**Spring 2022 Youth Forward Family Survey Parent Letter Template**

***[Place on School Letterhead]***

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Dear [Parent/Guardian Name]:

Thank you for participating in the 2022 Youth Forward Family Survey. This survey is specifically designed to gather feedback from all our parents and family members in order to make decisions with your voice in mind.    
   
Your feedback will help us paint a picture of what our students need now, beyond what their test scores say. We will use this information to make more holistic and equitable decisions for our students and the families and staff who support them.   
   
You are providing valuable feedback about your unique experience with your school. Please remember that no one at your school will see your responses.

See specific survey information below:

* The 2022 Youth Forward Family Survey is part of our efforts to collect feedback from all stakeholders. It is intended for parents or guardians with children in grades K-12 attending a New Mexico public or charter school.

* The family survey is available in English and Spanish from **April 19-May 9, 2022** through this URL: <https://tinyurl.com/yforwardfs22>.

* The survey can be taken through any device, including a smartphone ***[School should insert options available to support parents, i.e., computer availability on school site.]***

* The survey will take 10-15 minutes to complete. Please avoid navigating away from the survey before completion.

* The survey is anonymous, and individual responses will not be shared with the school.

* Families can take the survey for more than one school-attending child using the same link.

* If a response to a question is not known or familiar, it can be skipped.

If you have any questions, please email ***[enter school point of contact email address].***   
 

***[Add any additional context or school site information]***

 Thank you again for your participation.

***[Signature Block of School Official]***