

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [Monte del Sol Charter School], hereafter "The School", effective [1] of [July], [2020]. The School was approved for a [5 year] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS:

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS:

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER:

NAME OF INDIVIDUAL RESIGNING:

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO AN EXISTING POSITION OR A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD:

NAME OF INDIVIDUAL BEING DESIGNATED: **Lisa Bye**

HOME ADDRESS: 2932 Calle Princesa Juana, Santa Fe, NM 87507

PHONE NUMBER: **505-660-4235**

EMAIL ADDRESS: **lisa.bye@montedelisol.org**

NAME OF BOARD MEMBER BEING REPLACED:

REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by [Zoe Nelsen] on [10/4/2021], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.


Charter School Representative Signature

10/4/21
Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved

Denied

Chair, Public Education Commission

Date

Public Education Commission Governing Body Member Change Notification Form

The Charter Contract, was entered into by and between the New Mexico Public Education Commission, and Montedel Sol, hereafter "The School", effective 4th of October, 2021. The School was approved for a 2021-2022 Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5-8

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

EFFECTIVE DATE OF CHANGE:

RESIGNATION

DATE OF RESIGNATION:

NAME OF INDIVIDUAL RESIGNING:

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO AN EXISTING POSITION OR A NEW POSITION

DATE OF DESIGNATION:

NAME OF INDIVIDUAL BEING DESIGNATED: Lisa Bye

HOME ADDRESS: 2932 Calle Princesa Juana, Santa Fe, NM 87507

PHONE NUMBER: 505-660-4235

EMAIL ADDRESS: lisa.bye@montedelsol.org

NAME OF BOARD MEMBER BEING REPLACED:

REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

The School's Governing Body Member Change Notification is hereby submitted by, Zoe Nelsen, on 10/4/21, and affirms the school meets the following eligibility criteria:

- Notification was submitted to the PEC within 30 days of change in membership.
- The school's governing board is in compliance with all reporting requirements.

Charter School Representative Signature

Date

10/4/21

The School's Governing Body Member, or Charter Representative Change Notification was:

- Approved
- Denied

Chair, Public Education Commission

Date

ASSURANCES

My name is _____ Lisa Bye _____ and I reside in _____ Santa Fe, NM _____. I am a member of the governing body for _____ Monte del Sol _____ a charter school which is located at _____ Santa Fe, NM _____, I assure that the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disability Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF Santa Fe)

I, Lisa Bye, after being duly sworn, state:

1. My name is Lisa Bye and I reside in Santa Fe, New Mexico.
2. I am a member of the governing body of the Monte del Sol [insert name of school] in Santa Fe, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the Monte del Sol [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Lisa Bye
[Signature]

10/4/2021
Date

Lisa Bye
[Print]

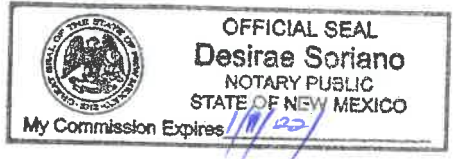
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 4th day of Oct, 2021.

[Notary Seal:]

Desirae Soriano
NOTARY PUBLIC

My commission expires: 1/11/22, 20 .



STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Monte del Sol [insert name of school], located in Santa Fe, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Monte del Sol [insert name of school]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 30 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE [INSERT NAME OF SCHOOL] GIVE THE FOREGOING STATEMENT THIS 14 DAY OF 10, 2021

1. Lisa Bye
[signature]

Lisa Bye

[print]

2. Joe Butler
[signature]

JOE BUTLER

[print]

3. Robert D. Jenkins Jr.
[signature]

Robert D. Jenkins Jr.

[print]

4. Anne Salzman
[signature]

Anne Salzman

[print]

5. _____
[signature]

[print]

Attach additional pages if membership exceeds five.

Revised 10-5-2011

To accept Lisa Bye as a Board member and accept Resignation of Mara Bruton

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on 9/21/21 at 5:08

p.m., a meeting of the Governing Body of

Monte del Sol Charter, a New Mexico public charter school,
was held at 4157 Walking Rain Rd, Santa Fe, NM 87501

The meeting and all votes were conducted in compliance with the New Mexico
Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was
voted 5 in favor and 0 opposed to

Voted to elect Lisa Bye as a Member of
the Monte del Sol Governing Board

The members voting in favor were:

Joe Butler, Robert Jenkins, Sydney Cooper, Mara
Anke Salzman, Bruton

The members voting in opposition were:

0

I, the undersigned, certify that this is a true copy.

Sydney Cooper

Secretary

Governing Board Minutes
Monte del Sol Charter School
4157 Walking Rain Road
Santa Fe, NM 87507
Tuesday September 21, 2021
5:00 PM via Zoom
4157 Walking Rain Rd
Santa Fe, NM 87507

Call to Order: **5:08pm**

Roll Call of Governing Body Attendance: **Anne Salzmann, Joe Butler, Dr. Robert Jenkins, Zoe Nelsen, Elizabeth Franco, Sydney Cooper, Mara Bruton, Lisa Bye**

Consideration of Agenda: **Motion to approve agenda: Joe Butler 2nd: Anne Salzman**

Roll call vote:	Dr. Robert Jenkins	yes
	Joe Butler	yes
	Mara Bruton	yes
	Anne Salzmann	yes

Consideration of Minutes from August 17, 2021: **Motion to approve Minutes from August 17, 2021: Anne Salzmann 2nd: Joe Butler**

Roll call vote:	Dr. Robert Jenkins	yes
	Joe Butler	yes
	Mara Bruton	yes
	Anne Salzmann	yes

Consideration of Special Board Minutes from September 6, 2021: **Motion to approve Minutes from the Special Board Meeting September 6, 2021: Mara Bruton 2nd: Joe Butler**

Roll call vote:	Dr. Robert Jenkins	yes
	Joe Butler	yes
	Mara Bruton	yes
	Anne Salzmann	yes

Announcements, Introductions, and Procedural Items – **Lisa Bye is in attendance as a potential candidate as a Monte del Sol Governing Board Member**

Public Comment: This section of the agenda is reserved for comment from the public on items that are not otherwise on this agenda. Public comment may be limited to five minutes per speaker, or a total of twenty minutes apportioned between members of the public who wish to address the board. Anyone wishing more time must make prior arrangements with the Chair of the Board.

Sheri Osgood announcing a raffle to raise money for international trip scholarships. The tickets are \$10.00 each. The raffle and show are on October 1st.

Board Appreciation: **The Governing Board of Monte del Sol would like to recognize the Staff and Faculty of MDS for all the hard work and working together during this time of being short staffed, short on Substitutes and also taking on the new CANVAS system. Please give thanks when you see them.**

Reports and Action Items:

1. Faculty Report – Lorraine Edge-Castillo
 - a. **Thank you for the recognition to the staff**
 - b. **Asking the Board to consider Teacher Bonuses and offer incentives to keep the staff that is at MDS already**
 - c. **Would like more updates on COVID safe policies and vaccine updates**
 - d. **Contacts for Staff, please let staff know when they are ready.**

Mission: Diversity – Community – Global Literacy – Arts Integration – Sustainability

Values: Discipline – Courage – Responsibility - Integrity

The Board and Zoe Nelsen would like to extend a thank you to Lorraine Edge-Castillo for all that she has brought to MDS.

2. NEA Report – John Przyborowski – **None at this time**
3. Perspective Board members Q & A – **Ms. Bye answered the following questions from Board members.**
Are the times that the Board meets convenient for you?
Are you willing and able to complete the Board Training Hours that are required?
Would you be able to commit to Special Board Meetings and Retreats?

Lisa Bye would ask that the communication between the school and parents be more available and updated online, also would suggest that some sort of a newsletter can be sent out more often on updates and events.

4. Introduction, discussion and vote for new Members

Introduction of Lisa Bye.

The Board entertained a motion to elect Lisa Bye as a member of the Monte del Sol Charter School Governing Board member.

Motion to elect Lisa Bye: Anne Salzmann 2nd: Joe Butler

Roll call vote:	Dr. Robert Jenkins	yes
	Joe Butler	yes
	Sydney Cooper	yes
	Mara Bruton	yes
	Anne Salzmann	yes

Welcome Lisa Bye as a new Member of the MDS Governing Board

5. Board election of new Vice President and Secretary of the Governing Board

The Board entertained a nomination for a new Vice President to the Governing Board of Monte del Sol. Motion Joe Butler 2nd Mara Bruton

Joe Butler nominated Anne Salzmann to be the next Vice President to the Governing Board of Monte del Sol.

No objections or further discussion: The Board would like to close nominations:

Motion to elect and seat Anne Salzmann as the Vice President to the Governing Board of Monte del Sol by acclamation: Joe Butler 2nd: Mara Bruton

Roll call vote:	Dr. Robert Jenkins	yes
	Joe Butler	yes
	Sydney Cooper	yes
	Mara Bruton	yes
	Anne Salzmann	yes

The Board entertained a nomination for a new Secretary to the Governing Board of Monte del Sol.

Motion: Anne Salzmann 2nd: Mara Bruton

Joe Butler nominated Lisa Bye to be the next Secretary to the Governing Board of Monte del Sol.

No objections or further discussion:

The Board closed nominations: Motion to elect and seat Lisa Bye as the Secretary to the Governing Board of Monte del Sol by acclamation: Anne Salzmann 2nd: Joe Butler

Roll call vote:	Dr. Robert Jenkins	yes
	Joe Butler	yes
	Sydney Cooper	yes
	Mara Bruton	yes
	Anne Salzmann	yes

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13. Board Retreat – Discussion – Handout - Dr. Jenkins
Discussion on who would be invited, where and when this would happen. Discussion of options and time frame.
14. Head Learner Report – **Handout - Dr. Zoë Nelsen**
The Board would like to recognize and congratulate Zoe Nelsen on the great work she has been doing on hiring and searching for new staff.
15. Culturally Linguistically Responsive/Equity Council Report – Dr. Nelsen – **None at this time**
16. Vote to accept resignation of Board member Mara Bruton
With great regret the Board would like to accept the resignation of Mara Bruton. Motion to accept the resignation of Mara Bruton: Anne Salzmann 2nd: Joe Butler

Roll call vote:	Dr. Robert Jenkins	yes
	Joe Butler	yes
	Sydney Cooper	yes
	Anne Salzmann	yes
17. Items for the next meeting.
 - a. **Bonuses and Teacher concerns**
 - b. **Resolution for NM History Draft**
 - c. **Resolution for Wendy Leighton**
 - d. **Possible amendment for minutes of the 2020 meeting (See Desirae or Liz)**
18. Executive Session – **None needed at this time**
19. Adjournment: **Motion to adjourn meeting at 7:35pm: Joe Butler 2nd: Anne Salzmann**

*Next regular meeting is Tuesday, October 19, 2021 at 5PM

*Additional Agenda Info on next page

*Agenda is available at montedelsol.org, and a paper copy is posted on the front door of the school.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact Monte del Sol Charter School at 982-5225, at least one week prior to the meeting if possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of the Head Learner at 982-5225 if a summary or other format is needed.

Directions: From Rodeo Road, take Richards Avenue south to Governor Miles, which is the first traffic light. Take a right onto Governor Miles and proceed .7 miles to Dancing Ground Road. Go left. At Walking Rain Road go left again and continue until you reach the school.

Monte del Sol Charter School is inviting you to a scheduled Zoom meeting.

Topic: Monthly Governing Board Meeting
Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

Mission: Diversity – Community – Global Literacy – Arts Integration – Sustainability

Values: Discipline – Courage – Responsibility - Integrity

<https://us02web.zoom.us/j/84240236424>

Meeting ID: 842 4023 6424

One tap mobile

+12532158782,,84240236424# US (Tacoma)

+13462487799,,84240236424# US (Houston)

Dial by your location

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+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 842 4023 6424

Find your local number: <https://us02web.zoom.us/j/84240236424>

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