

PLC Long Range Agenda/Notes

8/18/2021- 10/9/2021 @ 4:10pm

Members - KM/LO/JKS/BL/SM/DG

1) Meeting Norms

- a) Meetings will be 2x a month to ensure that the process is long lasting.
- b) Meetings will begin at 4:10p to allow for taking care of personal needs.
- c) We will be mindful of the fact that we cannot hear one another on zoom if we speak over each other.
- d) We will be mindful of the community/collaboration aspect of this process. All voices will be heard, but when ideas aren't utilized, we will not take it personally.

2) Initial School Wide Goal (INSERT MS/HS GOAL HERE)

MS Goal: 75% of students will use guided notes daily in 3 out of 4 core classes for vocabulary words and instructions by December 14th, 2021.

HS Goal: 70% of students will use guided notes daily in 3 out of 4 core classes for vocabulary words and instructions by December 14th, 2021.

- a) What do we expect students to learn (know and do)?
- b) How will we know if students are learning?
- c) How will we respond when some students are not learning?
- d) How will we respond when students are learning?

3) Next Steps

4) Questions

5) Wrap Up

8/18/2021 Meeting Notes

- It is necessary for us to pin down the logistical issues with making the guided notes accessible to students who are both on campus and remote.
- We also need a way to collaborate and share ideas between meetings that is easy for all to access.
- Next meeting is Wednesday, September 1st @ 4:10
- Use 2 random periods twice a week to gather data

9/8/2021 Meeting Notes

- HS Baseline usage - 25% (9/36)
- MS Baseline Guided Notes usage - 21% (3/14) does not include new students
- What is working?
 - Middle school printing is done!! Yay!
 - MS:
 - Student helpers successfully work independently
 - HS:
 - Course report helps students stay within time restrictions + continuous check-ins
- Strategies to try
 - Student testimonials
 - HS peer mentors for MS
 - Tick marks for passed quizzes, etc using GN → individual & whole group; SM to create a Google spreadsheet; SM, LO, JKS to discuss reward system
 - Incentives (stamp cards, drawings,
 - **No more nagging...let's try the reward positive behavior approach and let that pull students along
- What is still needed to help us reach this goal?

- Snail mail to at home students

- How will we classify outliers? Who are they?
 - Should students in SPED do them, if they mastered E-notes?
 - ?JPi, KR, JBoI, SBoI, XY, TG, JD, returning seniors

- Issues
 - At home students: How do we need to get them to use them successfully? → incentives?
 - On site students: How do we get them to use them continuously for all classes?
 - Out of all classes?

- Ideas
 - Incentives

9/22/2021 Meeting Notes

- Problem solving for MAP scores, make-ups
- One stop for students being out
- MAP testing:
 - Improve scores: BLoH, GN

- GN idea/ trial:
 - Teacher to select one lesson and have GN ready; ½ do GN, ½ do by hand, switch and compare, give time pressure to have students experience
 - → HS: Fri, 09/24; MS: Mon, 09/27
 - → both to report to group (worked well, didn't work, suggestions, etc)


Next meeting date - Wednesday, October 6, 2021 @ 4:15 (rescheduled)

10/20/2021 Meeting Agenda

- **Attendance:** SM, DG, JKS, KM (late)
- **How did the Guided Notes trial work?**
Did HS do it? DG shared observations when covering HS 10/19
MS did it. Report was submitted via Email.

Discussion:

Focus on activities vs. learning/ passing quizzes/ topic tests

- **PLC Video -**
 **Mike Mattos on How to get insanely clear about learning outcom...**
Discussion on electives (outside of Edgenuity), AV,
How to make school more “fun,” offer fun activities to prevent losing more students
- **Review of Schoolwide Goals (see goal sheet in drive)**
- **Review of Grade Level Goals (see goal sheet in drive)**
- **What is a skill your students NEED to learn in the next 4 weeks?**
- **How do we know when students are learning what we are teaching?**
Give an example of how you will/have determined this in the next/last week or so.
- **Guided Notes Goal - Where are we? - Update Guided Notes Data Collection Spreadsheet**

11/5/2021 Meeting Agenda

- **Attendance:** SM, DG, JKS, KM, PL
- **Review of Schoolwide Goals (see goal sheet in drive)**
 - KM reviewed MAP DASH Plan Goals - Schoolwide
- **Review of Grade Level Goals (see goal sheet in drive)**
 - KM reviewed GL goals

- **What is a skill your students NEED to learn in the next 4 weeks?**
 - Math - (goal here) 85% of middle school students will show proficiency (85% or higher) on rounding numbers to the nearest tens and hundreds by December 14th
 - Reading - (goal here) Basic punctuation? (MS)
 - Transition words (HS)?

11/17/2021 - 4:15p

- **Attendance:** DG, JKS, KM, PL, LO
- **Student Strategy Discussions:** JKS discussed AGC difficulty with some basic math concepts. The team strategized on ways to address this deficit. The focus will be basic addition, subtraction, multiplication and division. Her MLSS Edgenuity course will be disabled and she will work on more hands-on activities with manipulatives and activities to provide her with the repetition needed to commit the processes of these basic math concepts to memory. It was discussed that SJV is having similar difficulties. His MLSS Edgenuity math class will also be disabled and this same strategy will be used.
- **Resources:** We discussed inventorying the leftover Kumon workbooks and ordering more to provide students with some very structured basic math practice.

12/15/2021 - 1pm

- **Attendance:** SM, JKS, KM, PL, LO, DE, JM
- **How has the PLC process gone since the beginning of the year?** Finding a groove, getting things done for collecting data/documentation is a challenge -
- **Where are we? Report out on goals.** - Continue goals specific to MS/HS
- **What do your students need to master in the first 4-6 weeks of semester two?** Continue with previous goals. Discontinue guided notes goal.
- **PLC Changes for S2** - make 2 PLC groups (one hs/one ms) to be more targeted.

- **Ideas** - make 2nd period MLSS period into MS intervention to avoid students missing so much due to leaving early and getting to school late. Plan a day once a week where. We will do away with uniform for high school students. MS will continue with uniform.
- **Questions/Challenges** - How do we deal with the high performers without ignoring them and continuing to build their skills? Ways to address students who are low performing and leave early and are disconnected. The Biggest issue is trying to zoom and teach in person at the same time. How do we get them back?
- **Changes to homeroom** (days/times/periods) - MS tuesday 4th period on campus regular homeroom - Thursday zoom (only off campus) - HS - T/Th 12:40-1:45 stay with zoom