

COVID-19 Safe Practices Walkthrough Form

Date: Monday, March 29, 2021  
 District:  
 School: Tony Serna Jr. Elementary  
 District / Charter  
 Contact Name  
 Fire Marshal/  
 PED Staff Name *Leo Maestas*



*[Handwritten signature]*

Current Status Yes or No	Safe Practice	Notes/ Checklist
Yes	Multi-ply cloth masks available and utilized by all staff and students, over the nose and mouth, secure under the chin, snug on face with no gaps.	Extra cloth masks for staff? Yes Extra cloth masks for students? Yes Extra disposable masks? New mask will be provided to students daily.
Yes	Classrooms and commons areas are set up for 6 feet social distancing with 50% student enrollment in place.	Are desks marked for A/B cohorts? Are desks/ students facing one direction? Marks on floors? Stickers and signage are high visible in all areas. Plexiglas barriers/Shields? Front desk and some classrooms have Plexiglas barriers.
Yes	If applicable, cafeteria (or other congregate feeding area) is set up for 6 feet social distancing and cohorts of students are not mixed.	Facing same direction? Ever other table has been marked off. Social distancing will be enforced. One direction seating will be implemented in areas with rectangle tables.
Yes	Hand sanitizer that contains at least 60% alcohol is available across the school and ample cleaning supplies in place. Soap and supplies in bathrooms are ample with reliable running water.	Location of sanitizer and cleaning supplies? Every classroom has hand sanitizer stations and wipes along with 70% Ethyl Alcohol Hand Sanitizer
Yes	Sanitization protocols in place that address daily cleaning and disinfection with particular attention to frequently touched surfaces (doors, doorknobs, globes, tetherballs, etc.) including building, playground and buses.	What are the sanitization protocols? New cleaning protocols have been implemented. As an added level of protection each student wipes done his or her area when entering classroom. Any special equipment to note? Sanitization logs accessible and posted across the school site? Each janitorial staff member has a binder with daily logs that must be complete, binders are stored in main office. <u>Lockers? Not being used.</u>
Yes	School doors and windows are operable and other air filtration measures in place. • Fans in place - where? • Dampers open to increase airflow? • Open doors and windows? • Air filters in place?	Air purifying units have been purchased and are placed in ever classroom district wide. HEPA filters are installed.
Yes	School ventilation systems are functional and meet standard.	Number of units? 136 Air purifiers have been purchased and are placed in each classroom across school district. HEPA Filters? On order for main air handlers MERV # (9/10/11/12/13)? 9
Yes	Evacuation plan in place that maintains 6 feet social distancing. Dismissal process in place that maintains social distancing.	Describe building evacuations due to fire (Consider offsite evacuations also) 10 Exits, 1 Entrance, 3 gathering safe locations. Dismissal will have a staggered 30 second schedule.
Yes	Isolation rooms for symptomatic individuals in place and protocols for students exhibiting symptoms on buses (report directly to isolation room) in place.	Preferably not the health office due to need to distribute medication or other health issues. Is restroom nearby? Classroom closes to the north east corridor.
Yes	Protocols and signage in place for entrance into the building including temperature and other symptoms check.	
Yes	Signage across the school site that includes expectations for prevention practices: frequently washing hands, avoiding touching eyes, nose, and mouth, wearing masks, staying 6 feet apart and direction of traffic.	Signage in multiple languages as appropriate? Stickers and COVID-19 posters are posted throughout the campus.
	<b>General Notes (add a brief description of the hybrid model used and target reopening date)</b> Grades Served? 4th Total student population? 73 Number expected to remain remote? 49 Target start date for hybrid in-person learning: April 6, 2021 Briefly describe the hybrid model (cohort groups; days; etc.):	