



STATE OF NEW MEXICO
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SECRETARY OF EDUCATION (DESIGNATE)

MICHELLE LUJAN GRISHAM
GOVERNOR

September 7th, 2021

MEMORANDUM

TO: Superintendents, Charter Representatives, School Business Officials New Mexico

FROM: Dr. Alexis Álvarez, Dr. Reiner Martens

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RE: ESSA PPE REPORTING

We ask for your cooperation to follow the federal mandated PPE statistic requirement.

Please find attached the excel file, updated from last year. Thanks to Director Stubbs from Portales, this excel was improved from last year's version to facilitate this reporting requirement. Also, please take note that last year's optional worksheet is now a mandatory worksheet, and the federally required statistic is formula-driven. This method will reduce the number of mistakes and thus will lead to a lot less (re)work for you.

The webpage will be updated shortly.

[Per Pupil Expenditure \(PPE\) Guidance – New Mexico Public Education Department \(state.nm.us\)](http://state.nm.us)

Please save the excel file on the FTS, folder FY21/Per Pupil Expenditure (PPE) latest by 9/21/2021. Please follow the usual naming convention:
Budget Entity Name FYnn PPE School-Level-Report nnn-*nnn*

RM