

Julia Hosford Barnes, P.C.

To: PEC
 From: Julia Barnes
 Re: Contract and Intervention Ladder project

Project	Purpose	Detailed Information
Contract and Intervention Ladder project	Collaboratively create documents to govern PEC/State Charters for the next 5 years	April 8, 2022 PEC Meeting: The Public Education Commission adopted the contract amendment (Document 10A in the Meeting Document folder and contract, Document 10B) for use in the 2022 contract negotiations. If a school using an amendment does not adopt a new contract in the fall of 2022, the Public Education Commission shall prepare a substitute contract for that school which incorporates all contract terms and amendments into one document.

In negotiating the last group of renewal contracts, the charter school attorneys requested that the 2018/2019 contract and processes be revised. There was an agreement to use temporary forms (an amendment to the existing contract or the 2018 contract as a placeholder) for the contracting and then work this fall to review and revise these documents. We are starting that process now. It will be a multi-meeting project, and we have invited all charter school attorneys to participate in a review of the documents. We are anticipating a vote on these new documents in **October 2022**. They will then be offered to the schools to be used immediately. This project will likely not line up with the timing of the Performance Framework project, but it is not necessary that it do so.

Schools	When new contract will be used	How many school	Total on new contract (if all agree to use the new contract)
Schools who renewed two years ago. 2021-2026 contracts	Offer to have them enter into the new contract now	8 schools	
Schools who renewed one year ago. 2022-2027 contracts (All agreed to consider the new contract)	Offer to have them enter into the new contract now	12 schools	Before Dec 2022: 20 schools
Schools who will renew this fall 2023-2028 contracts	Will use the new templates this spring (2023)	6 schools, plus any new schools or district schools that come over	Spring 2023: 26 schools
Schools who will renew next fall 2024-2029 contracts	Will use the new templates the following spring (2024)	11 schools, plus any new schools or district schools that	Spring 2024: 37 schools

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		come over	
Schools who will renew next fall 2025-2030 contracts	Will use the new templates the following spring (2025)	20 schools, plus any new schools or district schools that come over	Spring 2025: 57 schools

Overall the changes to the documents are as follows:

- 1) PEC Policy and Procedure Manual. I suggest that the PEC move towards creation of a virtual “PEC Policy and Procedure Manual” as done in Washington DC charter authorizing, which will contain all of the forms and policies that CSD has been creating and that you have been approving. This will create one combined virtual location for all documents and ensure that there is not similar information in various locations and possible conflicting information in various documents. It will shorten documents (like the Performance Framework that presently contains many pages of information not related to the Performance Framework).

Sections can include:

- a) New school application and timeline
- b) Planning year checklist
- c) Checklist for District Schools coming to PEC
- d) Contract
- e) Performance Framework
- f) Amendment forms
- g) Renewal Application and timeline
- h) Intervention Ladder and revocation process
- i) Closure

- 2) Contract Form Changes
 - a) Clarify exhibits that are part of the contract and what are in an appendices. Add a table of contents for these and ensure that only needed documents are attached.
 - b) Move all school specific terms to Section 3 (they were populated throughout the other contract)
 - c) Simplify the organization:
 - i. Section 3 – School related terms
 - ii. Section 4 – Role and Responsibility of the Commission
 - iii. Section 5 – Role and Responsibility of the Governing Board
 - iv. Section 6 – Interaction between the parties
 - v. Section 7- Standard terms
 - d) Took out terms in the contract not in the Charter School Act. Compliance with other laws is embedded in the Governing Board responsibilities.

3. Intervention Ladder

- a) Added CSD technical assistance as a first step

- b) Put in a first initial meeting of the PEC in non-emergency situations, for the PEC to hear and discuss CSD/PED issues of concern and then give written notice of an intent to put the school on the Intervention Ladder. The decision to put a school on the intervention ladder would come at a second open PEC meeting. (This is the process you used for La Tierra these last two months.)
- c) Put in the protocols for revocation, including the hearing process, following the licensure rule.