

CSD/PED Documents

Questions to CSD staff

- **Which forms are helpful to the work you do and why?**
- **Which forms provide no/little benefit?**
- **Which forms take time to monitor or get new submissions?**

Amendment Requests, Processes, Forms

- **Why are we collecting the data:**
 - Which forms/policies are prescribed in law or are useful for a CSD purpose?
 - If the data is not required by law, what is the purpose for collecting it
- **Notification to CSD, Notification to PEC and PEC-Approval:**
 - PEC notification – what is important and helpful
 - If there is notification to CSD, what is CSD doing with that information? We can have in the contract that CSD/PEC may request additional information at any time.
- **Policy vs. Form:**
 - Can the Policy docs be combined with Form docs (ultimately, so there is one document?)
- **Timeframes:**
 - Do you want a period of time during the year when you accept amendments?
 - Can we standardize the submittals so that something is not put before the PEC unless all paperwork is in a week before?
 - What about a renewing school amendment process?
 - Eliminate/standardize the time frames for deadlines come from law?
- **Combining Related Amendment Requests:**
 - Can some forms be combined? For instance, a change in leadership can be one form and the school checks a box like “Head Administrator” or “Governing Body President”? Other possible combinations which could make sense would include “mission and/or educational program” or “Enrollment Cap and/or Grade Level Change” etc. In these instances, the form would allow the school to check “N/A” if one or the other did not apply but would offer them the opportunity to only fill out one form rather than two.
- **Simplifying:**
 - Some of the amendment request forms seem to require a lot of information. For instance, the educational program requests so much more information than what is even requested in the New Application?
- **Determining Eligibility:**
 - Should there be criteria for any amendment? If so, should there be the same eligibility requirements for all of the “amendment requests”? Is it school grading

and Tiers or Spotlight schools or Board of Finance, etc.? Should whether or not the school is in need of a DASH plan be a part of it?

Here is one example of eligibility:

- *A finding that the Charter School is not in compliance with governance reporting and training requirements **will result in a delay** in consideration of the request until the school comes into compliance, or if the school does not come into compliance, until the last meeting within the contractual timeline for a decision from the PEC.*
- *All performance data (academic, organizational, and financial) for the last three years including any outstanding complaints or investigations will be provided to the PEC for its consideration of the amendment request.*

Here is another:

In the prior three (3) school years, the school has:

- *Received no lower than a “C” letter grade on the state report card (applicable for SY18 and prior) AND Received no lower than the top 75% academic designation on the NM System of School Support and Accountability (applicable for SY19 and forward);*
- *Received an overall academic tier rating of Tier 1 or Tier 2 on the school’s PEC approved Academic Performance Framework, for years in which a PEC Tier Level is available.*

AND

- *Has not had their Board of Finance revoked within the prior three (3) years.*

• **School Grading & 2019 Contract:**

- Eliminate these specific references and caveats?