangements: Meals are served in the classroom and are provided directly to students' desks Desks are set-up to be at least 6 feet apart
Response Needed	Provisions are in place for <b>routine cleaning and disinfection</b> of frequently touched surface and adequate supply of cleaning materials is available	All rooms are disinfected twice daily, 3 times twice per week  Hospital-grade Oxivir TB disinfectant is used throughout the school and staff have been trained how to use it properly  Common areas, restrooms, doorknobs, sinks/faucets are disinfected at least every 2 hours  Anyone who enters the building is screened for a fever and logged, including staff
Response Needed	Provisions are in place to allow <b>frequent handwashing with soap</b> readily available	Students and staff are required to either wash their hands or use hand sanitizer when entering and leaving the classroom Yes
Response Needed	<b>Hand sanitizer</b> that contains at least 60% alcohol is available for sections of the school where water and soap are not	Students and staff are required to either wash their hands or use hand sanitizer when entering and leaving the classroom Yes Every classroom has a bottle of disinfectant.
Response Needed	School administration is aware of who the <b>District Point of Contact</b> is for reporting a positive case of COVID-19, phone number is available	Yes. Work 505-722-8922, cell 505-879-8946
Response Needed	<b>Positive case of COVID-19 Initial Report Information:</b> School administration can explain the items that should be reported and has a system in place for gathering information to provide to the District Point of Contact based on the COVID 19 Toolkit for NM Schools	COVID response binder of contact information and protocols from the tool kit. Already have had to report one case.

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Response Needed	<p><b>Positive case of COVID-19 Close Contact Report Information:</b>            School administration can explain the items that should be reported and has a system in place for gathering information to provide to the District Point of Contact based on the COVID 19 Toolkit for NM Schools</p>	Yes
Response Needed	<p>School has a <b>designated isolation area</b> for ill students which allows for 6ft social distancing</p>	<p>If a student(s) become ill during the day they are escorted to our isolation room            Our large multipurpose room has adequate space to isolate multiple students at distances greater than 6 feet apart            The isolation room is separate from the main building            Staff members can be pulled to supervise students until their transportation arrives            There are multiple doors that can be opened to maximize airflow through the room</p>
Response Needed	<p>School administration has a documented plan for <b>student pick up when large areas or the entire building need to be evacuated at once</b> (pick up of students, sending staff home, who stays last, will bussing be used</p>	<p>No. Busses. Would follow regular dismissal protocol. A mass text system to notify parents. Students will stay in class until parents arrive.</p>
Response Needed	<p>School has a plan for when an ill student cannot be picked up immediately</p>	Isolation room
Response Needed	<p>School administration has easy real time access to <b>rosters identifying who is in the building at any given time, including location where working</b> (employees, students, contractors and visitor sign in documented )</p>	<p>Sign in at the front. All adults are screened upon entry.            Class rosters</p>
Response Needed	<p>School administration has <b>updated staff roster with cell phone numbers</b></p>	Yes

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Response Needed	School administration has easy real time access to <b>classroom rosters, class schedules, cohort rosters</b>	Yes
Response Needed	Daily <b>student attendance</b> is recorded and easily accessible	Stays in a binder. Paper records kept
Response Needed	Daily <b>staff attendance</b> is recorded and easily accessible	Recorded on a sign in sheet
Response Needed	School administration has easy access to <b>student emergency contact list, authorized pick-up lists, and authorized medical care information</b> for every student	Yes. Kept in PowerSchool. Primary and secondary contacts are also recorded on mass text system
Response Needed	Building <b>floor plans</b> are easily accessible	Yes. Posted in every classroom
Response Needed	School administration has <b>distributed the Individual Person Decision Tree for COVID-19</b> to all staff and families	Yes
Response Needed	Administration has documentation that all <b>staff have been trained on safe practices</b> utilizing the PED training modules on Canvas	Staff were required to share the completion page.
<b>Instructional Practices</b>		<b>Reflection Notes</b>
Not scored-This is for reflection discussion only. Provide link if more guidance is needed.	Please reflect on your plan for integrating <b>acceleration strategies</b> to address learning loss	<p><a href="https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_InstructionalAcceleration-1.pdf">https://webnew.ped.state.nm.us/wp-content/uploads/2020/07/NMPED_SupportDoc_InstructionalAcceleration-1.pdf</a></p> <p>-</p> <p>Assigning to and interventionist to get them caught. Varied response from families wanting to participate. More strategies will have to be put in place when students are able to return. Zoom calls, home visits, office visits.</p>

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<p>Not scored-This is for reflection discussion only. Provide link if more guidance is needed.</p>	<p>Please reflect on your plan (either developed by the district or the school) for <b>utilizing priority standards and how scope and sequence</b> is being adjusted to assure students have access to grade level content during hybrid and remote learning</p>	<p><a href="https://webnew.ped.state.nm.us/bureaus/curriculum-instruction/">https://webnew.ped.state.nm.us/bureaus/curriculum-instruction/</a></p> <p>We have extended school year. Effort to get kids to participate. Some families want this and others have checked out and think quarantine means they don't need to be at school. They may lack internet at home or someone at home that can help them with a synchronous work. More parents that don't want to engage. Focus on literacy and math. Only do math and lit on campus. 1.5 hour chunks. Use a scripted literacy program. Singapore math is the same way. Asynchronies approach. Students can go back and pick up where they left off. Assigned to interventionist if struggling. If no internet, then a drive with all videos are provided. Students are required to go in sequence to avoid gaps. RIGGS Phonics</p>
Reflection on the Hybrid Model		Reflection Notes
<p>Not scored-This is for reflection discussion only.</p>	<p>What challenges have you encountered as you implement the hybrid model?</p>	<p>Internet connection. Financial support. The school has a large growth, but finances are lagged. Paying for hot spots. Buying Chromebook and tablets. More staff having to be hired to meet the number of special ed students in a 5 to 1 ratio. HVAC was not on CARES application because that wasn't originally a requirement. Have to spend more and do more with less money. Feels like the state isn't actually helping. Only making more work for those at the bottom. Ground down by bureaucracy.</p> <p>Not feeling like they can utilize money that has already been deducted from CARES. The state has not provided extra help to deal with additional requirements. Constantly being asked the same questions is a frustration.</p>

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<p>Not scored-This is for reflection discussion only.</p>	<p>What are 1-3 things going well as you implement the hybrid model?</p>	<p>Staff is dedicated. Families have been cooperative with letting us know when they have been exposed or think they have been exposed. Students whose parents didn't want them in school are now begging to come back in. Students want to come all four days to in school teaching.</p>
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