

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [Aldo Leopold Charter School], hereafter "The School", effective [1] of [July], [2020].
The School was approved for a [5 year] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

☒ **RESIGNATION**

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER: 2/10/22

NAME OF INDIVIDUAL RESIGNING: AJ Sandoval

☐ **REMOVAL**

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☐ AN EXISTING POSITION OR ☐ A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD:

NAME OF INDIVIDUAL BEING DESIGNATED:

HOME ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

NAME OF BOARD MEMBER BEING REPLACED:

☐ **REQUEST FOR EXTENSION:**

☐ **VOTE NOT TO REPLACE MEMBER:**

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by [Jamie Crockett]
on [3/10/22], and affirms the school meets the following eligibility criteria:

- ☐ Amendment must be submitted to the PEC within 30 days of change in membership; and
- ☒ The school's governing board is in compliance with all reporting requirements.

Jamie Crockett

Digitally signed by Jamie Crockett
Date: 2022.03.10 10:54:29 -0700

3/10/21

Charter School Representative Signature

Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

☐ Approved

☐ Denied

Chair, Public Education Commission

Date

Public Education Commission Governing Body Member Change Amendment Form

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The School was approved for a [5 year] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

☒ **RESIGNATION**

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER: 6/10/21

NAME OF INDIVIDUAL RESIGNING: Ken Stone

☐ **REMOVAL**

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☐ **AN EXISTING POSITION OR** ☐ **A NEW POSITION**

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD:

NAME OF INDIVIDUAL BEING DESIGNATED:

HOME ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

NAME OF BOARD MEMBER BEING REPLACED:

☐ **REQUEST FOR EXTENSION:**

☐ **VOTE NOT TO REPLACE MEMBER:**

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The School's Governing Body Member Change Amendment is hereby submitted by [Jamie Crockett]
on [3/10/22], and affirms the school meets the following eligibility criteria:

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Jamie Crockett

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Date: 2022.03.10 10:54:29 -0700

3/10/21

Charter School Representative Signature

Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

☐ **Approved**

☐ **Denied**

Chair, Public Education Commission

Date

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [ALDO LEOPOLD CHARTER SCHOOL], hereafter "The School", effective [11] of [March], [2022]. The School was approved for a [2020] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: FIVE

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: FIVE

☐ **RESIGNATION**

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER:

NAME OF INDIVIDUAL RESIGNING:

☐ **REMOVAL**

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☒ AN EXISTING POSITION OR ☐ A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD: 2/10/22

NAME OF INDIVIDUAL BEING DESIGNATED: Alessandro Mackenzie

HOME ADDRESS: 210 East 11th street SILVER CITY, NM 88062

PHONE NUMBER: 305-310-7943

EMAIL ADDRESS: amackenzie@aldocs.org

NAME OF BOARD MEMBER BEING REPLACED: AJ Sandoval

☐ **REQUEST FOR EXTENSION:**

☐ **VOTE NOT TO REPLACE MEMBER:**

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by [WAYNE SHERWOOD] on [22 NOVEMBER 2021], and affirms the school meets the following eligibility criteria:

- ☒ Amendment must be submitted to the PEC within 30 days of change in membership; and
- ☒ The school's governing board is in compliance with all reporting requirements.


Charter School Representative Signature

3/10/22
Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

☐ Approved

☐ Denied

Chair, Public Education Commission

Date

CERTIFICATE OF GOVERNING BODY VOTE

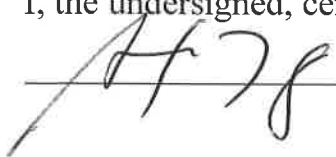
This document certifies that on ____ February 10, 2022 at ____ 5:30 ____ p.m., a meeting of the Governing Body of Aldo Leopold Charter School_, a New Mexico public charter school, was held at _410 West 10th street Silver City , NM. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted ____ FIVE_ in favor and _ZERO____ opposed to the Nomination of Alessandro MacKenzie to join the Governing Council _____

The members voting in favor were: ____ Alexandra Tager, Jamie Crockett, Isaac Brundage, AJ Sandoval, and Margaret Begay

The members voting in opposition were: ____ NONE

I, the undersigned, certify that this is a true copy.

 _____

Secretary

Regular Governing Council Meeting Agenda
Aldo Leopold Charter School
February 10, 2022, 5:30pm
Ritch Hall 410 West 10th Street

Governing Council Regular meetings
Time: 5:30pm-7:30pm

ALCS Mission: At Aldo Leopold Charter School, the human and natural environments serve as text and lab for learning through direct experience, inquiry, and stewardship.

ALCS Vision: Aldo Leopold Charter School graduates will use the skills, perspectives, and information they gain at school to enhance their own lives and to advance social, economic, and environmental sustainability.

Attendance: Alessandro MacKenzie, Zach Tecca, Wayne Sherwood, Melissa Frost (Isaac Brundage – arrived during Staff Report)

- I. Convene / roll call 5:30 - Jamie Crockett, AJ Sandoval, Alexandria Tegar, Margaret Begay
- II. Reading of the Mission and Vision – AJ Sandoval
- III. Review of Meeting Minutes (action) motion to approve regular and special January meeting - Margaret, 2nd motion AJ, all in favor- Jamie, AJ, Alex, Margaret
- IV. Agenda Review (action) -motion to approve agenda - AJ, 2nd motion- Margaret, all in favor – AJ, Alex, Margaret, Jamie.
- V. Public Comment- none
- VI. Student Council Report - none
- VII. Staff Report – Zach Tecca
 - Catalina is waiting on YCC grant to be approved.
 - Staff took students to do various restoration projects - shared pictures of different restoration projects.
 - First round of Student Lead Conferences – parents and students are being more responsive compared to last Year.
- VIII. Business Manager Report – Melissa Frost
 - Check register– Questions answered -WNMU payments for books, Harry Browne use of credit card on website and Survey Monkey, Melissa will apply for procurement card in April. Margaret requests ALCS have a deadline when we get a procurement card, June will be a good deadline. Melissa is reaching out to vendors to allow us to use Purchase Orders.
 - BARS explanation – BAR 8 – 2022 Public School Capital Improvement Act -\$4759
 - BAR 9 – Air Quality (Fixtures) – Federal Grant \$2,942
 - BAR 10 – SEG – State Equalization Grant - \$100,069
 - BAR 11 – Next GEN CTE Grant (State Grant) - \$12,021
 - BAR 12 – Same as BAR 4 – recategorize function code to 2100 for NMDOH, Covid 19 testing and the nurses Office - \$74,800
- IX. Committee Reports- GC Committees
 - School Advisory Committee (SAC) -meeting next week.
 - School Health Advisory Committee (SHAC) – Wayne - discussed Covid, Health Passport (has not taken off with students yet), Safe School plan.
 - Audit – did not meet.
 - Finance - did not meet.
 - Curriculum – met – will have Emily come in to explain what is being done on the Curriculum Committee.
 - Facilities - did not meet. Wayne contacted WNMU about removing light pole.
 - Nominating – Jamie – Alessandro MacKenzie will be joining the Governing Council.
 - Policy – did not meet.
 - Development – did not meet.

Risk Management – Wayne – Active Shooter Drill – Intruder Drill, Covid, and EE Director. Alex Olsen has been hired to take on the role of organizing the trips, and Orien MacDonald has been organizing all the equipment. About 50% of the job available, Wayne would like to hire a third party to do Risk Management parts of the EE Director. Very long discussion of the EE Director Position; what the job description should be and

X. **ZOOM BREAK (5 minutes)**

XI. Director's Report – Wayne – Discussion of the Small School Adjustment-
First Lottery is February 11, 2022, then five more thereafter.

Parent Square function of Student Lead Conferences and Permission slips are done digitally.
Shared New Budget Request in Legislature for teacher's salary.

XII. Governing Council Input – Jamie – Governing Council hours. Jamie sent link to Margaret and Alexandria.
Discussed new GC members on committees.

XIII. Old Business – Suggested not to designate new members after April.

XIV. New Business- AJ announced this will be his last meeting

A. COVID guidelines (repeat monthly) Updated new covid relaxed rules.

XV. Action Items

A. Nomination of Alessandro MacKenzie to join the Governing Council – motion to Nominate Alessandro MacKenzie AJ, 2nd motion Alexandria all in favor Jamie Isaac, AJ, Alexandria, Margaret.

B. Keep America Beautiful deficiency/cash transfer – motion to approve - Alexandria, 2nd motion- Isaac, all in a favor Jamie, Isaac, AJ, Alexandra, Margaret.

C. BAR #8 - 2022 Public School Capital Act (PSCP) SB-9 Match, \$4,759 motion to approve BARs 8-12 - AJ, 2nd motion – Isaac, all in favor - Jamie, Isaac, AJ, Alexandria, Margaret.

D. BAR #9 - CARES ACT/ESSER II - Air Quality Award II (2nd Award), \$2,942

E. BAR #10 - SEG - Final Unit Value, decrease of \$40,668 (realign budget line items)

F. BAR #11 - Next GEN CTE Grant, \$12,021

G. BAR #12 - (*Recategorize Function Code 1000 from BAR #4 to Function Code 2100*), NMDOH, Covid-19 Testing Direct Funding, \$74,800

XVI. Closed session – Director's Evaluation follow up - Went into Closed Session – recording ended.

XVII. **Adjourn - Next Regularly Scheduled Meeting Date: Thursday, March 10, 2022, at 5:30pm.**

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the [ALDO LEOPOLD CHARTER SCHOOL], located in SILVER CITY, New Mexico.

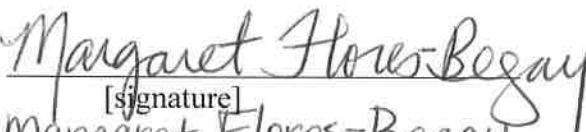
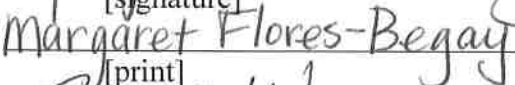
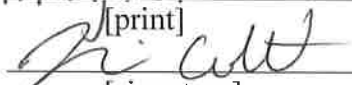
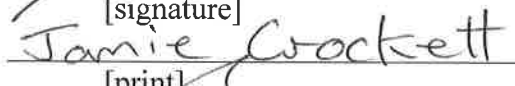
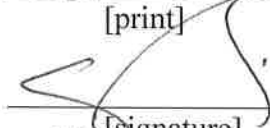
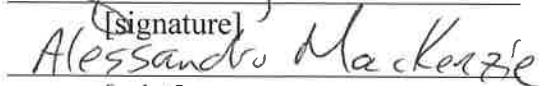
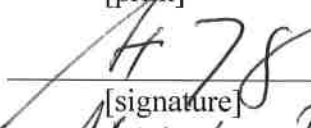
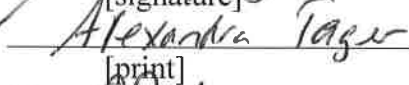
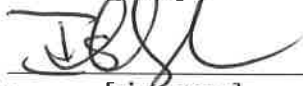
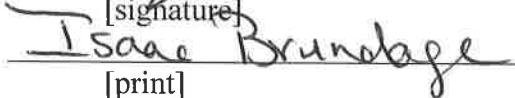
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of [ALDO LEOPOLD CHARTER SCHOOL]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE [ALDO LEOPOLD CHARTER SCHOOL] GIVE THE FOREGOING STATEMENT THIS 11 DAY OF NOVEMBER 2021.

1. 
[signature]

[print]
2. 
[signature]

[print]
3. 
[signature]

[print]
4. 
[signature]

[print]
5. 
[signature]

[print]

Attach additional pages if membership exceeds five.

CERTIFICATE OF ASSURANCES

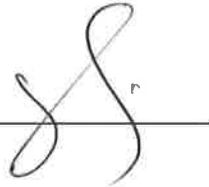
My name is Alessandro Mackenzie and I reside in Silver City, NM. I am a member of the governing body for Aldo Leopold Charter School a charter school which is located at 410 West 10th street in Silver City, NM, I certify that the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disability Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Alessandro Mackenzie
Printed Name

Signature



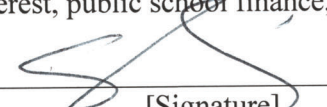
3/10/2027
Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF GRANT)

I, Alessandro Mackenzie, after being duly sworn, state: NEW MEXICO

1. My name is Alessandro MacKenzie and I reside in SILVER CITY, New Mexico.
2. I am a member of the governing body of the [Aldo Leopold Charter School] in Silver City, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the Aldo Leopold Charter School's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.


[Signature]
Alessandro Mackenzie
[Print]

3-11-22
Date

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 11 day of March, 2022.




NOTARY PUBLIC

My commission expires: Sept. 22, 2024.