

COVID-19 Safe Practices Walkthrough Form



Date:	Thursday, March 11, 2021	
District:	New Mexico School for the Arts - State Charter	
School:	New Mexico School for the Arts	
District / Charter Contact Name	Crites, Eric	<i>District/Charter Signature: Eric Crites</i>
PED Staff Name	Maestas, Megan S.	<i>Fire Marshal/ PED Staff Signature Maestas, Megan S.</i>
Current Status Yes or No	Safe Practice	Notes/ Checklist
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra cloth masks for staff? Large quantity on hand Extra cloth masks for students? Large quantity on hand Extra disposable masks? Other PPE?
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desks/ students facing one direction? Yes, all tables and chairs are facing one direction toward teacher. Marks on floors? Plexiglass barriers/Shields?
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Facing same direction? Lunch will be served outside as often as possible, weather permitting. Tents and heaters have been secured for outdoor eating and extended outdoor learning spaces. On bad weather days, students will eat in their classroom.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Location of sanitizer and cleaning supplies? Hand sanitizer available all around the school and common spaces.
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces (doors, doorknobs, globes, tetherballs, etc.) including building, <u>playground</u> and <u>buses</u> .	What are the sanitization protocols? COVID specific protocols for daily sanitizing and deep cleaning. Sanitization logs accessible and posted across the school site? Any special equipment to note? Increased custodial staff from 2 to 4 for the remainder of the school year for in-depth cleaning measures. Lockers? School will not be utilizing their student lockers or cubbies.
Yes	School doors and windows are operable and other air filtration measures in place. • Fans in place - where? • Dampers open to increase airflow? • Open doors and windows? • Air filters in place?	Individual HEPA Filter units will be placed in every teaching space, office space, and common area.
Yes	School ventilation systems are functional and meet standard.	Number of units? Several units with all dampers adjusted. Clean air changes are 6 per hour. Merv level: Merv 13 filters installed in all HVAC units.
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Describe building evacuations due to fire (Consider offsite evacuations also) School has an evacuation plan for offsite evacuation and emergency drills upon reentry.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses (<i>report directly to isolation room</i>) in place.	Preferably not the health office due to need to distribute medication or other health issues. Is restroom nearby? Yes, school has identified two isolation rooms with a third option if needed. Both isolations spaces are near restrooms.
Yes	Protocols and signage in place for entrance into the building including temperature and other symptoms check.	Yes, temperature check and basic health screening questions are asked of anyone entering the school.
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate? Adequate signage at the entrance of the school for practicing COVID safe practices, temperature checks, directional signage on the floor to direct student walking traffic and encourage social distance measures.
General Notes (add a brief description of the hybrid model used and target reopening date) Grades Served? grades 9-12 Total student population? 278 students Number expected to remain remote? Early FEB 30% of students and families choose to remain in remote learning Target start date for in-person learning: 05 APR 2021 Briefly describe the instructional day and how the remote option will work for families who choose that method. School plans to utilize concurrent teaching for in-person and online students for all classes. Current remote learning option has students online 4-day week with synchronous instruction and 1-day week asynchronous instruction		