



Request for Application Native American Language Programs

RFA # 22-92400-00002

Issue Date: June 8, 2021

Deadline Date: July 8, 2021

Contact Information:

Rebecca Reyes
Deputy Director
Indian Education Division
Indian.Education@state.nm.us

PURPOSE OF THIS REQUEST FOR APPLICATION

Utilizing funds from Senate Bill 377 (2021), Tribal Education Appropriations, APPROPRIATIONS & EXPENDITURES, the PED is offering a non-competitive grant to demonstrate alignment with one or a combination of the following:

1. Providing instruction in tribal language as curricular, or co-curricular offerings.
2. Language activities, including but not limited, to curriculum and material development.
3. Assessment instruments that are culturally and linguistically appropriate for students, teachers and programing.
4. Recruiting, training and certifying language teachers.
5. Engagement in collaboration with school districts.
6. Instructional delivery, and program evaluation.

MEASURABLE PROGRAM GOALS AND OBJECTIVES

Provide at least three goals and measurable objectives. Detail what interventions or services are being implemented with the funding in order to develop outcomes. Outcomes should be something that the applicant wants either to maximize, such as “evidence of increased learning by workshop participants” or minimize, such as “the number of student infractions will decrease by 10%”.

The outcomes are the changes or results that the grantee expects to be achieved after the successful completion of the award. The outcomes could be qualitative, quantitative or both.

In terms of the performance measurements, the measurements chosen must determine the overall program or project management and effectiveness. Aligning each project outcomes, it can define success, and more easily measure and demonstrate results.

These outcomes need to align to the narrative and activities of the program.

LEVEL OF FUNDING

For Fiscal Year 2022, the PED intends to award amounts within the following ranges or approximate amounts:

New Mexico Tribal and Pueblo Departments of Education:

Navajo Nation	\$ 82,700.00
Zuni Pueblo	\$ 73,000.00
Laguna Pueblo	\$ 73,000.00
Santo Domingo	\$ 73,000.00
Acoma Pueblo	\$ 73,000.00
Mescalero Apache	\$ 73,000.00
Jicarilla Apache	\$ 73,000.00
Isleta	\$ 73,000.00
San Felipe Pueblo	\$ 73,000.00
Jemez Pueblo	\$ 73,000.00
Ohkay Owingeh	\$ 73,000.00

Taos Pueblo	\$ 73,000.00
Cochiti Pueblo	\$ 73,000.00
Nambe Pueblo	\$ 73,000.00
Santa Ana	\$ 73,000.00
Zia Pueblo	\$ 73,000.00
Santa Clara Pueblo	\$ 73,000.00
San Ildefonso	\$ 73,000.00
Pojoaque Pueblo	\$ 73,000.00
Tesuque Pueblo	\$ 73,000.00
Sandia Pueblo	\$ 73,000.00
Picuris Pueblo	\$ 73,000.00

This RFA may be used to make an award for fiscal year 2023 as well. The option to make such an award will be based on the performance of the entity in the first year, as determined by the PED. The estimated budget for year two will be based on grantee not expending all or partial of FY22 grant. The entity should include in their application a description for the second year as well. The determination for a second year award will be based on a new award letter issued for that year upon agreement by the parties.

Current and continued funding for this project is dependent upon annual legislative appropriations and program performance as determined by the PED.

Funds may be utilized for costs related to personnel, curriculum or resource materials, tribal heritage language support, and other program-related costs.

Funds made available under this grant shall be used to supplement, and not supplant, any other federal, state, or local education funds.

The payment structure is through a reimbursable grant. As funding is expended on the program, the entity may drawdown that amount.

LENGTH OF FUNDING

The funding shall begin upon the execution of an award between PED and successful applicants, and is intended to continue through the proposed project period, but not longer than June 30, 2023. PED reserves the right to terminate any award that does not meet the requirements as defined by the guidelines governing the program or otherwise provided in an executed award. Annual funding is dependent upon annual legislative appropriations.

PROGRAM OVERSIGHT AND MANAGEMENT

PED will manage the progress of the projects/programs; the program contact is listed below:

Rebecca Reyes, Deputy Director of Indian Education Division,
Rebecca.Reyes2@state.nm.us.

SCORING GUIDELINES

Each application will be scored across five (5) application sections:

- I. **Project Narrative:** Provide a detailed narrative illustrating the community need for the tribally based Native American language program, the program's alignment with the Tribe/Pueblo/Nation strategic plan, planned activities and timeline, and project partners and instructional strategies. Describe the extent to which the Tribe/Pueblo/Nation serves Native American students and the unique needs faced by these students. Indicate whether the program will serve low-income students, students with disabilities, and English language learners as applicable. (45 points)
- II. **Measurable Program Goals and Objectives:** Provide the intended short-term and long-term outcomes of the program based on the Narrative. Provide measurable objectives that will support the short and long-term outcomes you have listed. Lastly, based on these short and long term outcomes and the measureable objectives you have

listed, prepare a Plan for success. (45 points)

III. **Project Budget:** Provide a budget that details the requested funding for the first year of the program. (10 points)

Applications will be scored across four rubric areas ranging from “Complete, coherent, convincing” to “Section not included in application, or is conspicuously incomplete.” Either a score of ‘0’ or ‘no submission’ of any of the components of the application will result in a disqualification of the application.

Applications are limited to 5 pages for items I through III above.

TIMELINE

PED will make every effort to adhere to the following schedule:

Action	Responsible Party	Due Date
Issue RFA	PED	June 8, 2021
Deadline to submit written questions	Potential applicants	June 22, 2021
Response to questions	PED	June 29, 2021
Submission of applications	Potential applicants	July 8, 2021
Evaluation of applications	Review panel	July 12-July 18, 2021
Selection of grantees	Review panel	July 19, 2021
Finalize contractual arrangements	PED/grantees	July 20, 2021-July 23, 2021
Contract awards	PED/grantees	July 26-July 28, 2021

Grantees will need to provide an annual review on the progress of outcomes.

REPORTING

Successful grantees will work together with PED to establish a reporting schedule focused on progress to outcomes and project budgeting aligned to milestones.

EVALUATION COMMITTEE COMPOSITION

The committee tasked with the evaluation of applications will have a broad level of experience with Native American education, charter schools, school leadership, teaching experience representing a variety of perspectives and seniority in the field. Members will be highly familiar with New Mexico’s educational system, the tribal and charter landscape, and cultural and linguistic relevance within education.

CHECKLIST FOR SUBMISSION

- I. Project Narrative
- II. Measurable Program Goals and Objectives
- III. Project Budget
- IV. Assurance Form

Combine all documents into a single file and submit via email at:

Indian.Education@state.nm.us.

Cover Page

Tribal Name

Name			
Phone		e-mail	
Mailing Address			
Anticipated targeted population			
Number of students			

PROJECT NARRATIVE

Activities/Timeline					
Baseline/Measurable Program Goals and Objectives	Activity	Date to be Accomplished	Plan for Continuation and Growth of Program	Budget Amount	Other

Project Budget Justification		
LINE ITEMS	Budget Amt.	Description
Personnel		
Fringe Benefits		
Travel & Training		
Equipment		
Supplies		
Contractual		
Other Purchased Services		
Subtotal:		
Indirect Cost 5%		
Total:		

New Mexico Tribal Program Assurances Form

The Tribal Leader or an Appointed Authorized Representative must sign below to indicate their approval of the contents of the application, and the receipt of program funds.

On _____, 2021, _____ hereby applies for and, if awarded, accepts the state funds requested in this application. In consideration of the receipt of these grant funds, the entity agrees that the General Assurances form for all state funds and the terms therein are specifically incorporated by reference in this application. The entity also certifies that all program and pertinent administrative requirements will be met. In addition, grantees agrees to the following assurances:

1. The grantee will provide the New Mexico Public Education Department (PED) an End-of-Year Program Report.
2. The grantee will work with and provide requested data to the PED for the Grant Program within the timeframes specified.
3. The entities will not discriminate against anyone regarding race, gender, national origin, color, disability, or age.
4. Funded projects will maintain appropriate fiscal and program records and fiscal audits of this program will be conducted by the grantees as a part of their regular audits.
5. All records of the program will be retained for five years and access to those records will be available for the purposes of review and audit.
6. If any findings of misuse of these funds are discovered, project funds will be returned to the PED.
7. The grantee will maintain sole responsibility for the project even though subcontractors may be used to perform certain services.
8. Period of agreement shall become as of July 1, 2021 and shall terminate on June 30, 2023.

Name of Tribe/Pueblo/Nation

Signature of Tribe/Pueblo/Nation (date)

Name of Program Contact

Signature of Program Contact (date)

Note: If grant is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting the application.

Complete and attach after Cover Page. If needed, additional copies of this page should be attached in order to include each participating school.