



STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
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KURT A. STEINHAUS  
SECRETARY OF EDUCATION (DESIGNATE)

MICHELLE LUJAN GRISHAM  
GOVERNOR

December 7, 2021

## MEMORANDUM

**TO:** Superintendents and State Charter Leaders

**FROM:** Katarina Sandoval, Deputy Secretary, Academic Engagement and Student Success, Finance and Operations

**RE:** **American Rescue Plan Act\_Elementary and Secondary Schools Emergency Relief Fund\_Federal Subaward\_Homeless Children and Youth II (24355)**

DocuSigned by:

*Katarina Sandoval*

05500730300115

The New Mexico Public Education Department (PED) has granted its final FY21-22 subawards for funding through the American Rescue Plan Act, Emergency Relief Fund for Homeless Children and Youth II to address the impact that the Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools. In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this subaward. All local educational agencies (LEAs) receiving this subaward through PED, as listed on Exhibit A, are subrecipients of the following federal funding:

Subrecipient's name	See Exhibit A
Subrecipient's DUNS number	See Exhibit A
Federal Award Identification Number (FAIN)	S425W210032 – 21A
Federal award date	07/27/2021
Subaward period of performance start and end dates	04/23/2021 – 09/30/2023
Subaward budget period start and end date	0701/2021 – 09/30/2023
Amount of federal funds obligated by this subaward to subrecipient	See Exhibit A
Total amount of federal funds obligated to subrecipient including current financial obligation	See Exhibit A

<b>Total amount of the federal award committed to subrecipient</b>	See Exhibit A
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	American Rescue Plan Elementary and Secondary Schools Emergency Relief Fund – Homeless Children and Youth (ARP-HCY)
Federal awarding agency	US Department of Education
Contact information for awarding official	Ian Rosenblum Deputy Assistant Secretary 400 Maryland Avenue SW Washington, DC 20202 (202) 401-0962
CFDA number and name	84.425W Education Stabilization Fund
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	<a href="https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/">https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/</a>

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards<sup>1</sup>
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

#### Reporting Requirements

Please review Exhibit A, and submit a BAR through OBMS for the appropriate amount using fund code **24355** and revenue object code **44500**. Please adhere to the following timelines required for obligation, liquidation and RfR submission:

- **Submit your BAR**, and a copy of this letter, including Exhibit A, through OBMS **by January 15, 2022**.
- The funding for this award must be used to address the impact that the Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on its elementary and secondary schools.
- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to** the issuance of **vouchers** or **purchase orders** or the engagement of **contracts**.

<sup>1</sup> The regulations at 2 C.F.R. Part 200 are located online at: [http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl).

ARP\_Emergency Relief Fund (ARP-HCY)

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*Indirect Cost Rate*

As required by 2 C.F.R. § 200.332(a) (1) (xiv), PED recognizes the indirect cost rate between PED and public school districts and state charter schools as calculated by PED and located on the PED website: <https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/>

*Access to Records and Financial Statements*

In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified in Exhibit A, attached to this sub-award, must permit PED and auditors access to records and financial statements as necessary.

*Closeout Procedures*

- The final day to submit RFRs for FY21-22 is **July 7, 2022**.

If you have any questions regarding your American Rescue Plan Act Homeless Children and Youth federal subaward, please contact the State Coordinator, Ms. Dana Malone, [dana.malone@state.nm.us](mailto:dana.malone@state.nm.us) in the Student, Success and Wellness Bureau, (505) 819-9537. To reach the Fiscal Grants Management Bureau, please contact Susan Lucero, [susan.lucero@state.nm.us](mailto:susan.lucero@state.nm.us), (505) 827-3848.

Enclosures (1):            Exhibit A