

COVID-19 Safe Practices Walkthrough Form



Date:	Monday, March 22, 2021	
District:	APS Authorizer	
School:	New America	
District / Charter Contact Name	Latricia Mathis	<i>LaTricia Mathis</i> District/Charter Signature: <small>LaTricia Mathis (Mar 22, 2021 11:24 MDT)</small>
Fire Marshal/ PED Staff Name	Joseph Escobedo	<i>Joseph Escobedo</i> Fire Marshal/ PED Staff Signature: <small>Joseph Escobedo (Mar 22, 2021 10:14 MDT)</small>
Current Status Yes or No	Safe Practice	Notes/ Checklist
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra cloth masks for staff? Yes, 218 Extra cloth masks for students? Yes, 618 Extra disposable masks? Yes 919 for students, 347 students
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desks marked for A/B cohorts? N/A Are desks/ students facing one direction? Desks set up 6' apart and facing one direction. Marks on floors? Yes, marked with tape. Plexiglass barriers/Shields? Plexiglass barriers in special ed classrooms, cafeteria, and admin office. Shields are available upon request by teachers.
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Facing same direction? Cafeteria is socially distanced and tables face one direction. Students will eat in either cafeteria, classroom or outside 6' apart. All lunches are bag lunches and are portable.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Location of sanitizer and cleaning supplies? Every classroom has hand covid- safety kits with sanitizer, alcohol spray, for hand cleaning. Stations near door of every classroom with hand sanitizer. All sinks have running water, soap and paper towels. Hand sanitizer station at entry of the building.

Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces (<i>doors, doorknobs, globes, tetherballs, etc</i>) including building, <u>playground</u> and <u>buses</u> .	What are the sanitization protocols? Daily janitorial services for cleaning and sanitization. Alcohol spray daily in classrooms. In between classes, classrooms will be wiped down. All staff are certified by NM PED in covid cleaning and sanitation. Deep cleaning protocol on Friday. Any special equipment to note? N/A Sanitization logs accessible and posted across the school site? A log located in each classroom and restroom. Lockers? No lockers.
Yes	School doors and windows are operable and other air filtration measures in place. <ul style="list-style-type: none"> • Fans in place - where? • Dampers open to increase airflow? • Open doors and windows? • Air filters in place? 	All classrooms have MERV 13 filters and window & doors will be open. Dampers open.
Yes	School ventilation systems are functional and meet standard.	Number of units? 13 units HEPA Filters? MERV # (9/10/11/12/13)?
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Describe building evacuations due to fire (Consider offsite evacuations also) Evacuation 6' apart to the neighboring church parking lot or inside to the chuches gymnasium. Students will be dismissed 6' apart socially distanced. Classes will be released in a staggered manner - 5 minutes apart.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses (<i>report directly to isolation room</i>) in place.	Preferably not the health office due to need to distribute medication or other health issues. Isolation room is a separate room with a restroom nearby. Has an independent exit to outside. Is restroom nearby? Yes Equipped recommended PPE and cot.
Yes	Protocols and signage in place for entrance into the building including temperature and other symptoms check.	Signage at entrance and on windows of the main office. Students temperature taken at entrance. Protocols and response flow checklist in place. Teachers protocol will be to report each am on their health status.
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate? Yes in English and Spanish. Office has directional arrows for traffic flow. Halls have markings for 6' apart.

General Notes (add a brief description of the hybrid model used and target reopening date)

Grades Served? 9-12

Total student population? 225

Number expected to remain remote? 110

Target start date for hybrid in-person learning: Full Re-entry March 30, 2021

Briefly describe the hybrid model (cohort groups; days; etc): Classes M-Th 8am-2pm. School has a 4 day week. Once per month Friday is a Extended Learning Time Support day. Daily students will report to Advisory teacher for attendance, breakfast and targeted support classroom(s) which is up to 2 different classrooms. Students will be in only up to 3 different classrooms. School has a dynamic student and class tracker and students will only be sent to targeted support classroom if space is available 6' apart. Tracker will also be used to ensure lunch location and times is vacant for useage.







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Final Audit Report

2021-03-23

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