

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [Southwest Preparatory Learning Center], hereafter "The School", effective [10] of [May], [2019]. The School was approved for a [five year] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER: 09/23/2021

NAME OF INDIVIDUAL RESIGNING: Marvin Larsen

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO **AN EXISTING POSITION OR** **A NEW POSITION**

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD: 09/23/2021

NAME OF INDIVIDUAL BEING DESIGNATED: Chris Ortiz

HOME ADDRESS: 12404 Prospect NE, Albuquerque, New Mexico, 87112

PHONE NUMBER: 505-681-4332

EMAIL ADDRESS: cortiz@crecnm.org

NAME OF BOARD MEMBER BEING REPLACED: Marvin Larsen

REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by [Jonas Cossey] on [October 19, 2021], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.

Jonas Cossey

Digitally signed by Jonas Cossey
Date: 2021.10.19 15:32:20 -0600'

Charter School Representative Signature

Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved

Denied

Chair, Public Education Commission

Date

Marvin Larsen
14007 Skyline Rd NE
Albuquerque NM 87123
September 23, 2021

Jonas Cossey
Head Administrator
Southwest Preparatory Charter School
Albuquerque, NM 87112

Mr. Cossey:

This letter is written confirmation of my resignation from the SPLC Governing Board. I wish the best for you, the ongoing board, and the whole SPLC family.

Sincerely,

A handwritten signature in cursive script that reads "Marvin Larsen". The signature is written in black ink and is positioned below the word "Sincerely,".

Marvin Larsen

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on September 23rd, 2021 at 5:00 pm., a meeting of the Governing Body of Southwest Preparatory Learning Center, a New Mexico public charter school, was held via a teleconference. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted four in favor and none opposed to nominate Chris Ortiz as a Board member.

The members voting in favor were: Alissa Mavridis, DeEtte Peterson, Jessica Garcia, and Marvin Larsen.

The members voting in opposition were: N/A

I, the undersigned, certify that this is a true copy.

A handwritten signature in blue ink is written over a horizontal line. The signature consists of a large, circular loop on the left, followed by a sharp dip and then a long, sweeping tail that extends to the right.

Secretary

ASSURANCES

My name is Christobal Ortiz and I reside in Albuquerque, NM 87102. I am a member of the governing body for Southwest Preparatory Learning C a charter school which is located at Alb, NM 87112. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Christobal M. Ortiz
Printed Name


Signature

10-18-21
Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Southwest Preparatory Learning Center located in Albuquerque, New Mexico.

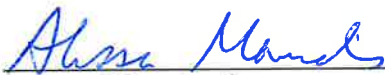
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Southwest Preparatory Learning Center's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.


We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

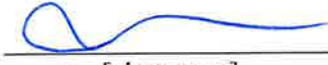
THE FOLLOWING MEMBERS OF THE Governing Board of Southwest Preparatory Learning Center GIVE THE FOREGOING STATEMENT THIS 14th DAY OF October, 2021.

1. 
[signature]

ALISSA MAVRIDIS
[print]

2. 
[signature]


Cristobal A. Ortiz
[print]

3. 
[signature]

JESSICA GARCIA
[print]

4. 
[signature]

James Burton
[print]

5. 
[signature]

Dettle Peterson
[print]

Attach additional pages if membership exceeds five.