

To gain access to both the Nutrition Portal *and* Direct Certification System, two steps are required:

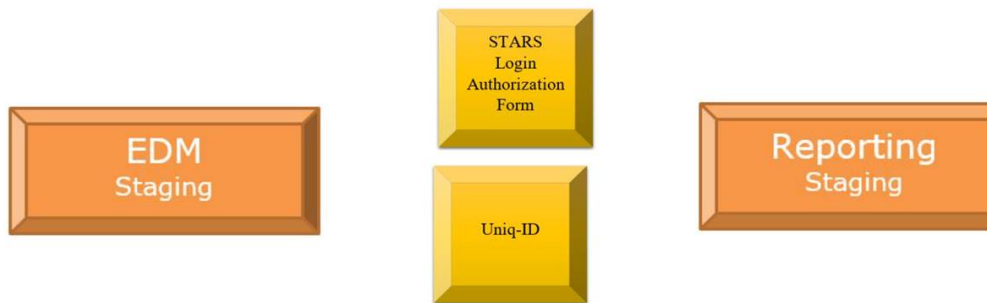
Step 1 (STARS Account):

- If you currently do not have a STARS account: Please request a user account / login in the STARS system.
- Please request your Stars Coordinator (*or someone from your SFA that currently has STARS access*) to log into Stars and complete the STARS login authorization form:

[STARS Home](#) [UniqID](#) [EDM Staging](#) [EDM Dev](#) [STARS Reporting Staging](#) [STARS Dev Reporting](#) [STARS Discussion Board](#) [STAFF Developpr](#)

Home

STARS Links



<https://eui.ped.state.nm.us/sites/stars/default.aspx>

(If you, or your STARS Coordinator requires assistance, please email the STARS help desk: ped-starsadmin@state.nm.us)

Step 2 (Nutrition Portal):

- When your STARS account has been created, please complete the Certificate of Authority, sign and email to: kate.ullrich2@state.nm.us
- Please be sure to CC your assigned Health Educator.
- Please allow 14 days to process New End User Requests for the Nutrition Portal.