

**Head Administrator or Charter Representative
Change Amendment Form**

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [], hereafter "the School", effective [] of [], []. The School was approved for a [] Charter Contract.

The School requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

CHANGE OF:	HEAD ADMINISTRATOR	CHARTER REPRESENTATIVE	BOTH
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Charter Contract currently states:

ORIGINAL INDIVIDUAL ON FILE:

The School requests the Public Education Commission approve the following changes to the charter contract


EFFECTIVE DATE OF CHANGE:

NEW INDIVIDUAL ON FILE AND CONTACT INFORMATION:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Head Administrator or Charter Representative Change Amendment is hereby submitted by [] on [], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of the change being communicated or implemented; and
- The school's governing board is in compliance with all reporting requirements.



Charter School Representative Signature Date

The School's Head Administrator or Charter Representative Change Amendment was:

- Approved Denied

Chair, Public Education Commission Date



DZİŁ DITŁ'OOÍ SCHOOL OF EMPOWERMENT, ACTION AND PERSEVERANCE (DEAP)

Empowering students and communities through education, culture, wellness and service

PO BOX 156 Navajo, NM 87328 ♦ (505)777-2053 ♦ www.deapschool.org

May 1, 2022

To: DEAP Governing Council
From: Louella Poblano, Head Administrator

RE: Transition of Head Administrator.

Dear DEAP Governing Council Members,

This letter is to inform DEAP Governing Council I will be officially retiring at the end of my administrative contract.

My last official day with DEAP will be Thursday, June 30, 2022. I've certainly learned much about being part of the New Mexico Public Education Commission Charter (PEC), the New Mexico Public Education Department, (NMPED), NISN, Navajo Nation Department of Education and all other respective community and school partners.

I want to express my deepest gratitude and respect to all the Governing Council school leaders for the ongoing support throughout my five years at DEAP School. I also want to thank Kayla Begay and our DEAP staff for their committed efforts in committing and building out DEAP's educational programs. The DEAP School team is truly a special team, so continue to support and appreciate all they do for our students and families.

Moving forward with the DEAP Head Administrators transitions, both Kayla and I have begun several internal transitions. I have been adding Kayla in my emails and informing various entities of the change in administrators. Both of us want to ensure DEAP's educational programs, consultants, and daily operations of DEAP continues to move forward without major disruptions.

I want to thank Kayla Begay for her trust and belief in my school leadership. She has certainly helped me see the challenges and the potential opportunities a small rural school like DEAP can thrive, despite its challenges. I feel blessed to be part of DEAP's family, and I will continue to be a DEAP supporter and advocate in any way I can.

With much Hozho and K'é,

Louella Poblano,

Head Administrator,
Dził Dítł'ooi School of Empowerment, Action, and Perseverance,



Governing Council Meeting
June 13, 2022- 4 PM
Location: Zoom / Telecommunication

Join Zoom Meeting

<https://us02web.zoom.us/j/84693057636?pwd=Z296Ny9EcUNNMFNFdTVkb29xOTRKUT09>

Meeting Agenda

A. Meeting Call to Order at 4:29pm

B. Roll Call

Rebecca Jones, President/Chair - Present (Left meeting to attend another meeting at 5:08pm)

Aaron Billie, Vice-Chair - Present (Hosted meeting after Becki J. left at 5:08pm)

Amberia Tolino, Secretary - Present

Gavin Sosa, Treasurer - Present (Joined at 4:49pm)

Michaela Shirley, Member - Present

Guests: Kayla B., Louella P., and Charlotte A.

C. Review and Approval of the Agenda

Motion made by Michaela S., second by Aaron B., Vote: 4-0-0

D. Discussion & Action Items

1. Approval for the Head Admin. and the Business Manager to enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain budgetary compliance for audit and other regulatory purposes. This is done knowing that the BARs will not impact actual cash but only address budgets. In addition, any BARs submitted as allowed under this approval will be brought before the GC at the next meeting with review and detailed explanation.
 - a. Charlotte A. presented a cash transfer for Indian Ed, 27150 into the 11000 fund. PED #067-109. No questions.
 - i. Motion to approve made by Becki J., second by Michaela S. Vote: 4-0-0
2. Executive Session- DEAP HA Evaluation
 - a. Session call to order at 4:40pm. Motion made by Michaela S., second by Becki J. Vote: 4-0-0.
 - b. Evaluation Rubric - overview by Louella P.
 - i. Final evaluation done by GC members in each section. Overview and agreement was attained in each section of the evaluation rubric.

- c. DEAP's Organizational Chart
 - d. Other documents shared were the NNPED Charter Schools Division 2021-22 Annual Monitoring: Preliminary Post-Site Visit Report, DEAP School Food Program, Professional Standards, SY 2021-22, and Graduation wording for Diplomas 2022.
 - e. Louella has shared her intent to retire. GC accepts intent and expressed gratitude for LP's contributions to DEAP.
 - f. Executive Session concluded at 5:34pm. Motion made by Michaela S., second by Gavin S. Vote: 4-0-0
 - g. Motion to approve the HA Evaluation by Gavin S., Second by Amberia T., Vote: 4-0-0
3. Approval of HA Contract for SY23 for K.D. Begay
 - a. Motion to approve made by Gavin S., second by Amberia T. Vote: 4-0-0.

G. Reports

1. Business Managers
 - a. BAR 0049T transfer from Indian Ed grant.
 - b. BAR 0050M maintenance bar in the Indian Ed grant. Money was moved from compensation. Outdoor learning project.
 - c. BAR 0056-I Ace's grant put into supplies for the programs for the students.
 - i. Motion made to approve BARS by Michaela S., second by Aaron B. Vote: 4-0-0
2. Head Administrator
 - a. Upcoming graduation, Louella sent a document via email to GC members regarding the Graduation Presentation, Confirmation, and Tassel exchange.
 1. Volunteer from a GC member to present.
3. Director of Learning
 - a. COVID concerns and safety concerns the end of the week activities for students have been canceled.
 - b. Student-led conferences.
 - c. Summer School Session
 - d. New school year begins in August.

H. Public Comment

- a. Michaela S. - stepping down as GC member, there are a lot of priorities that Michaela needs to tend to. Submission of a letter of resignation will be forthcoming. The letter of resignation will be present at the next GC meeting. Resignation letter to be sent before June 30th.

I. The next GC meetings for DEAP will be July 14, 2022

J. Adjournment at 5:53pm

SIGNATURE OF APPROVAL: _____
Amberia Tolino, GC SECRETARY OF DEAP

STATE OF NEW MEXICO



In Recognition of
The Fulfillment of the Requirements for
School Personnel Licensure
this

LEVEL THREE-B ADMINISTRATOR
is issued to

KAYLA BEGAY

Effective from July 01, 2022 to June 30, 2031
Licensure Number: 351449

Kurt G. Stamba
Secretary of Education