

New Mexico Public Education Department



Student Success and Wellness Bureau



School Food Authority and Food Service Management Company Renewal

NOTE: Please fill in all areas of this renewal

SCHOOL FOOD AUTHORITY (SFA) INFORMATION	
School Food Authority Name:	
Address:	
Phone:	
School Food Authority Main Point of Contact:	
Name:	
Email:	
Phone:	
FOOD SERVICE MANAGEMENT CONTACT COMPANY (FSMC) INFORMATION	
Food Service Company Name:	
Address:	
Phone:	
School Food Authority Main Point of Contact:	
Name:	
Email:	
Phone:	
Contract Type: Cost Reimbursable or Fixed Price	
Contract Year (example SY 17-18):	
Execution Date:	
This Renewal is for Renewal Year:	Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/>

Note: USDA has authorized extension of existing food service management company (FSMC) contracts that would not otherwise be eligible for extension through SY 2021-2022 or June 30, 2022. See additional information in the COVID-19: Child Nutrition Response # 71 Nationwide Waiver of Food Service Management Contract Duration in the National School Lunch Program and Summer Food Service Program EXTENSION. 1

Renewal Agreement to Original Food Service Management Contract

This renewal agreement (renewal number) _____, dated _____ is between (SFA Name) _____, hereafter called the Local Education Agency (LEA), and (FSMC Name) _____, Food Service Management Company (FSMC) to all original terms and conditions set forth in the original contract. This renewal agreement commences on _____, and continues until _____ (this date may be no more than one year from the date the agreement commences).

- A. Extensions or renewals are contingent upon the fulfillment of all contract provisions contained in the original contract.
- B. The LEA and FSMC shall abide by all terms and conditions mentioned in the original contract inclusive of federal regulations 2 CFR 200's and 7 CFR 210.
- C. If either party fails to comply with any of the obligations required in the original contract agreement either party may give a written notice of Termination and contact the state agency. The written notice must be received within 60 days of the termination date and withdrawal any renewals of the original contract.
- D. In the case of a needed amendment to the contract the SFA and FSMC shall notify the state agency of the amendment and get it approved prior to executions.
- E. For any proposed contract extension that includes a material change for the renewal period, the entire contract must be rebid rather than renewed with the requirement in 7 CFR 210.16(a)(1), 210.21(a). SFAs will need to comply with procedures and timelines outlined for new contracts. A material change could include any change from the initial Guarantee option; major programmatic changes, or major change to the contract financial agreements.

IN WITNESS WHEREOF, the parties have executed this Renewal Agreement of the original contract as of the date of signature.

SO AGREED:

Print Name	Signature of FSMC Authorized Representative	Title	Date
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Print Name	Signature of LEA Authorized Representative	Title	Date
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Print Name	Signature of State Agency - Felix Griego	Deputy Director	Date
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