



DTC Virtual Office Hours

The Assessment Bureau will hold open office hours on Friday, January 21, from 8:00-9:00 AM. Access the session [here](#).

Cognia Online Ordering

The window to order ASR and Spanish Reading SBA testing materials is now open. All materials for these assessments should be ordered for eligible students. Remember that districts do incur a [per-student cost](#) to administer these assessments. Paper materials for the NM-MSSA should also be ordered at this time. There is no district cost for NM-MSSA materials. Please visit the [Cognia Client Services](#) page to order.

NAEP Parent/Guardian Notification Letters

All NAEP participating schools should verify parent/guardian notification letters are being sent to all sampled students at least one week before the scheduled assessment date. Please ensure the dates are recorded within MyNAEP.

Assessment for Learning Conference

The PED would like to thank the DTCs and educators who attended the 2nd annual Assessment for Learning Conference this week. All session resources, PPT slide decks, and recordings will be available to access by Tuesday, January 18, in the [conference Canvas course](#).

WIDA ACCESS Materials and Rostering

PED has determined that the error during roosting impacts about 8,800 students who have been rostered in off-grade levels for ACCESS. Please look at the 2020-2021 District Student Response file, found under the reports tab in the WIDA AMS portal. **All test coordinators should ensure that students are enrolled in the correct grade level in WIDA AMS before starting any ACCESS testing in DRC INSIGHT.** Remove any students who are not in the correct grade level from test sessions. Then, correct the student's information and return the student to the appropriate test session. A recording of the session held with DTCs regarding how to validate data can be found [here](#).

LEAs receive paper orders on Tuesday, January 18, 2022. Corresponding shipments may differ for schools affected, and the DTC will need to adjust. There is also a possibility that additional orders will need to be made in the WIDA AMS portal. Do not use any incorrect pre-id labels. If a paper test is being used and the pre-id label provided is incorrect, please use the yellow district/school label and bubble all student demographic information on the paper test booklet. Please email Tori.Gilpin@state.nm.us with any questions.

Winter DTC Training Series

The next two sessions of the Winter DTC training series will be held on Friday, January 14. Registration for all sessions can be completed [here](#). Any DTC already registered can access Friday's sessions [here](#). All sessions will be recorded and uploaded into Canvas. Certificates of completion will be distributed after all Winter sessions are complete.

Testing in English Waiver Request - Deadline Extension

The deadline for this waiver has been extended to January 31. This waiver, when approved, allows students to test in their home language of Spanish. Please see the [waiver request form](#) for a detailed explanation of which tests the waiver pertains to and the conditions that must be met for approval to be granted. The waiver should be submitted via the [Secure Online Assessment Portal \(SOAP\)](#). If you do not have access to the portal, request access by emailing Daniel.Barto2@state.nm.us.

iMSSA MOY Window Extension

The iMSSA MOY window has been extended to Friday, January 28. If the iMSSA is the designated interim assessment for a district, all assessments must be completed before the close of the window. No additional extensions will be granted. Please note, this change will push back the delivery of all Cognia summative paper testing materials by one week. Please amend your distribution plans accordingly.