

Business Manager or Procurement Officer Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission
[The Albuquerque Sign Language Academy], hereafter "the School", effective [15th] [Decembe], [2021]
The School was approved for a [5 year] Charter Contract.

The School requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

CHANGE OF: BUSINESS MANAGER CPO BOTH

Charter Contract currently states:

CURRENT BUSINESS MANAGER OR PROCUREMENT OFFICER:

Patricia Garrett

Requests the Public Education Commission approve Section _____ of the School's contract to read

EFFECTIVE DATE OF CHANGE:


REQUESTED CHANGE TO BUSINESS MANAGER OR PROCUREMENT OFFICER AND CONTACT INFORMATION :

German Martinez, germanm@accounting.aslacademy.com, (505) 263-4693

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Business Manager or Procurement Officer Amendment is hereby submitted by
[Raphael Martinez] on [Decembe], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of the change being communicated or implemented; and
- The school's governing board is in compliance with all reporting requirements.



Charter School Representative Signature

12/15/2021

Date

The School's Business Manager or Procurement Officer Amendment was:

Approved Denied

Chair, Public Education Commission

Date

AFFIDAVIT OF FINANCIAL RECORD CUSTODIAN

STATE OF NEW MEXICO)
)
COUNTY OF San Juan)

I, German Martinez, [affiant] after being duly sworn, state:

1. I live in the City of Farmington, County of San Juan, New Mexico.
2. In accordance with 6.80.4.16 NMAC, I agree to accept the responsibility of keeping the financial records of the charter school and recognized that I am in charge of maintaining public funds with fidelity and in accordance to public finance laws, rules and regulations.
3. I have completed the following training in the maintenance of financial records:
 - a) NMASBO Hours; including ASBO certification
 - b) 10 years as a licensed NM Business Manager
 - c) Master's Degree in Business Administration - NMHU
4. Attached is a certificate of insurance that indicates that I am adequately bonded to take this responsibility.
5. I have earned the following certificates, licensures and/or degrees:

Certificate, licensure or degree	Educational Institution	Date	Current Yes/No
Master's	NM Highlands University	May 2015	Yes
Bachelor's	University of Utah	May 2009	Yes
Level II BM License	NM Public Education Dept. License #358663	July 2019	Yes

FURTHER AFFIANCE SA YETH NAUGHT.


[Signature of Affiant]

1/5/2022
Date

German Martinez
[Print Name of Affiant]

VERIFICATION

The forgoing Affidavit of Financial Records Custodian was subscribed and sworn to before me, this 5th day of Jan, 2022.

[Notary Seal] **ASHLEY CHAMBLEE**
Notary Public - State of New Mexico
Commission # 1121893
My Comm. Expires March 23, 2022


NOTARY PUBLIC

My commission expires: March 23, 2022.

STATE OF NEW MEXICO



*In Recognition of
The Fulfillment of the Requirements for
School Personnel Licensure
this*

LEVEL TWO PROFESSIONAL SCHOOL BUSINESS OFFICIAL LICENSE

is issued to

GERMAN S. MARTINEZ

Effective from July 1, 2019 to June 30, 2028

Licensure Number: 358663

A handwritten signature in black ink, appearing to read "D. K. Martinez".

Secretary of Education