



**Request for Application
Educational Blueprints and
governance structures**

RFA # 22-92400-00001

Issue Date: June 8, 2021
Deadline Date: July 8, 2021

Contact Information:

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PURPOSE OF THIS REQUEST FOR APPLICATION (RFA)

Utilizing funds from Senate Bill 377 (2021), Tribal Education Appropriations, APPROPRIATIONS & EXPENDITURES, the PED is offering a non-competitive grant to applicants to develop and implement education blueprints and governance structures, engage in collaborations with school districts and plan and deliver community-based education programs and social support services for Native American students.

Applications must demonstrate alignment with one or a combination of the following priority areas:

1. **Educational Blueprints and Governance Structures-** detailed plan of action from pre-kindergarten to post-secondary that ensures all aspects of curriculum and educational domains are covered.
2. **Engage in collaborations with school districts-** Highly collaborative practices in schools are associated with strong student outcomes.
3. **Plan and deliver community-based education programs-** Has a positive impact in the classroom in terms of both teacher effectiveness, student learning, and social development. This includes local institutions, history, literature, cultural heritage, and natural environments.
4. **Social support services for Native American students-** Cultural, social and academic services that can be offered to Native American Students (example: Cultural gatherings, leadership development, academic support, student organizations, native student organizations)

Applicants must describe how their program aligns with these funding strategies. Applicants must also describe their intended outcomes, and how progress toward these outcomes will be measured annually. Written proposals may not exceed five pages.

MEASURABLE PROGRAM GOALS AND OBJECTIVES

Provide at least three or more goals and measurable objectives. In order to develop outcomes, what interventions or services are being implemented with the funding? Outcomes should be something that the applicant wants either to maximize, such as evidence of “increased learning by workshop participants” or minimize, such as “the number of student infractions will decrease by 10%”.

The outcomes are the changes or results that the grantee expects to be achieved after the successful completion of the award. The outcomes could be qualitative, quantitative or both.

In terms of the performance measurements, the measurements chosen must determine the overall program/project management and effectiveness. Aligning each project outcomes, it can define success, and more easily measure and demonstrate results.

These outcomes need to align to the narrative and activities of the program.

LEVEL OF FUNDING

For fiscal year 2022 and FY 2023, PED intends to award amounts within the following ranges or approximate amounts:

| | |
|------------------|---------------|
| Navajo | \$ 150,000.00 |
| Zuni | \$ 100,000.00 |
| Laguna | \$ 100,000.00 |
| Santo Domingo | \$ 100,000.00 |
| Acoma | \$ 100,000.00 |
| Mescalero Apache | \$ 100,000.00 |
| Jicarilla Apache | \$ 100,000.00 |
| Isleta | \$ 100,000.00 |
| San Felipe | \$ 100,000.00 |
| Jemez | \$ 100,000.00 |
| Ohkay Owingeh | \$ 100,000.00 |

| | |
|---------------|---------------|
| Taos | \$ 100,000.00 |
| Cochiti | \$ 100,000.00 |
| Nambe | \$ 100,000.00 |
| Santa Ana | \$ 100,000.00 |
| Zia | \$ 100,000.00 |
| Santa Clara | \$ 100,000.00 |
| San Ildefonso | \$ 100,000.00 |
| Pojoaque | \$ 100,000.00 |
| Tesuque | \$ 100,000.00 |
| Sandia | \$ 100,000.00 |
| Picuris | \$ 100,000.00 |

This RFA may be used to make an award for fiscal year 2023 as well. The option to make such an award will be based on the performance of the entity in the first year, as determined by the PED. The estimated budget for year two will be based on grantee not expending all or partial of FY22 grant in addition to FY23 grant. The entity should include in their application a description for the second year as well. The determination for a second year award will be based on a new award letter issued for that year upon agreement by the parties.

Current and continued funding for this project is dependent upon annual legislative appropriations and program performance.

Funds may be utilized for costs related to personnel and other program-related costs.

Funds made available under this grant shall be used to supplement, and not supplant, any other federal, state, or local education funds.

Payment structure will be as a reimbursable grant. As funding is expended on the program, the entity may drawdown that amount

LENGTH OF FUNDING

The funding shall begin upon the execution of an award between NMPED and successful applicants, and is intended to continue through the proposed project period, but not longer than June 30, 2023. NMPED reserves the right to terminate any award that does not meet the requirements as defined by the guidelines governing the program or otherwise provided in an executed award. Annual funding is dependent upon annual legislative appropriations.

PROGRAM OVERSIGHT AND MANAGEMENT

NMPED will manage the progress of the projects/programs; the program contact is listed below:

Rebecca Reyes, Deputy Director Indian Education Division Rebecca.Reyes2@state.nm.us

SCORING GUIDELINES

Each application will be scored across five (5) application sections:

- I. **Project Narrative:** Provide a detailed narrative illustrating the community need for the tribally based Native American language program, the program’s alignment with the Tribe/Pueblo/Nation strategic plan, planned activities and timeline, and project partners and instructional strategies. Describe the extent to which the Tribe/Pueblo/Nation serves Native American students and the unique needs faced by these students. Indicate whether the program will serve low-income students, students with disabilities, and English language learners as applicable. (45 points)

- II. **MEASURABLE PROGRAM GOALS AND OBJECTIVES:** Provide the intended short-term and long-term outcomes of the program based on the Narrative. Provide measurable objectives that will support the short and long-term outcomes you have listed. Lastly, based on these short and long term outcomes and the measureable objectives you have listed, prepare a Plan for success. (45 points)

- III. **Project Budget:** Provide a budget that details the requested funding for the first year of the program. (10 points)

Applications will be scored across four rubric areas ranging from “Complete, coherent, convincing” to “Section not included in application, or is conspicuously incomplete.” Either a score of ‘0’ or ‘no submission’ of any of the components of the application will result in a disqualification of the application.

Applications are limited to 5 pages for items I through III above.

TIMELINE

NMPED will make every effort to adhere to the following schedule:

| Action | Responsible Party | Due Date |
|--------------------------------------|----------------------|-----------------------------|
| Issue RFA | NMPED | June 8, 2021 |
| Deadline to submit written questions | Potential applicants | June 22, 2021 |
| Response to questions | NMPED | June 29, 2021 |
| Submission of applications | Potential applicants | July 8, 2021 |
| Evaluation of applications | Review panel | July 12-July 18, 2021 |
| Selection of grantees | Review panel | July 19, 2021 |
| Finalize contractual arrangements | NMPED/grantees | July 20, 2021-July 23, 2021 |
| Contract awards | NMPED/grantees | July 26-July 28, 2021 |

Grantees will need to provide an annual review on the progress of outcomes.

REPORTING

Successful grantees will work together with NMPED to establish a reporting schedule focused on progress to outcomes and project budgeting aligned to milestones.

EVALUATION COMMITTEE COMPOSITION

The committee tasked with the evaluation of applications will have a broad level of experience with Native American education, charter schools, school leadership, teaching experience representing a variety of perspectives and seniority in the field. Members will be highly familiar with New Mexico's educational system, the tribal and charter landscape, and cultural and linguistic relevance within education.

CHECKLIST FOR SUBMISSION

- I. Project Narrative
- II. Measurable Program Goals and Objectives
- III. Project Budget
- IV. Assurance Form

Combine all documents into a single file and submit via email at:
Indian.Education@state.nm.us.

Cover Page

Tribal Name

| | | | |
|--|--|---------------|--|
| Name | | | |
| Phone | | e-mail | |
| Mailing Address | | | |
| Anticipated targeted population | | | |
| Number of students | | | |

PROJECT NARRATIVE

MEASURABLE PROGRAM GOALS AND OBJECTIVES

| Project Budget Justification | | |
|------------------------------|-------------|-------------|
| LINE ITEMS | Budget Amt. | Description |
| Personnel | | |
| Fringe Benefits | | |
| Travel & Training | | |
| Equipment | | |
| Supplies | | |
| Contractual | | |
| Other Purchased Services | | |
| Subtotal: | | |
| Indirect Cost 5% | | |
| Total: | | |

New Mexico Tribal Program Assurances Form

The Tribal Leader or an Appointed Authorized Representative must sign below to indicate their approval of the contents of the application, and the receipt of program funds.

On _____, 2021, _____ hereby applies for and, if awarded, accepts the state funds requested in this application. In consideration of the receipt of these grant funds, the entity agrees that the General Assurances form for all state funds and the terms therein are specifically incorporated by reference in this application. The entity also certifies that all program and pertinent administrative requirements will be met. In addition, grantees agrees to the following assurances:

1. The grantee will provide the New Mexico Public Education Department (PED) an End-of-Year Program Report.
2. The grantee will work with and provide requested data to the PED for the Grant Program within the timeframes specified.
3. The entities will not discriminate against anyone regarding race, gender, national origin, color, disability, or age.
4. Funded projects will maintain appropriate fiscal and program records and fiscal audits of this program will be conducted by the grantees as a part of their regular audits.
5. All records of the program will be retained for five years and access to those records will be available for the purposes of review and audit.
6. If any findings of misuse of these funds are discovered, project funds will be returned to the PED.
7. The grantee will maintain sole responsibility for the project even though subcontractors may be used to perform certain services.
8. Period of agreement shall become as of July 1, 2021 and shall terminate on June 30, 2023.

Name of Tribe/Pueblo/Nation

Signature of Tribe/Pueblo/Nation (date)

Name of Program Contact

Signature of Program Contact (date)

Note: If grant is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting the application.

Complete and attach after Cover Page. If needed, additional copies of this page should be attached in order to include each participating school.