

COVID-19 Safe Practices Walkthrough Form

Date:		NEW MEXICO	
District:		LAS CRUCES PUBLIC SCHOOLS	
School:		HIGHLAND ELEMENTARY SCHOOL	
District/ Charter Contact Name		DocuSigned by: District/Charter Signature: 569410B63AED4B8...	
Fire Marshal/ PED Staff Name		Cody Haver/ Las Cruces Fire Dept/ Fire Marshal Fire Marshal/ PED Staff Signature	
Current Status Use Drop Down		Safe Practice	
		Notes/ Checklist	
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra disposable masks on hand? - SEE GENERAL NOTES	
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desk marked for A/B cohorts? Are desks/ students facing one direction?	
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	PLAYGROUNDS ARE OFF LIMITS AND NOT ACCESSIBLE TO STUDENTS	
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	HAND SANITIZER - 80% ALCOHOL IN STOCK IN HALF GALLON & 5 GALLON CONTAINERS	
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces including both building, playground and buses.	Sanitization logs accesible and posted across the school site? E23 ECO NEUTRAL DISINFECTANT USED DISTRICT WIDE TO SANITIZE SCHOOLS	
Yes	School doors and windows are operable and other air filtration measures in place.	Air purifiers in place - HEPA AIR PURIFIERS IN SPED CLASSROOMS & VARIOUS OTHER ROOMS. FANS, OPEN WINDOWS, EVAPORATIVE COOLERS	
Yes	School ventllation systems are functional and meet standard.	MERV13 - COMPLETED 1/6/2021	
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.		
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses in place.		
Yes	Protocols and signage in place for entrance into the building including temperature other symptoms check.	WELLNESS CHECKS DONE BEFORE STAFF ENTERS BUILDING (https://forms.office.com/Pages/ResponsePage.aspx?id=n1KDhOC9JEG_I8RjwJDWXM0oSlgYGMPmVJZMAWOxntNUMEI4QUxRSOVXSENDUEhKVIFaU1pJMTgyMC4u) , PARENTS ARE TO CONDUCT WELLNESS SCREENING ON STUDENTS PRIOR TO ARRIVAL AT SCHOOL &	
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate?	
General Notes: AS OF 2/5/2021---- MULTI-PLY CLOTH MASKS FOR (4,536) STAFF & (81,115) STUDENTS / DISPOSABLE MASKS FOR (8,150) STAFF & (29,950) STUDENTS / 35,499 DISPOSABLE KN95 MASKS FOR STAFF / 80% ALCOHOL HAND SANITIZER (2,080) HALF GALLON WITH PUMP & (44) 5 GALLON BUCKET / 1,236 INFRARED THERMOMETERS IN STOCK / FACE SHIELDS WITH DRAPES FOR (1,606) STAFF & (754) STUDENTS / FACE SHIELDS WITHOUT DRAPE FOR (56) STAFF / 449 BOXES OF NITIRLE GLOVES FOR STAFF / 3,015 SURGICAL GOWNS FOR STAFF			