

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [New Mexico Connections Academy], hereafter "The School", effective [1] of [July], [2018]. The School was approved for a [5 year term] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5-9

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 6

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER:

NAME OF INDIVIDUAL RESIGNING:

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO AN EXISTING POSITION OR A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD: 7/22/2022

NAME OF INDIVIDUAL BEING DESIGNATED: Caz Martinez

HOME ADDRESS: 4890 Calle Bella Ave, Las Cruces, NM 88012

PHONE NUMBER: 575-680-0883

EMAIL ADDRESS: caz.martinez@lasmontanashigh.com

NAME OF BOARD MEMBER BEING REPLACED: N/A

REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by [Sandy Beery] on [August 1, 2022], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.

DocuSigned by:
Sandra Beery
8FABDB0E68BF6401...

8/1/2022

Charter School Representative Signature

Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved

Denied

Chair, Public Education Commission

Date



New Mexico Connections Academy (NMCA) Governing Council Meeting Agenda

DATE: Fri July 22nd, 2022

TIME: 10:00am - 11:30am MDT

LOCATION: Held via teleconference due to State Precautions regarding Public Health and Safety During COVID-19 Pandemic: Dial-in: +1 888 998 2469 PIN: 51065976#

GROUPS: Board, Board Meeting Invited Guests, PVS Support Team

I. **Call to Order and Roll Call**

Mr. Boitano called the meeting to order at 10:05 a.m. when all participants were present and able to hear each other. Mr. Boitano conducted a Roll Call, and advised that a quorum of the Governing Council was present to begin the meeting.

Governing Council Members Present: Mark Boitano, Paul Gessing, Letha Oman, and Jerry Schalow (via teleconference);

Governing Council Members Absent: Patrick Chavez

Guests Present: Sandy Beery; School Staff (via videoconference); Ashley Woodard, The Vigil Group; Gary Corkran, Josh Kitchens, Quatrice James, and Christine Banks, Pearson Virtual Schools staff (via videoconference).

II. **Routine Business**

a. **Approval of Agenda**

Mr. Boitano asked the Governing Council to review the Agenda distributed prior to the meeting. There being no changes, a motion was made by Mr. Schalow and seconded by Mr. Gessing as follows:

RESOLVED, that the Agenda for the July 22, 2022 New Mexico Connections Academy Governing Council Meeting, as presented, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

III. Public Comment

No public comment was made.

IV. Oral Reports

a. School Leader's Report

Ms. Beery reminded the Governing Council about the Grand Opening Ceremony to occur on July 29, 2022 at 11:30am local time, where staff will attend and lunch provided in celebration of the new facility. She described that Back to School has begun with sectioning enrolled students, including preparation for the return of staff and the first day for students, August 8, 2022. She also celebrated that NMCA presented twice at the recent Summer Leadership Conference to colleagues and Connections Academy schools across the nation. Ms. Beery added that renewal application work is underway and aligning with the plan's timeline.

b. Academic Success Partner (ASP) Update

Ms. James introduced herself and her background and experience. The Governing Council welcomed her, engaged in discussion of her experience, and looked forward to working together.

c. Financial Report

Ms. Woodard reviewed the school's financial statements, cash position, and other items on the revenue and expense statement. Ms. Woodard discussed financial items surrounding the school's recent building purchase. The Governing Council discussed several funding streams and the timing and availability of those funds.

1. Finance Committee Updates and Recommendations for Approval

Mr. Schalow presented Finance Committee updates and recommendations. The Governing Council held discussion regarding items reviewed during the Finance Committee meeting.

v. Consent Items

Mr. Boitano asked the Governing Council members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the consent items, a motion was made by Mr. Schalow and seconded by Ms. Oman as follows:

RESOLVED, the Consent Items:

- a. Consideration of Minutes from the June 24, 2022 Meeting, are hereby approved.

The motion passed unanimously.

vi. Action Items

- a. Consideration of NMCA Ethical Misconduct Investigation and Reporting Policy

Ms. Beery presented the NMCA Ethical Misconduct Investigation and Reporting Policy. The Governing Council engaged in discussion, requesting that Ms. Beery update the policy to include school-based processes as discussed. This item was tabled to a future meeting.

- b. Consideration and Approval of Governing Council Member Candidate, Caz Martinez

Mr. Boitano discussed reference of Caz Martinez as a candidate for the Board, and reviewed both Caz Martinez' qualifications as well as interest in serving on the Board. Board members discussed Caz Martinez' candidacy in detail, and noted their support of nomination to the Board. There being no further discussion, a motion was made by Mr. Schalow and seconded by Mr. Gessing as follows:

RESOLVED, that the appointment of Caz Martinez as a Board Member of New Mexico Connections Academy, with a term to the Annual Meeting June 2023, is hereby approved.

The motion passed unanimously.

vii. Information Items

- a. Facility Update

Ms. Beery advised that facility updates and work have been finalized. All Governing Council members are planning to attend the dedication and opening ceremony. Ms. Beery was advised to use the following name for the dedicated room: The Carlo Lucero Professional Development Center.

- b. School Success Partner (SSP) Update

Mr. Kitchens discussed his experience and looks forward to meet the Board members and school staff at the opening ceremony in July. The Governing Council discussed Mr. Kitchens' continuation of focus on policy tracking and the wish to have a discussion on training requirements in the state of New Mexico for board members. The Governing Council requested Mr. Kitchens provide additional information at the next meeting.

**viii. Adjournment and Confirmation of Next Meeting – Friday,
August 26,2022 at 10:00 a.m. MT**

Mr. Boitano noted that the Governing Council was at the end of its agenda and that the next meeting is scheduled to be held on Friday, August 26, 2022 at 10:00 a.m. MT. At 12:05 p.m., a motion was made by Ms. Oman and seconded by Mr. Gessing as follows:

RESOLVED, that the adjournment of the New Mexico Connections Academy, Inc. July 22, 2022 Governing Council Meeting, as discussed, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Caz Martinez, after being duly sworn, state:

1. My name is Caz Martinez and I reside in Las Cruces, New Mexico.
2. I am a member of the governing body of the [insert name of school] in NMCA Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

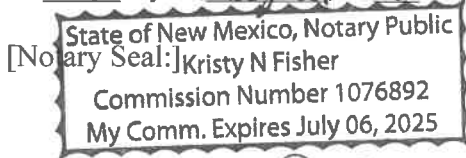
Caz Martinez
[Signature]

8-4-22
Date

CAZ MARTINEZ
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 4 day of August, 2022



Kristy N Fisher
NOTARY PUBLIC

My commission expires: July 6, 2022.

ASSURANCES

My name is Caz Martinez and I reside in Las Cruces. I am a member of the governing body for NM Connections Academy a charter school which is located at Alba (Virtual). I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Caz Martinez
Printed Name

Caz Martinez
Signature

8-4-22
Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the New Mexico Connections Academy located in Albuquerque, (virtually – NM), New Mexico.

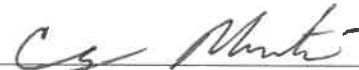
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of New Mexico Connections Academy’s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed “Affidavit of Financial Custodian” must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE New Mexico Connections Academy GIVE THE FOREGOING STATEMENT THIS 8 DAY OF August, 2022.

- 1. 
[signature]
CAZ MARTINEZ
[print]
- 2. _____
[signature]

[print]
- 3. _____
[signature]

[print]
- 4. _____
[signature]

[print]
- 5. _____
[signature]

[print]

Attach additional pages if membership exceeds five.