

**Public Education Commission Governing Body Member Change Amendment Form**

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [Alma d'arte Charter High School], hereafter "The School", effective [01] of [July], [2019]. The School was approved for a [3 year] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 6

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER: July 19, 2021

NAME OF INDIVIDUAL RESIGNING: Ceara Angel

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO  AN EXISTING POSITION OR  A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD:

NAME OF INDIVIDUAL BEING DESIGNATED:

HOME ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

NAME OF BOARD MEMBER BEING REPLACED:


REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

**Submit this form and all supporting documents to [charter.schools@state.nm.us](mailto:charter.schools@state.nm.us)**

The School's Governing Body Member Change Amendment is hereby submitted by [Alma d'arte Charter High School] on [September 23, 2021], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.

  
\_\_\_\_\_  
Charter School Representative Signature

9/23/21  
\_\_\_\_\_  
Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved  Denied

\_\_\_\_\_  
Chair, Public Education Commission

\_\_\_\_\_  
Date



Kayla Martinez &lt;kmartinez@almadarte.org&gt;

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**Resigning**

1 message

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**Ceara Angel** <cangel@almadarte.org>

Mon, Jul 19, 2021 at 2:08 PM

To: Paul Dulin &lt;pdulin@almadarte.org&gt;, Kayla Martinez &lt;kmartinez@almadarte.org&gt;

I am writing this letter to let you know I will be resigning from position #5 on the governing board. I have personal reasons and I need to be there for my family and have stretched myself thin. I am grateful for the opportunity and wish the school and everyone the best of luck.  
Thank you Ceara Angel

Sent from my iPhone

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REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO  AN EXISTING POSITION OR  A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD: July 6, 2021

NAME OF INDIVIDUAL BEING DESIGNATED: Cynthia Wise

HOME ADDRESS: 1984 Salinas, Las Cruces, NM 88011

PHONE NUMBER: 206-799-1888

EMAIL ADDRESS: cynde@nmsu.edu

NAME OF BOARD MEMBER BEING REPLACED: Rachel Padilla

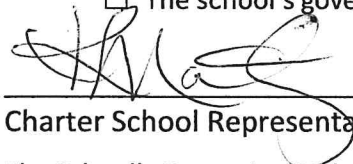
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VOTE NOT TO REPLACE MEMBER:

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Date

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Approved

Denied

Chair, Public Education Commission

Date

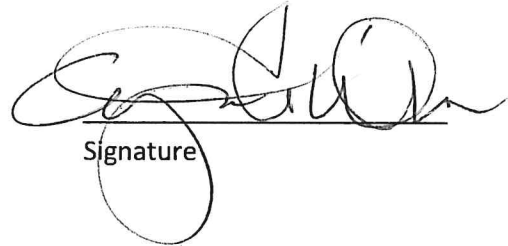


## ASSURANCES

My name is Cynthia Wise and I reside in Las Cruces, New Mexico. I am a member of the governing body for Alma d'arte Charter High School a charter school which is located at 402 W Court Ave, Las Cruces, NM 88005, I assure that the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 228B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disability Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.

13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.
14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Cynthia Wiko  8/4/21  
Printed Name Signature Date



# ALMA D'ARTE CHARTER HIGH SCHOOL

## Governance Council Minutes

Special Meeting, Tuesday, July 6<sup>th</sup>, 2021 @ 5:50 PM

Alma d'arte Charter High School, Via Zoom

### COUNCIL MEMBERS

Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Ceara Angel | Vernon Wilson | Richelle Ponder

#### I. Introduction

- A. Call to Order. (G) – Chairman Dulin called the meeting to order at 5:54pm.
- B. Roll Call of Members (G) – Members present are as follows: P. Dulin, K. Skaggs, V. Wilson, R. Fitzherbert and R. Ponder. C. Angel is absent.
- C. Conflict of Interest Disclosures as may be applicable. (G) – none.
- D. Approval of Agenda. (G) K. Skaggs made a motion to approve the agenda. R. Fitzherbert seconded the motion. Members voted as follows: K. Skaggs - yes, V. Wilson - yes, R. Fitzherbert –yes, R. Ponder – yes & P. Dulin – yes. The majority voted in favor and the agenda was approved.

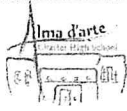
#### II. Public Comment **(Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)**

#### III. New Business

- E. Discussion and approval of the following people to join the Governance Council after July 1, 2021, with assigned seats: Cynthia Wise (Seat #1); and Marvin "James" Fielder (Seat #8). (G) - Members were provided with the candidates application packets in advance. V.Wilson made a motion to approve both candidates Cynthia Wise (seat #1) and Marvin "James" Fielder (seat #8). K. Skaggs seconded the motion to approve. Members voted as follows: K. Skaggs - yes, V. Wilson - yes, R. Fitzherbert –yes, R. Ponder – yes & P. Dulin – yes. The majority voted in favor and the new GC members were approved.

**VI. Adjournment** – R. Ponder made a motion to adjourn. K. Skaggs seconded the motion. All members voted in favor and Chairman Dulin adjourned the meeting at 5:59pm.

\*\* (A) - Administration, (G) – Governance Council, (F) - Finance \*\* One or the other of these three notations will appear at the end of each item, depending on who is introducing the item.



2021 - 2022 Governance Council Nomination

Nominee's Name cynthia wise  
 Home Address 1984 Salinas  
 City Las Cruces State NM Zip 88011  
 Phone: Home — Cell 206 799 1888 Work —  
 Email cynde@nmsu.edu  
 Employer retired  
 Job Title —  
 Nominated By \_\_\_\_\_  SELF \_\_\_\_\_

**NOTE:** Please fill out form completely. The information you provide will assist in the selection of the best possible Governance Council Member for Alma d'arte Charter School. Please send completed nomination form to: Alma d' arte Charter School, Attn: GC Nominations, 402 W. Court Ave, Las Cruces, NM 88005 or via Fax to: 575-527-5329 or Email to: pdulin@almadarte.org

A. Please list three (3) brief reasons why this nominee (or you, if self-nominated) should be selected to the Alma d'arte Governance Council.

1. I am passionate about education, so much so that I retired early to return to school to work toward a PhD in education leadership.

2. I have a history of activities in supporting education, co-founding a non-profit to support K-12 students memberships in PTAs & most recently the Southern NM Equity Forum.

I believe in supporting students who are marginalized by the traditional school system.





Name Cynthia Wise

C. Why do you think this nominee is (*you are*) qualified to provide strong leadership for Alma d'arte Charter High School?

I am a proven leader & advocate for children in education. I am a co-director of the Southern NM Equity Forum, a member of the steering committee of Transform Education NM.

D. Other Comments:

Nominated by: \_\_\_\_\_  
(Please Print)

Nominated by Self (*Check if applicable*)

Signature Cynthia Wise Date 5/10/21

Phone(s): Day 0 Evening — Cell 206-799-1888

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Governance Council Use Only:

**STATEMENT OF GOVERNING BODY TO CONSULT WITH PED**

We, the undersigned, make up the governing body of the ALMA D'ARTE CHARTER HIGH SCHOOL, located in Las Cruces, New Mexico.


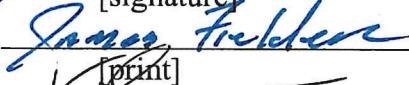
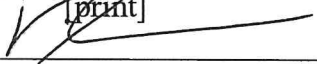
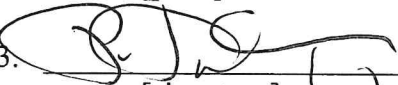

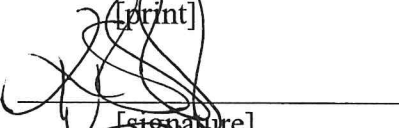
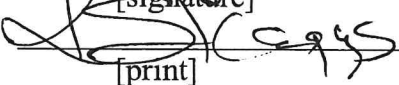
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of ALMA D'ARTE CHARTER HIGH SCHOOL's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE ALMA D'ARTE CHARTER HIGH SCHOOL GIVE THE FOREGOING STATEMENT THIS 6th DAY OF July, 2021.

1.   
[signature]  
  
[print]
2.   
[signature]  
VERNON WILSON  
[print]
3.   
[signature]  
PAUL DULAN  
[print]
4.   
[signature]  
R. Fitzherbert  
[print]
5.   
[signature]  
  
[print]

Attach additional pages if membership exceeds five.

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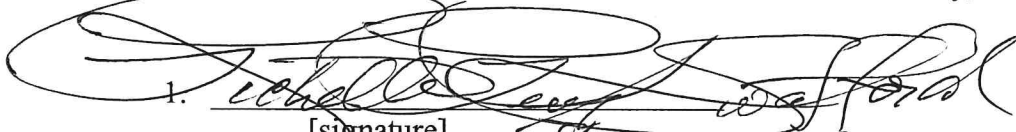
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THE FOLLOWING MEMBERS OF THE ALMA D'ARTE CHARTER HIGH SCHOOL GIVE THE FOREGOING STATEMENT THIS 6th DAY OF July, 2021.

1. 

[signature]

Michelle Tough Swafford

[print]

2. \_\_\_\_\_

[signature]

\_\_\_\_\_

[print]

3. \_\_\_\_\_

[signature]

\_\_\_\_\_

[print]

4. \_\_\_\_\_

[signature]

\_\_\_\_\_

[print]

5. \_\_\_\_\_

[signature]

\_\_\_\_\_

[print]

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RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER: August 17, 2021

NAME OF INDIVIDUAL RESIGNING: Marvin J Fielder

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO  AN EXISTING POSITION OR  A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD:

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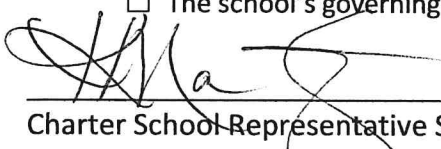
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9/23/21  
Date

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Approved  Denied

Chair, Public Education Commission

Date



Gloria Vaquera &lt;gvaquera@almadarte.org&gt;

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**Fwd: Did you get the Zoom link and the four attachments for the GC meeting?**

---

Gloria Vaquera <gvaquera@almadarte.org>  
Draft

Wed, Sep 22, 2021 at 2:27 PM

From: James Fielder <james.fielder@equusworks.com>  
Date: Tue, Aug 17, 2021 at 10:52 AM  
Subject: Re: Did you get the Zoom link and the four attachments for the GC meeting?  
To: Paul Dulin <pdulin@almadarte.org>

Good morning Paul,

I apologize but it is with great regret that I will have to resign my position on the board. In my current position we are short staffed, and I am currently working in dual roles, and I have also been appointed (Not my decision) to a National Council to help improve projects that are not performing as successfully as my project.

I literally can't find time to for anything else as much as I would like too, and I truly regret that I will have to step down. I truly appreciate the consideration and if there is anything that I or my programs can do to help the students please don't hesitate to ask.

Best Regards,

**Respectfully,**

Marvin "James" Fielder  
Project Coordinator  
WIOA Adult/Dislocated Worker Programs  
226 S. Alameda, Las Cruces, NM 88005  
Office: 575-524-6385 Cell: 575-496-1446  
[www.employnm.com](http://www.employnm.com)  
[www.facebook.com/employnm](https://www.facebook.com/employnm)  
[www.instagram.com/employnm](https://www.instagram.com/employnm)  
[www.EquusWorks.com](http://www.EquusWorks.com)

**New Mexico**  
**Workforce Connection**

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