

# EDUCATION COMMISSION

## Business Manager or Procurement Officer Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission [ La Tierra Montessori ], hereafter "the School", effective [ 7 ] [ 1 ], 2018 ]  
The School was approved for a [ YEAR TERM ] Charter Contract.

The School requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

CHANGE OF:  BUSINESS MANAGER  CPO  BOTH

Charter Contract currently states: The Vigil Group

CURRENT BUSINESS MANAGER OR PROCUREMENT OFFICER:  
Michael Jr Vigil

Requests the Public Education Commission approve Section  7xi  of the School's contract to read

EFFECTIVE DATE OF CHANGE: 08/11/2021

REQUESTED CHANGE TO BUSINESS MANAGER OR PROCUREMENT OFFICER AND CONTACT INFORMATION :  
Ryan Fox

**Submit this form and all supporting documents to charter.schools@state.nm.us**

The School's Business Manager or Procurement Officer Amendment is hereby submitted by [ Angela Feathers ] on [ 8/11/2021 ], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of the change being communicated or implemented; and
- The school's governing board is in compliance with all reporting requirements.

DocuSigned by:  
Angela Feathers 8/18/2021  
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Charter School Representative Signature Date

The School's Business Manager or Procurement Officer Amendment was:

- Approved
- Denied

\_\_\_\_\_  
Chair, Public Education Commission Date

**AFFIDAVIT OF FINANCIAL RECORD CUSTODIAN**

STATE OF NEW MEXICO )  
 )  
 COUNTY OF Bernalillo )

I, Ryan Fox, [affiant] after being duly sworn, state:

1. I live in the City of Albuquerque, County of Bernalillo, New Mexico.
2. In accordance with 6.80.4.16 NMAC, I agree to accept the responsibility of keeping the financial records of the charter school and recognized that I am in charge of maintaining public funds with fidelity and in accordance to public finance laws, rules and regulations.
3. I have completed the following training in the maintenance of financial records:
  - a) NMASBO Conferences and trainings from Fall 2019 to present.
  - b)
  - c)
4. Attached is a certificate of insurance that indicates that I am adequately bonded to take this responsibility.
5. I have earned the following certificates, licensures and/or degrees:

Certificate, licensure or degree	Educational Institution	Date	Current Yes/No
BBA	The University of New Mexico	Spring 2019	Yes
Level I	NMPED	July 1, 2020	Yes

FURTHER AFFIANCE SAYETH NAUGHT.

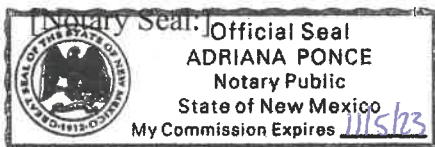
8/17/21

Date

  
 Ryan Fox

**VERIFICATION**

The forgoing Affidavit of Financial Records Custodian was subscribed and sworn to before me, this 17 day of August, 2021.



  
 NOTARY PUBLIC

My commission expires: 11/5, 2023.

# STATE OF NEW MEXICO



In Recognition of  
The Fulfillment of the Requirements for  
School Personnel Licensure  
this

**LEVEL ONE SCHOOL BUSINESS OFFICIAL**  
is issued to

**RYAN FOX**

Effective from July 01, 2021 to June 30, 2024  
Licensure Number: 395341

*Kurt G. Stamba*  
Secretary of Education