

Public Education Commission Governing Body Member Change Notification Form

The Charter Contract, was entered into by and between the New Mexico Public Education Commission, and [La Tierra Montessori School of the Arts and Sciences], hereafter "The School", effective [1] of [July], [2022]. The School was approved for a [5 Year Term] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: minimum 5 and less than 9

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

EFFECTIVE DATE OF CHANGE:

☒ RESIGNATION

DATE OF RESIGNATION: August 23, 2021

NAME OF INDIVIDUAL RESIGNING: Alberto Mares

☐ REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☐ AN EXISTING POSITION OR ☐ A NEW POSITION

DATE OF DESIGNATION:

NAME OF INDIVIDUAL BEING DESIGNATED:

HOME ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

NAME OF BOARD MEMBER BEING REPLACED:

☐ REQUEST FOR EXTENSION:

☐ VOTE NOT TO REPLACE MEMBER:

The School's Governing Body Member Change Notification is hereby submitted by, [CHARTER SCHOOL REPRESENTATIVE], on [July 19, 2022], and affirms the school meets the following eligibility criteria:

☐ Notification was submitted to the PEC within 30 days of change in membership.

☒ The school's governing board is in compliance with all reporting requirements.

Brenda M. [Signature]
Charter School Representative Signature

7-19-22
Date

The School's Governing Body Member, or Charter Representative Change Notification was:

☐ Approved

☐ Denied

Chair, Public Education Commission

Date

Resignation letter Alberto

From: **Alberto Mares** <alberto.mares@montessorilatierra.org>

Date: Mon, Aug 23, 2021, 2:56 PM

Subject: Resignation letter

To: Willie Williams <willie.williams@montessorilatierra.org>

Cc: Amy Larsen <amy.larsen@montessorilatierra.org>, Angela Feathers
<angela.feathers@montessorilatierra.org>

Hello everybody, I write to let you know that I will be resigning from the board effective immediately. At this time, I feel I have been able to provide up till now as much as I can and due to family and work responsibilities my time is very limited. I am more than happy to support the board and school from time to time in other ways, perhaps volunteer committee work. So please keep me in mind. I wish you the best of luck and thank you for all you do for the families, staff, and children. Take care and thank you. Alberto Mares. Keep in touch. 505.480.6364, mareseds@gmail.com.

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NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

EFFECTIVE DATE OF CHANGE:

☒ RESIGNATION

DATE OF RESIGNATION: September 20, 2021

NAME OF INDIVIDUAL RESIGNING: Amy Larsen

☐ REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☐ AN EXISTING POSITION OR ☐ A NEW POSITION

DATE OF DESIGNATION:

NAME OF INDIVIDUAL BEING DESIGNATED:

HOME ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

NAME OF BOARD MEMBER BEING REPLACED:

☒ REQUEST FOR EXTENSION:

☐ VOTE NOT TO REPLACE MEMBER:

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☒ The school's governing board is in compliance with all reporting requirements.

Brenda M. [Signature]
Charter School Representative Signature

7-18-2022
Date

The School's Governing Body Member, or Charter Representative Change Notification was:

☐ Approved

☐ Denied

Chair, Public Education Commission

Date

Dear Madame President,

Please accept my letter of resignation effective immediately. I am resigning from the board of La Tierra Montessori because of concerns you have addressed in the public meeting dated 9/20/21 stating that I have overstepped your leadership and authority. I am also resigning from the Board due to my many concerns of improper leadership; specifically related to not following proper Open Meetings Act protocol, concerns related to the audit process, lack of Board oversight on the Charter Renewal process, and lack of timely processing of required PED paperwork.

I have been invested in La Tierra since 2017 and have been on the Board since 2018. I entrust that you four will continue the hard work that decades of dedicated Board members before you have put in to the school. I will cheer on your success.

Sincerely,
Amy Larsen

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NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: minimum 5 and less than 9

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

EFFECTIVE DATE OF CHANGE:

☒ **RESIGNATION**

DATE OF RESIGNATION: January 7, 2022

NAME OF INDIVIDUAL RESIGNING: Chris Baca

☐ **REMOVAL**
DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☐ **AN EXISTING POSITION OR** ☐ **A NEW POSITION**

DATE OF DESIGNATION:

NAME OF INDIVIDUAL BEING DESIGNATED:

HOME ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

NAME OF BOARD MEMBER BEING REPLACED:

☒ **REQUEST FOR EXTENSION:**

☐ **VOTE NOT TO REPLACE MEMBER:**

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☒ The school's governing board is in compliance with all reporting requirements.

Brenda M. Ortiz

7-18-2022

Charter School Representative Signature

Date

The School's Governing Body Member, or Charter Representative Change Notification was:

☐ **Approved**

☐ **Denied**

Chair, Public Education Commission

Date

Dear Madam President:

It is with regret that I tender my resignation from the La Tierra Montessori School Governing Council effective immediately.

I am grateful for having had the opportunity to serve on this board. I offer my best wishes for its continued success.

Sincerely,

Chris Baca

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NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

EFFECTIVE DATE OF CHANGE:

☐ RESIGNATION

DATE OF RESIGNATION:

NAME OF INDIVIDUAL RESIGNING:

☐ REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☒ AN EXISTING POSITION OR ☐ A NEW POSITION

DATE OF DESIGNATION: January 17, 2022

NAME OF INDIVIDUAL BEING DESIGNATED: Delisha Gordon-Brown HOME ADDRESS:

2111 Calle Cordelia Espanola, NM 87532

PHONE NUMBER: (916) 202-0030

EMAIL ADDRESS: delisha.gordonbrown@montessorilatierra.org NAME OF BOARD

MEMBER BEING REPLACED: Chris Baca

☐ REQUEST FOR EXTENSION:

☐ VOTE NOT TO REPLACE MEMBER:

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☒ The school's governing board is in compliance with all reporting requirements.

Brenda M. [Signature]
Charter School Representative Signature

7-18-2022
Date

The School's Governing Body Member, or Charter Representative Change Notification was:

☐ Approved

☐ Denied

Chair, Public Education Commission

Date

MISSION STATEMENT

La Tierra Montessori School of the Arts and Sciences will provide students and their families in the Española region the opportunity to improve educational outcomes utilizing an integrated approach that includes Montessori, the Arts and the Sciences.

Governing Council AGENDA

LTMAS GOVERNING COUNCIL MEETING MINUTES

Monday, January 17, 2022 at 5:30 p.m.

Join Zoom Meeting

<https://zoom.us/j/6405403241?pwd=L1lVMmJEbnQxMEhPMGlhRVBNZ1dzUT09>

Meeting ID: 640 540 3241

Passcode: LTMASGC

Dial by your location

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

***The recording of this meeting will be maintained on file.*

I. Call meeting to order.

II. Roll Call: Quorum Needed is 3

Seat	Name	Position	Present/ Absent
1	Willie Williams	Chair	Present
2	Isaac Casados	Vice Chair	Present
3	Brenda Atencio	Secretary	Present
4	Chris Baca	Resigned Open January 2022	
5	Position to be filled	October 2021 Open N/A	
6	Position to be filled	October 2021 Open N/A	
7	Position to be filled	Sep 2021 Open N/A	
8	Position to be filled	Sep 2021 Open N/A	

III. Vote on approval of Today's Agenda & Meeting Minutes. (ACTION*) - Approve Meeting Minutes of November 15th (Regular Board Meeting) and November 23rd (Special Meeting). Motion to Amend the Agenda to move Items "f" and "g" to IV on Agenda and Add Executive Session after Unfinished Business. Motion seconded by Isaac Casados, Unanimously Approved.

IV. Board Member Resignation: Chris Baca. Motion by Isaac Casados to accept the Resignation of Chris Baca; seconded by Brenda Atencio, Unanimously Approved to accept Resignation 3-0.

V. Board Member Recruit: Delisha Gordon. Introduction of self to current Board. Motion by Willie Williams to accept Delisha Gordon as a New Board Member to the La Tierra Montessori Board. Seconded by Isaac Casados, Unanimously Approved to accept Delisha Gordon 3-0.

VI. President's Report (5-10 minutes) - Attended the NM School Board Training; she attended the Charter Renewal process; went shopping at the grocery store with Mrs. Feathers to see how shopping process works; attended Pajama Day with students; set up Community Service Day with AmeriCorp to develop a Sci-brary (Science Library) but had to cancel due to Covid; need someone stationed at the School Entrance for safety; Black History Month is in February; Board Retreat can be moved to February as well; would like to schedule Board Member visits. Request to move Board Retreat to March (Isaac).

VII. Head Learner's Report (20 minutes) - Short discussion on utilizing space for Sci-brary, STEM Program. MLK Event was canceled due to high rates of student / staff Covid numbers and exposure. We have gone to remote learning in the time being and hoping to return to in-person in two weeks. Students log in at 9am to check-in, talk with teachers and get their assignments, schedule was created that students and teachers will follow. Two new Assistant hires started Monday. Former Lunch Provider Marcy brought a Check to the school (refund), there is a \$1500-\$2000 difference; will discuss with Legal. New Mexico Training for AMI has been canceled, only training available for staff is in Arizona (January and May) staff would need to be in-person in Phoenix to attend (4 staff are eligible to attend).

VIII. Financial Report (15 minutes) - Ryan Fox - short discussion on revenues, expenditures. \$7,000 from USDA Payback Program; we should be receiving two more deposits around that same amount from the USDA; our Federal Grant monies are also starting to come in; Expenditures - Operational is negative due to our Encumbrances; we will have a positive budget come April-March; we have a good cash balance, no issues. Reimbursements of funding is based on enrollment - 56 children (2020-2021) versus 82 (2021-2022).

IX. PTK Report (5-10 minutes) - Benjamin Pearce - no meeting held in December; moving to PTSO in January; nothing else to report. Balance: \$0.00 / Angela - Mateo was wanting to purchase some outdoor heaters and was under the assumption that \$500 was available.

X. Public Comment (5 minutes each) - No Public Comment

XI. New Business (30 minutes)

a. MLK Celebration 1/17/2022 10 a.m. to 3 p.m. - canceled

b. Covid Updates - School is remote currently for the next two weeks; Staff is fully vaccinated (1 and 2), no boosters yet but staff are in line to receive when they are due based on their timeline. Temperature checks continue. Continue to follow PED Guidance. Rio Arriba did not have any tests available to test staff and teachers; Maitai is the PPE Coordinator and we are working hard to find test kits to be able to test staff; Individuals can go to: Covidtests.gov staff can get 4 tests per month shipped directly to their homes;

c. Community Project - The Sci-brary - discussed in President's Report

d. Black History Month - discussed in President's Report

e. Board Member Monthly School Visit - discussed in President's Report

XII. Unfinished Business (30 minutes)

a. Charter Renewal Update - Congratulations, we are renewed for another 5 years!

b. 30-Day Hire Review - Executive Session

- c. Board Member Recruitment (5 Seats Vacant) - discussed in President's Report; possible new recruit to be discussed in Executive Session.
- d. School Food Program Update - discussed in Head Learner's Report
- e. Board Retreat - move to March; possible locations: Ojo Mineral Springs or Tamaya Resort. Presenter: TBD. / Resource: Misty Brown, Glenna. Need to determine if funds are available for Retreat.

XIII. Executive Session - Motion made by Isaac to move into Executive Session, Seconded by Delisha Gordon, Unanimously approved 4-0. Motion by Isaac Casados to leave Executive Session at 7:37 p.m., Seconded by Delisha Gordon and Unanimously Approved 4-0.

Isaac - Returned from Executive Session at 7:39 p.m. No ACTION was taken in Executive Session. Motion Willie, Seconded by Isaac, Unanimously Approved 4-0.

(No Recording Available After Executive Session).

Isaac - Motion to extend the Nepotism Policy for Angela's daughter retroactive to December 28th, 2021 ending February 4th, Angela's daughter will receive her EA Licensure prior to that deadline. Seconded by Delisha Gordon, Unanimously Approved 4-0.

XIII. Adjourn (ACTION)* - Next GC Meeting February 21, 2022 / Adjourned 7:42 p.m.

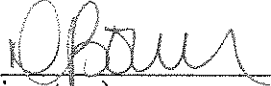


Appendix A: Intent to Serve

Service on the La Tierra Montessori School of the Arts and Sciences (LTMAS) Governing Council (GC) is a privilege and responsibility and requires a level of personal, moral and financial commitment. The following list is a guideline designed to inform the candidate of the minimum responsibilities required when he/she agree to serve, asserting that he/she will:

- A. Read the charter to effectively ensure that it is being followed;
- B. Focus on the development of policies that ensure the goals and objectives of the charter are being met;
- C. Exercise all duties and responsibilities of a governing council member with integrity and a cooperative spirit, and with the school's best interest at heart;
- D. Participate in self-assessment of the GC and work with other GC members to analyze and respond to the results;
- E. Set as a priority attending all GC meetings, board development workshops, and other educational venues that will improve GC members' ability to govern;
- F. Represent LTMAS and the policies developed by the GC in a positive and supportive manner at all times;
- G. Understand that GC members are ambassadors in the community for LTMAS and as such will be available to educate and inform about the school;
- H. Come to the GC meetings prepared to contribute to the discussion and business to be addressed after receiving the information needed to perform this effectively;
- I. Agree to act as a liaison for at least one standing or ad hoc committee;
- J. Liaisons will insure the committee understands its tasks and has reasonable timelines and goals. The liaison will bring progress reports to the GC at scheduled meetings;
- K. Refrain from intruding in the capacity of a GC member in the administrative issues that are the responsibility of the LTMAS Administrator and staff;
- L. Support and attend special events relating to the school;
- M. Make a personal contribution of time, expertise or financial resources (at whatever level possible) and actively participate in all development activities as appropriate;
- N. Agree to avoid both personal and business conflicts of interests, reveal them when they arise, and refrain from voting if necessary; and
- O. Understand that if he/she cannot fulfill the responsibilities of a Governing Council Member that they can be removed from the GC.

I, Delisha Gordon-Brown, have read the Bylaws, understand the responsibilities of LTMAS Governing Council member, and agree to serve to the best of my ability.


(Signature)

06/21/2022
(Date)

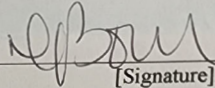
AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO

COUNTY OF Rio Arriba

I, Delisha Gordon-Brown, after being duly sworn, state:

1. My name is Delisha Gordon-Brown and I reside at 2111 Calle Cordelia, Espanola, New Mexico 87532. My personal email address is delisha41150@gmail.com and my personal phone number is (916) 202-0030.
2. I am a member of the governing body of the La Tierra Montessori School in Espanola, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the La Tierra Montessori School's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.


[Signature]

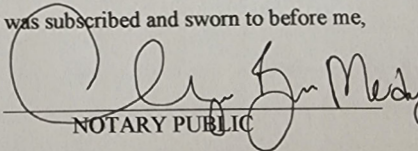
7-21-2022
Date

Delisha Geraldine Gordon Brown
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 21st day of July, 2022.

[Notary Seal:]


NOTARY PUBLIC

My commission expires February 19, 2023.

STATE OF NEW MEXICO
NOTARY PUBLIC
ALEGANDRA PIZANO-MENDEZ
COMMISSION # 1124345
EXPIRES FEBRUARY 19, 2023

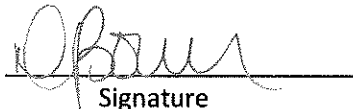
CERTIFICATE OF ASSURANCES

My name is Delisha Gordon-Brown and I reside in Espanola, New Mexico. I am a member of the governing body for La Tierra Montessori Charter School of the Arts and Sciences, a charter school which is located at 659 Roadrunner Drive, Ohkay Owingeh NM. I certify that the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission processes do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disability Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Delisha Gordon-Brown
Printed Name


Signature

06/21/2022
Date

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NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

EFFECTIVE DATE OF CHANGE:

☐ RESIGNATION

DATE OF RESIGNATION:

NAME OF INDIVIDUAL RESIGNING:

☐ REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO ☒ AN EXISTING POSITION OR ☐ A NEW POSITION

DATE OF DESIGNATION: April 25, 2022

NAME OF INDIVIDUAL BEING DESIGNATED: Charlie Riddick

HOME ADDRESS: Kennedy Loop, Ohkay Owingeh, NM 87566

PHONE NUMBER:

EMAIL ADDRESS: charlie.riddick@montessorilatierra.org / jawface44@yahoo.com

NAME OF BOARD MEMBER BEING REPLACED: 1

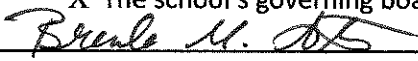
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☐ VOTE NOT TO REPLACE MEMBER:

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Charter School Representative Signature

7-18-2022
Date

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☐ Approved

☐ Denied

Chair, Public Education Commission

Date

MISSION STATEMENT

La Tierra Montessori School of the Arts and Sciences will provide students and their families in the Española region the opportunity to improve educational outcomes utilizing an integrated approach that includes Montessori, the Arts and the Sciences.

Governing Council AGENDA

LTMAS GOVERNING COUNCIL MEETING:

Monday, April 25, 2022 at 5:30 p.m.

Join Zoom Meeting

Topic: LTMAS Governing Council Board Meeting

<https://us02web.zoom.us/j/7686853012?pwd=aGFhY0hDMlJKeDJNcTNNRitscmxU>

QT09 Meeting ID: 640 540 3241

Passcode: LTMASGC

Dial by your location

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

Meeting ID: 768 685 3012

Passcode: 8267507

***The recording of this meeting will be maintained on file.*

I. Call meeting to order.

II. Roll Call: Quorum Needed is 3

Seat	Name	Position	Present/ Absent
1	Willie Williams	Chair	Present
2	Isaac Casados	Vice Chair	
3	Brenda Atencio	Secretary	Present
4	Delisha Gordon	Member	Present
5	Position to be filled	Open N/A	
6	Position to be filled	Open N/A	
7	Position to be filled	Open N/A	
8	Position to be filled	Open N/A	

Others in Attendance: Angela Feathers, Maitai Lopez, Missy Brown, Dylan Wilson, Patty Matthews-Fox, Charlie Riddick, Gurubani Khalsa, Paul Krane, Joe Krane, Ryan Fox, Kindergarten - ?

III. Vote on approval of Today's Agenda & Meeting Minutes. (ACTION*) Motion by Delisha Brown to approve Agenda / Second by Brenda Atencio. - Approve Meeting Minutes of March 21, 2022 (Regular Meeting) and Special Meeting Minutes of March 28, 2022 - Motion to

approve Meeting Minutes by Delisha Brown. Seconded by Brenda Atencio. Motion to approve Special Meeting Minutes Delisha. Seconded by Brenda Atencio. All approved unanimously 3-0.

IV. Board Member Recruit Charlie Riddick - Gave us a brief background of his work experience and what brings him to La Tierra. Willie Williams made Motion to Approve Board Membership of Charlie Riddick; Unanimously Approved - 3-0.

V. Patty Matthews, La Tierra School Attorney, Charter Renewal - cannot "Vote" on this item tonight as it is not on the Agenda. If we cannot come to an agreement on the Amendment to the Contract then the existing contract will continue. We need to agree to this Amendment. (La Tierra Amendment document shared on the screen). She also discussed the Academic Performance Measure document (shared on screen). My recommendation is that the Board schedule a "Working Session" to go through these documents to better understand these documents and work through them. **Isaac Casados** - made a Motion to Table both the Contract Renewal and Amendment to a Special Meeting. Seconded by Delisha Brown. Unanimously approved 5-0.

VI. Missy Brown NMPED, Charter School - Willie - how do we evaluate the Head Administrator being that we were in Covid? **Missy** - you would need to observe her in her natural environment; Evaluation needs to be agreed upon goals and outcomes; Amy and all Board Members that have resigned - paperwork has not reached PED to file as well as New Board Members paperwork, training hours, etc., In addition to Contract being renewed, the PEC was impressed with the two mission goals, come to the PED for help and not the PEC Lawyer. Goals are excellent. **Annual Site Visit** on May 11th - Agenda will be drafted. When the Division comes to do Site Visits - we look at your Goals and that the Board is Monitoring work being completed. Deadline to complete trainings July 1st. Send any additional trainings done outside of the training website and Missy can possibly see if "credit" can be given if falls under topics for training. **Willie** - we all have beautiful reputations and careers, some of us are seen across the country, all I ask is that we take care of home.

VII. President's Report (5-10 minutes) - Safety Issue needs to be further discussed. We have to be more visible, more receptive. Equity Council working on things - Cinco de Mayo, Juneteenth.

VIII. Head Learner's Report (15 minutes) - Angela Feathers, Head Learners Report sent via email and is "on file." ARC III Application submitted. Applied for additional grants - Fresh fruits and veggies, Leger Fernandez Grant, etc., Need a School Nurse and Counselor. Last day of school is May 25th. Staffing change - replaced Agriculture person new staff: Lorraine Gray. May 4th - another Coffee Day to include Board. **Isaac** - can we receive your Head Learner's Report at least 48 hours prior to meeting so we have time to review?

IX. Financial Report (10 minutes) - Ryan Fox - Report was provided to the Finance Committee. School is in a good place with cash balance in positive; We have drawn down on Title 1 funds; Expenditures - looking good, no longer in the negative. This was due to having more students than the funding we were allotted but now the funds are coming in. Within the next month, we will begin working on next year's budget for the Board to look at and prepare to approve. BAR will also be prepared for next month's meeting for approval. **Delisha** - has the creation of a line item for the Board been created? **Ryan** - it will be placed on a BAR for next month. **Isaac** - the Line Item will be under Professional Development.

X. Teacher/School Report (5-10 minutes) - Maitai read comments from teachers. No report.

XI. PTSO Report (5-10 minutes) - Nobody in attendance.

XI. Public Comment (5 minutes each) - Nobody in attendance.

XII. New Business (30 minutes)

a. Covid Updates – we continue to wear masks.

b. School Security Team - **Krane** - getting electronic gates installed at the school contractor will be out next week to assess what may be needed.

c. Safety Plan - **Angela** - School submits Plan to the PED; Need a new Evacuation Location; Protocol for Fights on Campus; Speeding Drivers on Campus; Background Checks; Tenant / Contractor Access. **Gurubani** - General Safety on campus and the seriousness of it - we were held hostage last time, we were not able to move forward. School is vulnerable and crazy people enter the campus because we're low staffed, no solid lockdown procedure, gates are open, we're teaching, we don't have measures to protect ourselves. Speaking for myself - want it to be a cooperative measure so we can focus on what we need to do - Board, parents, everyone.

d. Governing Council Participation - **Willie** - what can we do as the Board to address the Safety issues? **Delisha** - / **Willie** - called an Emergency Meeting and I have to apologize to the Board, I had to call the Attorney General, I changed it from the Emergency Meeting to a Working Meeting. Did anybody get this message? **Isaac** - you cannot declassify an Emergency meeting to a Working Session. We are being chastised by the staff for a Meeting that we were not aware of; we were given PED documents 2 hours before the meeting, this is a challenge. **Willie** - Patty Matthews said I could change it. **Delisha** - this definitely needs to be discussed at our Board Retreat. **Brenda** - we did not receive your email, if you were having issues, but I am in agreement to add this to our Board Retreat items.

e. Student Disciplinary Actions / Policy - **Angela** - there's a lot of things that we do not have, parents made a lot of suggestions. It was tabled at the beginning of the year and then was never brought back up. **Isaac** - does Patty have a policy written? **Angela** - we followed what we have for the current situation. **Maitai** - we need to have someone off-site to oversee, the policy allows the parents to have a hearing. This is where we are stuck. (Additional discussion available on recording - Omitted*). Statute 6.11.2 NMAC

Willie - Special Meeting Thursday, April 28th at 5:30 p.m. **Delisha** - willing to review and work on policy so that Special Meeting can be a Voting Meeting on Policy. **Isaac** - do we know if McCurdy's policy is in compliance with State Statute? **Angela** - we don't know. (Delisha will work with Angela to get policies).

Willie - Agenda items: Executive Session to discuss - Discipline issue.

Gurubani interjected and proceeded to attack and called the Board "stupid." At which time **Willie** called for the meeting to Adjourn.

XIII. Adjourn (ACTION)* - Willie motioned to "Table" remaining items "f" of New Business and Unfinished Business and Adjourn. Seconded by: **Brenda Atencio**. Meeting ended at 8:23p.m. *LTMAS Head Learner and staff remained on the Zoom for an additional 30 minutes after Board logged off. **Audio for this Meeting was lost.*

f. Tenant Review – Avanyu and Paul Jones - **TABLED**

XII. Unfinished Business (30 minutes) – TABLED

- a. 2022-2023 Part-Time Employees Benefits Resolution due May 20, 2022**
- b. Head of School Evaluation**

*****Audio for this Meeting was lost.***

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

COUNTY OF RIO ARriba

I, CHARLIE R. RIDDICK, after being duly sworn, state:

1. My name is Charlie R. Riddick Sr. and I reside in Ohkay Owingeh, New Mexico.

2. I am a member of the governing body of the [insert name of school] in Ohkay Owingeh, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Charlie R. Riddick Sr.
[Signature]

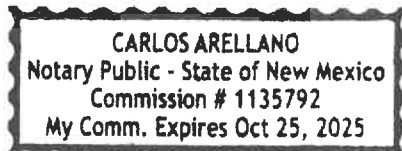
5/17/2022
Date

Riddick Sr. Charlie R.
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 17th day of May, 2022.

[Notary Seal:]



[Signature]
NOTARY PUBLIC

My commission expires: OCTOBER 25, 2025.

ASSURANCES

My name is Charlie R. Riddick Sr and I reside in Ohkay Owineyah. I am a member of the governing body for La Tierra Montessori School a charter school which is located at Ohkay Owineyah. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Riddick, Charlie R.
Printed Name

Charlie R. Riddick
Signature


5/13/2022
Date

ASSURANCES

My name is Delisha Gordon-Brown and I reside in Espanola, NM. I am a member of the governing body for La Tierra Montessori School a charter school which is located at Ohkay Owingeh. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
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17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Delisha Gordon Brown 
Printed Name Signature

5-20-2022
Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the La Tierra Montessori Charter School of the Arts and Sciences, located in Ohkay Owingeh, New Mexico.

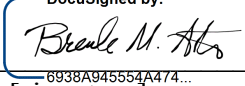
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of LTMAS's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

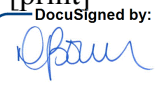
We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

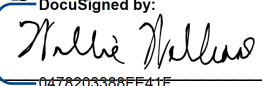
THE FOLLOWING MEMBERS OF THE LA TIERRA MONTESSORI SCHOOL OF THE ARTS AND SCIENCES GIVE THE FOREGOING STATEMENT THIS 19 DAY OF JULY, 2011.

1. 
[signature]
Brenda Atencio

2. [print]

[signature]
charlie Riddick

3. [print]

[signature]
Delisha Gordon Brown

4. [print]

[signature]
willie Williams

5. [print]

[signature]

[signature]
Isaac Casados

[print]

Attach additional pages if membership exceeds five.