**Public Education Commission**

Performance Framework Academic Goal Amendment Instructions

**Purpose:**

This amendment is used to request a change to an existing Academic Performance Goal or School-Specific Goal. A change in a Performance Goal is not effective until approved by the Public Education Commission (PEC).

**Submission Deadline:**

The amendmentmust besubmitted in time for the amendment to appear on the PEC’s agenda prior to the change being communicated or utilized. The amendment may be placed on the agenda of the next regular PEC meeting if the complete request was received at least 28 days prior to the meeting.

Changes to Performance Goals will only be effective for the next school year and not approved mid-year unless the Commission determines that exceptional circumstances exist to warrant a mid-year change.

**PEC Consideration:**

All performance data (academic, organizational, and financial) for the last three years including any outstanding compliance or investigations will be provided to the PEC for consideration of the amendment request.

**Amendment Checklist:**

□ Fully completed form

□ Approved board minutes or certification of the vote taken by the board

□ Rationale for the change

□ Proposed goal(s) include the following rating categories – Exceeds Standards, Meets Standards, Does Not Meet Standards, and Falls Far Below Standards. Include measures and metrics, including percentages, for each rating category

□ Provide a short narrative, addressing how the proposed changes will affect: the curriculum, the methods of instruction, and assessments, etc.

□ Attached template or scoring sheet detailing what information will be collected, who is responsible, and how data will be aggregated

Contact charter.schools@state.nm.us.  if you have questions about completing or submitting documents.

Performance Framework Academic Goal Amendment FORM

Submit this form and all supporting documents to**charter.schools@state.nm.us**

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Click or tap here to enter text.  **(name of charter school)**, hereafter "the School," effective on Click or tap to enter a date.

The School requests consideration from the PEC to change the terms of its Contract as follows:

The Charter School Contract Academic Goal(s) currently read(s):

Click or tap here to enter text.

The Amendment requests that the PEC approve Section Click or tap here to enter text.of the School’s contract so that the Academic Goal(s) read(s):

Click or tap here to enter text.

Rationale for the requested amendment/change:

Click or tap here to enter text.

Provide a short narrative addressing the effects of the proposed change:

Click or tap here to enter text.

The School’s Academic Performance Goal(s) amendment is hereby submitted by:

|  |  |
| --- | --- |
| Click or tap here to enter text. | Click or tap to enter a date. |
| ***Charter School Representative***  | ***Date*** |

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_For PEC/CSD use only\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 ☐ *Regular Agenda required*

The School's Academic Goal(s) amendment was:

 ☐ Approved ☐ Denied

|  |  |
| --- | --- |
| Click or tap here to enter text. | Click or tap to enter a date. |
| ***Public Education Commission***  | ***Date*** |