

**Public Education Commission Governing Body Member Change Amendment Form**

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [Southwest Secondary Learning Center], hereafter "The School", effective [1] of [July], [2019]. The School was approved for a [5] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 7

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER: 7/31/2022

NAME OF INDIVIDUAL RESIGNING: Mr. Scott Struve

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO  AN EXISTING POSITION OR  A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD:

NAME OF INDIVIDUAL BEING DESIGNATED:

HOME ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

NAME OF BOARD MEMBER BEING REPLACED:

REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

Submit this form and all supporting documents to [charter.schools@state.nm.us](mailto:charter.schools@state.nm.us)

The School's Governing Body Member Change Amendment is hereby submitted by [Christine Lutz] on [July 22, 2022], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.

Christine B. Lutz  
Charter School Representative Signature

7-22-22  
Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved  Denied

\_\_\_\_\_  
Chair, Public Education Commission

\_\_\_\_\_  
Date

**From:** [Christine Lutz](#)  
**To:** [Scott Struve](#)  
**Cc:** [Deborah Burns](#)  
**Subject:** RE: Resignation  
**Date:** Thursday, July 21, 2022 9:34:00 AM

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Hi Scott,

Thank you for your service to Southwest Secondary. Your resignation notification has been received. I will do the paperwork for the state. I will be loading the documents from last evening ASAP and will let you know when they are ready.

Thank you again for your time over the last year.

*Christine Lutz*

Christine Lutz, Head Administrator  
Southwest Secondary Learning Center  
10301 Candelaria Road NE  
Albuquerque, New Mexico 87112  
(505) 296-7677 Office  
(505) 296-0510 Fax

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**From:** Scott Struve <sstruve@sslc-nm.com>  
**Sent:** Wednesday, July 20, 2022 10:13 PM  
**To:** Christine Lutz <clutz@sslc-nm.com>  
**Cc:** Deborah Burns <dburns@sslc-nm.com>  
**Subject:** Resignation

Hello Mrs. Lutz,

Please accept this message as my official resignation as a governance council member of the Southwest Secondary Learning Center. My resignation is effective July 31, 2022. If you have any questions please let me know.

Regards,

Scott Struve