

# COVID-19 Safe Practices Walkthrough Form



<b>Date:</b>	Friday, March 12, 2021	
<b>District:</b>	APS Authorizer	
<b>School:</b>	Los Puentes	
<b>District / Charter Contact Name</b>	Anna Phillips	<i>District/Charter Signature: Anna Phillips</i>
<b>Fire Marshal/ PED Staff Name</b>	Joseph Escobedo	<i>Fire Marshal/ PED Staff Signature: Joseph Escobedo (Mar 13, 2021 10:53 MDT)</i>
<b>Current Status Yes or No</b>	<b>Safe Practice</b>	<b>Notes/ Checklist</b>
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra cloth masks for staff? Yes, 30. Extra cloth masks for students? Yes, 482 Extra disposable masks? Yes, 160 for staff, 440 for students
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desks marked for A/B cohorts? N/A Are desks/ students facing one direction? Yes, facing one direction Marks on floors? Yes, marked with blue tape Plexiglass barriers/Shields? Office spaces use plexiglass barriers. 2 barriers for each teacher. 3 hanging plexiglass barriers available upon request.
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Facing same direction? Yes, students will eat facing same direction. Classrooms will rotate into the cafeteria or outside for eating. 6' social distancing is maintained.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Location of sanitizer and cleaning supplies? Each classroom has a sanitizer kit with wipes and hand sanitizer. Will refill, as needed. Office areas have hand sanitizer. Sanitizer available before entering school. All sinks have running water, soap and paper towels.
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to <b>frequently touched surfaces</b> ( <i>doors, doorknobs, globes, tetherballs, etc</i> ) including building, <u>playground</u> and <u>buses</u> .	What are the sanitization protocols? School Info app will be used to collect student responses prior to arrival. Temperature will be taken prior to entry. High touch areas will be cleaned in classroom by teachers. Daily cleanings afterhours. Deep cleaning with full sanitization on Wednesday. Any special equipment to note? Electrostatic sanitizer. Sanitization logs accessible and posted across the school site? Vendor sanitation logs will be in admin office. Bathroom sanitation logs will be on the shareddrive. Lockers? N/A no lockers will be used.

Yes	School doors and windows are operable and other air filtration measures in place. <ul style="list-style-type: none"> <li>• Fans in place - where?</li> <li>• Dampers open to increase airflow?</li> <li>• Open doors and windows? Air filters in place?</li> </ul>	Every classroom has a door that can be opened to the outside. Dampers are open. MERV 13 air filters in place.
Yes	School ventilation systems are functional and meet standard.	Number of units? 16 cooling/heating units. HEPA Filters? N/A MERV # (9/10/11/12/13)? MERV 13
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Describe building evacuations due to fire (Consider offsite evacuations also) Classrooms will evacuate to outdoor space. 2 exit points from campus. Teachers will oversee 6' social distancing. For dismissal wall is labeled by classroom in order to line up for dismissal. Marks on floor for social distancing.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses ( <i>report directly to isolation room</i> ) in place.	Preferably not the health office due to need to distribute medication or other health issues. Set up an isolation room. In same building as the nurses office. Also have a covered outdoor space for isolation, as needed. Is restroom nearby? Yes.
Yes	Protocols and signage in place for entrance into the building including temperature and other symptoms check.	Temperature checks for students will be taken at entrance. A-frame sign at entrance with protocols in English and Spanish. Signs posted at entrance for visitors. Protocols are also shared within the School Info App.
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate? A-frame at entrance with protocols in English and Spanish. Information on mask wearing, handwashing and social distancing available in School Info App.
<p><b>General Notes (add a brief description of the hybrid model used and target reopening date)</b></p> <p>Grades Served? 7-12  Total student population? 127  Number expected to remain remote? 76  Target start date for hybrid in-person learning: March 29, 2021  Briefly describe the hybrid model (cohort groups; days; etc): For Hybrid school will have two cohorts - A&amp;B. Cohort A attends M/T. Deep cleaning Wed (virtual day for all students). Cohort B attends on Th/F. Deep cleaning during the weekend. April 5, 2021 will begin full Re-Entry.</p>		









# Los Puentes COVID-19 Safe Practices Walkthrough Form March 2021 - Sheet1

Final Audit Report

2021-03-15

Created:	2021-03-12
By:	Eleanor Andrews (eleanor.andrews@aps.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAHvJhOJhsEO49TEwqU8hXFZFtWkR4ESE4

## "Los Puentes COVID-19 Safe Practices Walkthrough Form March 2021 - Sheet1" History

-  Document created by Eleanor Andrews (eleanor.andrews@aps.edu)  
2021-03-12 - 8:54:35 PM GMT- IP address: 73.26.70.238
-  Document emailed to Anna Phillips (aphillips@lospuentes.org) for signature  
2021-03-12 - 8:54:53 PM GMT
-  Email viewed by Anna Phillips (aphillips@lospuentes.org)  
2021-03-12 - 9:33:38 PM GMT- IP address: 50.205.185.154
-  Document e-signed by Anna Phillips (aphillips@lospuentes.org)  
Signature Date: 2021-03-12 - 9:34:01 PM GMT - Time Source: server- IP address: 50.205.185.154
-  Document emailed to Joseph Escobedo (escobedo\_j@aps.edu) for signature  
2021-03-12 - 9:34:03 PM GMT
-  Email viewed by Joseph Escobedo (escobedo\_j@aps.edu)  
2021-03-15 - 4:52:52 PM GMT- IP address: 174.62.44.79
-  Document e-signed by Joseph Escobedo (escobedo\_j@aps.edu)  
Signature Date: 2021-03-15 - 4:53:07 PM GMT - Time Source: server- IP address: 174.62.44.79
-  Agreement completed.  
2021-03-15 - 4:53:07 PM GMT