District Test Coordinators Office Hours Q & A

NAEP	
Can the list be made public?	The state could choose to share the sample of districts and schools, but Westat and the NAEP Support and Service Center generally advise against doing so for the following reasons: ● It could inadvertently lead to disclosing of personally identifiable information, especially if there are small schools in the sample. ● There are often misconceptions about NAEP sampling and misunderstandings about the weighting of data. ● The results could become associated with the specific schools in the sample, not the entire state. This is probably not a big concern in this instance, but it might be an issue if the sample of schools is shared around the time the results come out.
How are students sampled, by the each or by the class or other?	NAEP selects a sample of students to represent the diverse population of the United States. NAEP first selects the sample of public and private (for national assessments) schools and then selects a random sample of students within those sampled schools. Focus on NAEP: Sampling (nationsreportcard.gov)
ACCESS for ELLS	
Is the 1 kit per 15 students based on last year's numbers or the current year's numbers?	The kindergarten kit is one per 15 students and will be based on the pre-certified 40th day counts LEAs submitted in STARS.
So are Pre-ID files based on last year's numbers or 40D 2021-2022?	Please see the response above for kindergarten. Accountability has confirmed that all other grade levels are based on the summative file enrollment ending in SY 2021-22. (e.g., Last year's first grade counts for ELs are now used for second graders. Students who exited EL status with a composite score of 5 or higher based on last the test administration were removed.)
When can we start adding students to get	Currently, the dates for adding students to test sessions are

tested through ACCESS online? Can you send the steps?	12/6/21 - 3/11/22. As of 12/3/2021, PED is still working on the Pre-ID file. This delay might impact these dates. Please refer to the training in the WIDA Secure Portal on setting up test sessions. This training is found in the Test Scheduling Module within the Online ACCESS for ELLs: Administration Assessment course.
Is ACCESS paid for by the districts or the PED?	Both. LEAs do pay a portion of ACCESS per student. Please refer to the fall training and FAQ posted in Canvas.
SAT School Day	
When do we roster for SAT testing? Can you please send the steps?	The districts' window for uploading roster files will begin on March 4th. The Key Dates document contains additional information located here.
Can you link the key dates doc?	SAT School Day Key Dates and Timeline: https://webnew.ped.state.nm.us/wp-content/uploads/2021/11/New-Mexico-SAT-Digital-School-Day-Key-Dates-2022.pdf
DLM	
Can Seniors choose to take the DLM if they did not take it last year? That's what I thought, thank you for the clarification.	No. The DLM in ELA and Math should only be given to students in grades 3-8 and 11. The DLM in science should only be administered to students in grades 5, 8, and 11. This year's required end-of-year window will be from March 21 - April 29, 2022.
What is the DLM? Isn't that for students with cognitive disabilities?	The Dynamic Learning Maps (DLM) is the summative assessment provided for New Mexico students with the most significant cognitive disabilities as identified by local IEP teams.
iMSSA/MSSA/ASR/Spanish Reading	
Can a long term sub administer the iMSSA?	Any educator with a current license number can serve as a test administrator or proctor.
Will districts receive individual student score reports for MSSA?	There will be one individual student report per student sent to school for MSSA and ASR after spring administration. This report is the family version. In addition, we will send labels that can go in the student's files. All reporting information will be available on eMetric's Data Interaction platform.
Can we access the BOY Item Analysis Report excel spreadsheet? It contains all grade level information in one file instead of having to download them individually from DI.	The BOY sheet is up there so it should still be accessible. MOY will likely be the last time the spreadsheet is provided. We will continue to look into other options to gather that information easily.

What is the FTP site?	It is a secure file transfer site where Cognia can post files. Contact the Help Desk for all information to access that location.
How do I receive login information to place initial orders for summative assessments?	Please contact Cognia's Client Care Team/Help Desk for login information. 1-877-676-6722
When will the MOY Item Analysis report be available?	It will be posted on the district FTP sites by Monday.
Do I have to place orders for summative assessments if all students are taking it online?	Order online and paper testing materials for NM-ASR through iServices ordering system. For NM-MSSA, there is no need to order online test materials. Only place orders for paper testing needs.
As in the past, will the state basically complete the initial order for the NM-MSSA? All I would need to do is order paper tests (for IEP/504 qualifiers) if needed, correct?	The state does not order any NM-MSSA, NM-ASR, or Spanish Reading SBA materials. Order all materials following this guidance: ● NM-MSSA: Order **only paper materials** ● NM-ASR: Order **all materials - both online and paper** ● Spanish Reading SBA: This is only available in paper; order all paper needed materials.