

Hybrid Model Implementation Walkthrough

Response Needed	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed	Describe lunch serving and seating arrangements:
Fully Implemented	Provisions are in place for routine cleaning and disinfection of frequently touched surface and adequate supply of cleaning materials is available	
Fully Implemented	Provisions are in place to allow frequent handwashing with soap readily available	
Fully Implemented	Hand sanitizer that contains at least 60% alcohol is available for sections of the school where water and soap are not	
Fully Implemented	School administration is aware of who the District Point of Contact is for reporting a positive case of COVID-19, phone number is available	
Fully Implemented	Positive case of COVID-19 Initial Report Information: School administration can explain the items that should be reported and has a system in place for gathering information to provide to the District Point of Contact based on the COVID 19 Toolkit for NM Schools	
Fully Implemented	Positive case of COVID-19 Close Contact Report Information: School administration can explain the items that should be reported and has a system in place for gathering information to provide to the District Point of Contact based on the COVID 19 Toolkit for NM Schools	

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Fully Implemented	School has a designated isolation area for ill students which allows for 6ft social distancing	
Response Needed	School administration has a documented plan for student pick up when large areas or the entire building need to be evacuated at once (pick up of students, sending staff home, who stays last, will bussing be used)	
Response Needed	School has a plan for when an ill student cannot be picked up immediately	
Fully Implemented	School administration has easy real time access to rosters identifying who is in the building at any given time, including location where working (employees, students, contractors and visitor sign in documented)	
Fully Implemented	School administration has updated staff roster with cell phone numbers	
Fully Implemented	School administration has easy real time access to classroom rosters, class schedules, cohort rosters	
Fully Implemented	Daily student attendance is recorded and easily accessible	
Fully Implemented	Daily staff attendance is recorded and easily accessible	
Fully Implemented	School administration has easy access to student emergency contact list, authorized pick-up lists, and authorized medical care information for every student	
Fully Implemented	Building floor plans are easily accessible	

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Fully Implemented	School administration has distributed the Individual Person Decision Tree for COVID-19 to all staff and families	
Fully Implemented	Administration has documentation that all staff have been trained on safe practices utilizing the PED training modules on Canvas	
Instructional Practices		Reflection Notes
Not scored-This is for reflection discussion only. Provide link if more guidance is needed.	Please reflect on your plan for integrating acceleration strategies to address learning loss	All students receive instruction on grade level daily, in addition to remediation as needed. For ELA, school uses Text First which makes takes text accessible with audio supports when needed. Daily analysis of formative data such as exit tickets.
Not scored-This is for reflection discussion only. Provide link if more guidance is needed.	Please reflect on your plan (either developed by the district or the school) for utilizing priority standards and how scope and sequence is being adjusted to assure students have access to grade level content during hybrid and remote learning	School has not felt the need thus far to adjust the scope and sequence, is able to provide grade level content.
Reflection on the Hybrid Model		Reflection Notes
Not scored-This is for reflection discussion only.	What challenges have you encountered as you implement the hybrid model?	Equitable access to content due to technology issues. Students perform better in school building; difficulties with student engagement and performance in distance learning context.
Not scored-This is for reflection discussion only.	What are 1-3 things going well as you implement the hybrid model?	96% of students attending at least one class a day, and 85-87% attending all classes. Operations manager position allows school leader to focus on educational leadership rather than administrative duties.

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