**SAT--FORM H**

**Summary of SAT Meeting and Recommendations**

(Persons responsible for completion of this form—*SAT Lead and School Administrator)*

**Name of Student**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Conclusions and Summary**

**Based on information/ data reviewed by the SAT, the team recommends the following action as the most appropriate next step for this student (check applicable).**

**□** No actions or interventions are needed at this time.

□ PLCs/ Teacher Teams should create/refine appropriate interventions within MLSS layers and

monitor progress

□ The student has been restrained two or more times in a 30-day period and the team

recommends: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

□ The student has been exited from Special Education and the team recommends:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

□ Recommend possible retention

\_\_\_Parent refusal of retention recommendation (create Academic Improvement Plan (AIP)/MLSS Layer 2 or 3 Plan

(reference--MLSS Implementation Guide Flowchart)

□ Recommend referral to the 504 team for evaluation

□ Recommend referral to a multi-disciplinary team (MDT) for gifted evaluation

□ Recommend referral to a multi-disciplinary team (MDT) for special education evaluation:

\_\_\_\_\_Speech/Articulation

\_\_\_\_\_Receptive/Expressive Language

\_\_\_\_\_Academic

\_\_\_\_\_Behavior

\_\_\_\_\_Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**□** Additional information necessary (schedule new meeting on): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTE:** Each public agency shall maintain a record of the receipt, processing, and disposition of any referral for an individualized evaluation. All appropriate evaluation data, including complete SAT file documentation and summary reports for all individuals evaluation the child shall be reported in writing for presentation to the eligibility determination team**. Source**: NMAC 6.31.2.10(D)(1)(c)

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| --- | --- | --- | --- |
| **SAT Meeting Participants** | | | |
| Role | Signature | Agree | Disagree |
| Parent/Guardian |  |  |  |
| Parent/Guardian |  |  |  |
| Student |  |  |  |
| Administrator |  |  |  |
| Classroom Teacher |  |  |  |
| SAT Lead |  |  |  |
| Other |  |  |  |