

Public Education Commission Governing Body Member Change Notification Form

The Charter Contract, was entered into by and between the New Mexico Public Education Commission, and **Turquoise Trail Charter School**, hereafter "The School", effective **26** of [May], [2020]. The School was approved for a [5 year term] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 7 - 11

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 9

EFFECTIVE DATE OF CHANGE: 12/20/21

☐ RESIGNATION

DATE OF RESIGNATION:

NAME OF INDIVIDUAL RESIGNING:

☐ REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☐ AN EXISTING POSITION OR ☒ A NEW POSITION

DATE OF DESIGNATION: 12/20/21

NAME OF INDIVIDUAL BEING DESIGNATED: Lorenzo Dominguez

HOME ADDRESS: 36 Horny Toad Road, Cerrillos NM 87010

PHONE NUMBER: 646 320 6553

EMAIL ADDRESS: ldominguez@ttschool.org

NAME OF BOARD MEMBER BEING REPLACED:

☐ REQUEST FOR EXTENSION:

☐ VOTE NOT TO REPLACE MEMBER:

The School's Governing Body Member Change Notification is hereby submitted by, [Sammi Triolo], on [12/20/21], and affirms the school meets the following eligibility criteria:

- ☒ Notification was submitted to the PEC within 30 days of change in membership.
- ☒ The school's governing board is in compliance with all reporting requirements.

Sammi Triolo

Dec 21, 2021

Charter School Representative Signature

Date

The School's Governing Body Member, or Charter Representative Change Notification was:

☐ Approved

☐ Denied

Chair, Public Education Commission

Date

GB-Member-Change-Notification-FORM-FINAL - LD

Final Audit Report

2021-12-21

Created:	2021-12-21
By:	Francesca Margaritondo (fmargaritondo@ttschool.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAn8tye3j9kXSAnYqfysFU_FaiWMT0mNZH

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 Agreement completed.

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Turquoise Trail Charter School
Governance Council Meeting Minutes
December 20th, 2021

Members Present: Wendy Flood, Victoria Schweizer, Sammi Triolo, Alejandra Rodriguez, Amber Romero, Ruth Center, Hannah Mazur, Matt Pahl (6:26pm arrival)

Members Not Present:

Also Present: Chris Eide, Jenn Prye, Stephanie Behning, Francesca Margaritondo, Maya Mirabal, Harry Phillips, Lorenzo Dominguez, Miranda Gonzales (5:41PM arrival), Leticia Garcia (5:52PM arrival)

- I. **Call to Order – Open Session 5:34pm.** It was determined there was a quorum. Meeting called to order.
 - A. **Roll Call** – Introductions made.
 - B. **Approval of Agenda:** Motion made by Alejandra Rodriguez to approve the agenda as presented and seconded by Ruth Center. Roll call Vote: Alejandra Rodriguez – Aye, Amber Romero - Aye, Hannah Mazur - Aye, Ruth Center – Aye, Wendy Flood – Aye, Victoria Schweizer – Aye, The Chair, Sammi Triolo – Aye. Passed 7 – 0.
 - C. **Approval of November Minutes:** Motion made by Hannah Mazur to approve the minutes as written and seconded by Ruth Center. Roll Call Vote: Alejandra Rodriguez – Abstains, Amber Romero – Aye, Hannah Mazur – Aye, Ruth Center – Aye, Victoria Schweizer – Aye, Wendy Flood – Aye, The Chair, Sammi Triolo – Aye. Passed 6 – 0 with 1 abstains.
- II. ***VOTE - Consent Agenda:**
 - A. ***BAR's**
 - B. **Disbursements – November 2021**
 - C. **Checks over \$50,000:**
 - a. Check 15587 – Cooperative Educational Services - \$59,266.99
 - D. **Financial Reports**
 - b. Budget to Actual
 - c. Statement of Revenues, Expenditures and Fund Balance
 - d. Bank Reconciliation
 - e. RfR Summary

E. Other

a. none

Alejandra Rodriguez explains the consent agenda to the board, including the skip between two BARs.

Finance Committee recommends do pass of the consent agenda.

Motion made by Ruth Center to pass the consent agenda as presented and seconded by Wendy Flood. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Romero – Aye, Hannah Mazur – Aye, Ruth Center – Aye, Victoria Schweizer – Aye, Wendy Flood - Aye, the Chair, Sammi Triolo – Aye. Passed 7 – 0.

III. **Public Forum:** Mario Silva introduces himself. Asking for the microwaves to be returned for students to use during lunch. Maybe with COVID safe practices added to the usage of them.

IV. Swearing in of Elected Governance Council Members:

Lorenzo Dominguez

Sammi Triolo

Alejandra Rodriguez

Victoria Schweizer has the voted in members read the Oath of Office

V. **Updates:**

a. Business Office: None

b. Principals/Teacher Reps:

Stephanie Behning: Winter MAP testing just finished and second quarter grades just went out on time thanks to amazing teachers.

Happy that we managed to stay in person as much as possible. Only a few quarantines here and there. There will be a culturally responsive assembly in January for the new year. Rolling out a new positive behavior plan called “pause for pizza with the principal”. Students will earn the opportunity to earn “paws” and have pizza with Stephanie Behning. Very busy last week before break that remained positive that ended with a lot of joy and happiness.

Jenn Prye: Virtual academy continues to provide an opportunity for students who need it most. Still adding students from area schools for the second semester. Implementing Health and PE literacy project block. Excited to move the in-person academy room to more standardized thanks to the middle school finding balance. Successful academy event with ugly sweaters and report cards and literacy books. Outside and socially distanced. Lots of fun for everybody. MAP testing is done with a very high completion rate.

All students continue to make gains. Very proud of academy MATH scores in particular. January professional development will focus on student culture moving towards student achievement. Looking forward to the second semester.

Harry Phillips: Middle School has exciting times between the holidays. 99.9% of students tested and most students showed growth in most areas. Schedules have been triple checked and are almost finalized. Successful honor roll and pack up helping with behavioral assembly. Students enjoyed being recognized for their successes. Successful dress code committee which found that the TTCS dress code is fair and liberal with the exception of wanting to wear hats indoors. Recognized the basketball teams. Student culture is shifting with breakfasts in the classrooms now which makes it a bit easier, safer and all students are fed. Refresher assembly coming up in January to ensure students are committing to the social contracts they are signing. We are gaining a new electives teacher since our arts elective teacher is leaving. More new staff coming as well to help fill out the staff.

Miranda Gonzales: we've lost many staff members since school started. Greatly appreciating the EAs who have been used in a variety of ways and have really stepped up and gone above and beyond. We are now very aware that it is not just back to business. Every day is a bit different. MAP scores are amazing, the students have made huge gains. Still seeing gaps of things they "didn't get because they were not in school". Hope we are able to ramp up the teacher retention so everybody can focus instead of scrambling to cover.

Leticia Garcia: First half of the year was pretty tough for many teachers. Not being at school for an entire year did have an effect that we are still feeling. We are doing our best and hoping the second half will turn around more for teachers and students. We've lost quite a few members of the community and it's really tough.

Maya Mirabal: It has been a good year with the kids so far, large jumps in Math and Science, but the hardest year she's ever had. Emotionally and socially, kids are struggling, especially in MS. Most challenging for the staff and for such short numbers in staff.

Hopefully we get more staff and nobody else leaves. "Can't do it anymore if people keep leaving".

- c. Head Administrator: Chris Eide: This year has been hard staffing wise. Shout out to teachers and EA and the principals and administrative team. Everybody is doing incredible work. The administrators are running from classroom to classroom to cover lunches. Coming early and staying late. We are lucky to have a great team at the core that cannot be defeated. We have suffered some losses, some of which are unavoidable. We are happy to expect to be a bit overstaffed, as we have had some very high-quality people to come on in some cases as co-teachers. The message is: come and work for us and we may hire you and it might be in a different position. We hope to be a little bit more stable. This will show in the finance committee report as we will be a bit overstaffed. The girls' basketball team will be allowed to play again. And we are rolling up the data that is now going to give much more in depth information.

(Matt Pahl arrives 6:26pm). We are seeing early trends of bright spots. Our first percentile students are showing great growth right now. This translates to our core value of Equity. An opportunity that is coming to fruition we hope is to get support from LANL foundation to bring together 3 cohorts of teachers from TTCS to join with 3 cohorts of SFPS teachers to cross the divide between charter and public schools. Hopeful to pilot projects that would be mutually beneficial to all schools. It had just been presented and will be brought to LANL in Feb. Just about to bring to the deck the MeowWolf project. Our top 10% project will hopefully have enough to fund a full-time person to help student achieve that goal. Our new middle school project is waiting on the landowner. The grant for child care purposes will be used for a dedicated facility for the child care. On Jan 6, members from SFPS will come out and walk around with us to see whether we might be able to do something in the neighborhood of \$200,000. The academy has helped many students in many different areas that continue to surprise us. So now the future of the academy needs to be determined. What is its highest and best use for the next 2 years for which is has a grant funding it. The coyote community had its first meeting to discuss

ideas. The book fairies came of this and thanks to Deb Hart the book fair had record numbers. Over \$600 was raised by the book fairies. The council also brought in a group called Free Flow to help with personal feminine hygiene project. The mission and vision work is being reimagined in a great focused look on what we want going forward. We just won a grant with the Daniel's fund to bring the May Center work for literacy here to the kids at TTCS. Victoria Schweizer asks about the child care expansion. We currently have enough space for 160 students. We just had a perfect inspection. We are now looking for a dedicated facility for the childcare that would be more childcare friendly. Either an attachment to our current facility or a stand-alone. Just making SFPS aware since there would be physical changes to our current facility. For now, it is only the walk around.

- d. Equity Council: Victoria Schweizer: growing and solidifying numbers. Trying to understand the demographic numbers. Making sure we are achieving equitable usage of funding.
 - e. Marketing Committee: Hannah Mazur: Have not met in the last couple of weeks. We were kicking off open enrollment and now have one of the new hires to help with marketing. More updates in January.
 - f. Recruitment and Volunteer Committee: Amber Romero: The goal was to get Lorenzo Dominguez on which was a success. Chris Eide is trying to solidify people on the foundation. From Lorenzo Dominguez: is there a goal on number of people on the Equity Committee and how many people showed to the first Community Coyote Council? 9 showed and some were new and more are coming. The membership is 15 and should include a variety of parameters. We currently have on average 5 to 7 people who attend the meetings, of these 2 do not count towards membership.
 - g. GC Executive Team: We are continuing to move forward with policy updates. Lots of good information came from the last conference. The next work session will include this as well as mission and vision work.
- VI. Policy 108: Executive Officers of the Governance Council. (Redo-First read).
- VII. Policy 109: Meetings of the Governance Council (First Read)

~~VIII. Policy 110: Public Hearing (first read)~~

~~IX. Policy 111: Governance Council Committees (first read)~~

Policies 110 and 111 moved to the next work session

- X. **Adjournment of Business Meeting** – Motion made by Hannah Mazur to adjourn the business meeting and seconded by Victoria Schweizer. Roll Call Vote: Alejandra Rodriguez – Aye, Amber Romero – Aye, Hannah Mazur – Aye, Lorenzo Dominguez – Aye, Matt Pahl – Abstains, Ruth Center – Aye, Victoria Schweizer – Aye, Wendy Flood – Aye, the Chair, Sammi Triolo – Aye. Passed 8 – 0 with 1 abstains. Meeting Adjourned 7:42pm.

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
COUNTY OF Santa Fe)

I, Lorenzo Dominguez, after being duly sworn, state:

1. My name is Lorenzo Dominguez and I reside in Cerrillos, New Mexico.

2. I am a member of the governing body of the Turquoise Trail Charter School in Santa Fe, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the Turquoise Trail Charter School's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

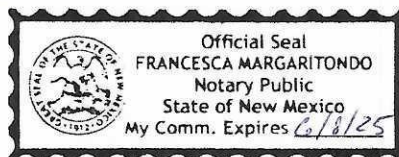
[Signature]
Lorenzo Dominguez
[Print]

12.27.21
Date

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 27 day of December, 2021.

[Notary Seal:]



[Signature]
NOTARY PUBLIC

My commission expires: 06/08, 2025.

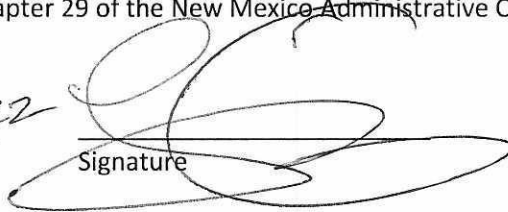
ASSURANCES

My name is Lorenzo Dominguez and I reside in Cerrillos. I am a member of the governing body for Turquoise Trail Charter School a charter school which is located at Santa Fe NM. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Lorenzo Dominguez
Printed Name


Signature

12.27.21
Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Turquoise Trail Charter School located in Santa Fe, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Turquoise Trail Charter School's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE Turquoise Trail Charter School Governing Board GIVE THE FOREGOING STATEMENT THIS 20 DAY OF December , 2021.

1. *Sammi Triolo*
Sammi Triolo (Dec 21, 2021 15:43 MST)


[signature]

Sammi Triolo

[print]
2. *Victoria Schweizer*
Victoria Schweizer (Dec 22, 2021 08:30 MST)

[signature]

Victoria Schweizer

[print]
3. 
Hannah Mazur (Dec 22, 2021 12:04 MST)

[signature]

Hannah Mazur

[print]
4. *Alejandra Rodriguez Campia Porras*
Alejandra Rodriguez Campia Porras (Dec 22, 2021 16:11 MST)

[signature]

Alejandra Rodriguez Campia Porras

[print]
5. _____

[signature]

[print]

Attach additional pages if membership exceeds five.

6. Wendy Flood
Wendy Flood (Date: 5/2/2022 14:41:04 PST)

[signature]

Wendy Flood

[print]

7. Mary Ruth Center
Mary Ruth Center (Date: 3/9/2022 13:51:05 PST)

[signature]

Mary Ruth Center

[print]

8. Amber Romero
Amber Romero (Date: 3/13/2022 10:11:05 PST)

[signature]

Amber Romero

[print]

9. _____

[signature]

[print]


Statement-of-Governing-Body-to-Consult-with-PED - LD (1)


Final Audit Report

2021-12-29


Created:	2021-12-29
By:	Francesca Margaritondo (fmargaritondo@ttschool.org)
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"Statement-of-Governing-Body-to-Consult-with-PED - LD (1)" History

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 Agreement completed.
2021-12-29 - 8:51:05 PM GMT

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Turquoise Trail Charter School, located in Santa Fe, New Mexico.






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We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

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1. 
[signature]
Sammi Triolo
[print]
2. 
[signature]
Victoria Schweizer
[print]
3. 
[signature]
Hannah Mazur
[print]
4. 
[signature]
Alejandra Rodriguez Campia Porras
[print]
5. 
[signature]
Matthew Pahl
[print]

Attach additional pages if membership exceeds five.

6. _____
[signature]

[print]

7. _____
[signature]

[print]

8. _____
[signature]

[print]

9.  _____
[signature]

Lorenzo Dominguez

[print]