

**District Test Coordinators Office Hours Q & A**  
**December 17, 2021**

<b>ACCESS for ELLS</b>	
Would a teacher who holds a Nav. Lang. license be an approved TA?	"Test administrator" means the licensed school instructor, counselor, student success advisor, administrator, or instructional support provider in a school district, charter school, state educational institution, or BIE education school with the responsibility of administering tests under the guidelines outlined in 6.10.7 NMAC.
When would a grade 1-12 student take the paper ACCESS?	This will depend on the state policy. Some states allow students who need to test on paper to test entirely on paper, while others will only allow those with a designated IEP or 504 plan to test entirely on paper. The default for New Mexico is to test online, but that doesn't preclude anyone from taking the Paper ACCESS test if needed.
What does the PED have in mind for testing students who attend virtual schools and students who cannot be on campus during the testing window?	<p>WIDA does not allow remote testing without a student being monitored by a certified Test Administrator. A district or charter must make arrangements to bring remote students to an official district location with an in-person Test Administrator.</p> <p>If the conditions above cannot be met, a district must complete a <a href="#">Pandemic Related Non-Standard Assessment Waiver</a> along with the appropriate supplemental documentation and submit it to <a href="mailto:ped.assessment@state.nm.us">ped.assessment@state.nm.us</a>.</p> <p>The Assessment bureau will only approve remote administration plans under the conditions outlined on the waiver.</p>
Where do I find which students are listed to see if I need to add anyone?	The best way to see a list of all students at a district level is to go to My Applications>Student Management>Student Exports. This pulls a list of all students in the district with the demographics and the accommodations listed. Choose the state and

	<p>then type the district name. Then select the administration ACCESS for ELLs EWD004 - 596004 and an updating date of Oct 13, 2021, for the 2021-2022 school year.</p> <p>For school users, they can use the Student Status Dashboard to see who they need to test online, also under Student Management. To see all students at a school, paper and online, they can go to Student Management&gt;Manage Students and use the Download to Excel to export all the students at a particular school location.</p>
<p>We cannot to add our teachers to the DRC &amp; training site as Pecos Connections/Pecos Cyber is not on the school's list.</p>	<p>Thank you for alerting the assessment bureau to this oversight. This issue has been brought to WIDA's attention, and Pecos Connections Academy has been added to the list of schools.</p>
<p>We've been told that a student must take the DLM to take Alt-ACCESS. We thought the student's IEP was the final determiner of this. Can you clarify this, please?</p>	<p>Please refer to the Alternate ACCESS decision tree: <a href="https://wida.wisc.edu/sites/default/files/resource/Alt-Access-Participation-Criteria-Diagram.pdf">https://wida.wisc.edu/sites/default/files/resource/Alt-Access-Participation-Criteria-Diagram.pdf</a></p>
<p>When would a TA need to complete the Speaking for Grades 1-5: Scoring ACCESS Paper and the Speaking for Grades 6-12: Scoring ACCESS Paper and WIDA Screener Training?</p>	<p>The 1-5 and the 6-12 Speaking Certification are required for any user who plans to score responses for either Paper ACCESS or the Screener Speaking Responses. The Certification applies to both tests. Certification is annual in the state of New Mexico, so if the Test Administrator needs to score responses for either of those two tests, the certification needs to be done annually. Considering many new students arrive at the start of the school year for Screener, it is best to be certified in those domains before administering the Screener. Speaking certification is not required for ACCESS Online.</p>
<p>Where can we find the cost of each ACCESS to create a PO?</p>	<p>The LEA incurs the per-student cost of the following WIDA assessments:</p> <p>Access: \$17.00 (Computer-based), \$17.00</p>

	(paper-based). Alt. Access: \$70.00 (paper-based).
<b>SAT School Day</b>	
Would a student who was retained as a 10th-grade student this year but is close to earning enough credits to be a junior this take the SAT this spring?	Students should be tested based on their grade level at the time of testing. If the district feels an exception should be made, there is an off-grade testing waiver that can be submitted to the PED that could, if approved, allow for 10th- grade students to take the SAT.
Will the SAT continue to be included in the Accountability CCR measure? That measure is aligned to the grad cohort and not necessarily the student's enrolled grade. PED says test by enrolled grade; Why are these not aligned?	Yes, the SAT is and will continue to be part of the CCR score. CCR tracks all the tests and programs a student takes in High School as a cohort.
<b>iMSSA/MSSA/ASR/Spanish Reading</b>	
Can we administer the interim assessment to a class more than once	No. The iMSSA can only be administered once during a particular testing window.
About pre-ID upload, can we leave some columns blank if they have a description" PED accountability, we will use "U" as default? - Thank you!	Certain fields are required and will need to be entered into either the pre-id upload template (when that window opens for the spring, or into the eMetric portal for students. Those fields are indicated on the portal screen or in column C of the pre-ID template on the Help and Support site: <a href="https://newmexico.onlinehelp.cognia.org/pre-id-file-upload/">https://newmexico.onlinehelp.cognia.org/pre-id-file-upload/</a>
For MSSA, can we test different grade levels in the same room as long as they are all working on the same subtest?	The scripts in the NM-MSSA Test Administration Manual will support this.
Could we get clarification on which assessments that we need district POs for?	The LEA incurs the per-student cost of the following assessments:

	<p>Spanish Reading: \$17.83 (Only administered on paper).  ASR: \$13.36 (Computer-based), \$17.83 (Paper-based).  Access: \$17.00 (Computer-based), \$17.00 (paper-based).  Alt. Access: \$70.00 (Computer-based), \$70.00 (paper-based).</p> <p>All other assessments are provided at no cost to the LEA.</p>
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**Avant STAMP**

<p>Avant question - If we have students on Alternative Assessment. Does that excuse them from the Avant assessment since there is no alternate assessment like WIDA?</p>	<p>All students in a state-funded BMEP take the Avant STAMP Spanish language proficiency assessment. It is important to measure each student’s language growth from year to year. For allowable accommodations, please see <a href="#">here</a>. For any further questions on appropriate accommodations, please reach out to Bonnie Buck, Regional Account Manager for Avant Assessment, at <a href="mailto:bonnie.buck@avantassessment.com">bonnie.buck@avantassessment.com</a> .</p>
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