



**Request for Application
Tribal and Rural Community
Based Extended Learning
Programs
RFA # 22-92400-00012**

RFA Issue Date: *April 28, 2022*
Final Date to Submit RFA: May 26, 2022, by 4:00 p.m.

Contact Information:

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Extended Learning Time Program
Coordinator

Request for Application (RFA)

PURPOSE OF THIS REQUEST FOR APPLICATION

The Request for Application (RFA) is issued for the purpose of supporting tribal and rural community-based extended learning programs as outlined in House Bill (HB2). The funds are to be expended by Tribes, Nations and Pueblos by the end of fiscal year 2023. PED is offering a non-competitive grant to each of New Mexico's Tribes, Nation, and Pueblos. Each Tribe, Nation, and Pueblo is invited to submit one grant application on behalf of their respective government; tribal submissions may come from Tribal Education Departments, Tribal Libraries, or other officially designated tribal entities. While PED accepts only one application per Tribe, a Tribe may split the grant amount between different entities and/or differing purposes.

This grant funding can be used for any of the following purposes:

1. After-school programs, staffing, and operations;
2. Summer school programs, staffing, and operations;
3. Before-school programs, staffing, and operations;
4. Native language programs, staffing, and operations;
5. Tribal libraries' educational programs, staffing, and operations;
6. Tutoring services for students;
7. Professional development of education staff;
8. Cultural activities for students;
9. Field trips for students; or
10. Other activities, staffing, or capacity building related to tribal community-based education.

PROJECT OUTCOMES, GOALS AND MEASUREMENT PLAN

It is important that responses to RFAs are written clearly and include two to four goals, supporting objectives, and desired outcomes that are attainable while challenging the grantee to improve the quality of education and increase educational success for Native American students.

Goals are observable and measurable end results having one or more objectives to be achieved. Goals are typically broad in scope (the what).

EXAMPLE: A goal might be for a grantee to “increase use of in *Diné* Language in a variety of community and school situations and for a variety of purposes”.

Objectives are specific results you're trying to achieve within a time frame. They're considered specific and easier to measure (document) than goals. Think of them as the steps you will take to achieve the goal (the how).

EXAMPLE: Using the goal above, a grantee's objective might be to “Provide 8 hours of professional development for all or 100% of language teachers focused on culturally and linguistically responsive instruction,” including a suggested timeline, such as at least once a year, each semester, or annually.

Outcomes are the measurement and evaluation of an activity's actual results against their intended or projected results. Outcomes are what you hope to achieve when you accomplish the goal (the WAS THE GOAL ACHIEVED?). Outcomes should be the things that the applicant wants to either maximize or minimize. The outcomes are the changes or results that the grantee expects to be achieved after the successful completion of the award. The outcomes could be qualitative, quantitative or both.

EXAMPLE: “Students will be able to increase their vocabulary 5% in the *Diné* Language by applying the language in various settings, quarterly, as aligned with seasonal activities.”

In terms of the performance measurements, the measurements chosen must determine the overall program or project management and effectiveness. They should define what successful performance is, and they should more easily measure and demonstrate results.

The outcomes MUST align to the narrative and activities of the program.

ELIGIBLE ENTITIES and LEVEL OF FUNDING

For fiscal year 2023, PED intends to award amounts within the following ranges:

Entity	Level of Funding	Entity	Level of Funding	Entity	Level of Funding
Acoma Pueblo	\$575,000.00	Jemez Pueblo	\$575,000.00	Mescalero Apache	\$575,000.00
Cochiti Pueblo	\$575,000.00	Jicarilla Apache	\$575,000.00	Nambe Pueblo	\$575,000.00
Isleta Pueblo	\$575,000.00	Laguna Pueblo	\$575,000.00	Navajo Nation	\$1,235,300.00
Ohkay Owingeh	\$575,000.00	San Felipe Pueblo	\$575,000.00	Santa Ana Pueblo	\$575,000.00
Picuris Pueblo	\$575,000.00	San Ildefonso	\$575,000.00	Santa Clara Pueblo	\$575,000.00
Pojoaque Pueblo	\$575,000.00	Sandia Pueblo	\$575,000.00	Santo Domingo	\$575,000.00
Taos Pueblo	\$575,000.00	Tesuque Pueblo	\$575,000.00	Zia Pueblo	\$575,000.00
Zuni Pueblo	\$575,000.00			Total	\$13,310,300.00

Current and continued funding for this project is contingent upon annual legislative appropriations and program performance.

Funds made available under this grant shall be used to supplement, and not supplant, any other federal, state, or local education funds.

Payment shall be made by reimbursable grant; as funding is expended on the program, you may drawdown that amount.

LENGTH OF FUNDING

The resulting contract shall begin upon execution of an award and is intended to continue through the proposed project period, but not longer than June 30, 2023. PED reserves the right to terminate any award that does not meet the requirements as defined by the guidelines governing the program or that are otherwise provided for the award. Annual funding is contingent upon annual legislative appropriations.

SCORING GUIDELINES

Each application will be scored across four (4) application sections:

Program Narrative:

The narrative is developed by the applicant. The narrative should include the goals of the proposed project or program; an outline and description of activities required to reach the goals; and a schedule of the activities, this includes providing an answer the questions outlined below that best fit your programming needs:

1. How do you plan to design and implement your program (Including staffing and operations)?
2. How many students are you currently serving or intend to serve?
3. How may this funding be used with other funding sources from PED (ex. Indian Education Division Funding)?
4. How will resources be utilized and shared to impact student learning and achievement?

Program Outcomes: The outcomes are the ultimate changes or results to be achieved after the successful completion of the program. Outcomes are specific, measurable, and meaningful. Outcomes are not activity-based, such as “conduct five training workshops” or “develop a new testing protocol.” These are outputs, and do not reflect results achieved. Outcomes may be short- or long-term, or both.

Applicants shall select at least two outcomes that align with improving Indian education in the state of New Mexico. Below are a few examples a tribal education department may choose from:

- | | |
|---|---|
| <input type="checkbox"/> Increased graduation rates | <input type="checkbox"/> Increased student achievement: |
| <input type="checkbox"/> Increased parent and community involvement | <input type="checkbox"/> Math |
| <input type="checkbox"/> Increased attendance | <input type="checkbox"/> Reading |
| <input type="checkbox"/> Increased number of students in program | <input type="checkbox"/> Science |
| <input type="checkbox"/> Increased dual enrollment | <input type="checkbox"/> Decreased dropout rates |
| <input type="checkbox"/> Increased student sense of belonging & inclusion in school | <input type="checkbox"/> Decreased number of student infraction |

Program Measurement Plan:

Performance measurements are intended to improve the overall program management and effectiveness. By focusing on project outcomes, one can define success, and more easily measure and demonstrate results.

Applicants should focus on using qualitative or quantitative data to measure success of their proposed program. Provide the intended short-term and long-term outcomes of the program, measurable objectives, numbers of students served under the proposed program, and a plan to measure the success of the program.

Project Budget:

Provide a project budget that is aligned with the narrative, outcomes, and measurements of the program.

TIMELINE

PED will make every effort to adhere to the following schedule:

Action	Responsible Party	Due Date
Issue RFA	PED	April 28, 2022
Deadline to submit written questions	Potential applicants	May 12, 2022
Response to questions	PED	May 19, 2022
Submission of applications	Potential applicants	May 26, 2022
Evaluation of applications	Review panel	May 30, 2022 - June 3, 2022
Selection of grantees	Review panel	June 10, 2022
Finalize contractual arrangements	PED/grantees	June 13, 2022 - June 17, 2022
Contract awards	PED/grantees	July 1, 2022

REPORTING

Successful grantees will work with PED to establish a reporting schedule focused on progress that outline outcomes and project budgeting aligned to milestones. The following reporting will be required:

- Mid-year report, due February 15, 2023; and
- End-of-year report, due July 14, 2023.

EVALUATION COMMITTEE COMPOSITION

The committee tasked with the evaluation of applications will have a broad level of experience with Native American education, charter schools, school leadership, and teaching experience representing a variety of perspectives and seniority in the field. Members will be highly familiar with New Mexico’s educational system, the tribal and charter landscape, and cultural and linguistic relevance within education.

CHECKLIST FOR SUBMISSION

- Project Narrative
- Program Outcome and Measurement Plan
- Project Budget
- Assurance Form

Combine all documents into a single file and submit via email at: randy.dominguez@state.nm.us

Cover Page

Tribal Name

Name			
Phone		E-mail	
Mailing Address			
Anticipated Population Receiving Benefit			
Number of Students			

Project Budget Justification		
LINE ITEMS	Budget Amount	Description
Personnel		
Fringe Benefits		
Travel & Training		
Equipment		
Supplies		
Contractual		
Other Purchased Services		
Subtotal:		
Indirect Cost 5%		
Total:		

New Mexico Tribal Program Assurances Form

The Governor or an Authorized Representative must sign below to indicate their approval of the contents of the application, and the receipt of program funds.

On _____, 2022, _____ hereby applies for and, if awarded, shall accept the state funds requested in this application. In consideration of the receipt of these grant funds, the entity agrees that the General Assurances form required for receipt of all state funds and the terms therein are specifically incorporated by reference in this application. The entity also certifies that all program and pertinent administrative requirements will be met. In addition, grantees agree to the following assurances:

1. We the undersigned, assure that the information included in the enclosed application is true and accurate.
2. Monies received as a result of this application will be utilized for implementation of the activities of this application.
3. The grantee will provide the New Mexico Public Education Department (PED) a Mid-year and End-of-Year Program Report.
4. The grantee will work with and provide requested data to the PED for the Grant Program within the timeframes specified.
5. The entities will not discriminate against anyone regarding race, gender, national origin, color, disability, or age.
6. Funded projects will maintain appropriate fiscal and program records, and fiscal audits of this program will be conducted by the grantees as a part of their regular audits.
7. All records of the program will be retained for five years, and access to those records will be available for the purposes of review and audit.
8. If any misuse of these funds is discovered, project funds shall be returned to the PED.
9. Period of agreement shall begin July 1, 2022 and shall terminate on June 30, 2023.

Name of Tribe/Pueblo/Nation

Signature of Tribe/Pueblo/Nation (date)

Name of Program Contact

Signature of Program Contact (date)

Note: If grant is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting the application.

Complete and attach after Cover Page. If needed, additional copies of this page should be attached in order to include each participating school.