

**PUBLIC
EDUCATION
COMMISSION**

**Head Administrator or Charter Representative
Change Amendment Form**

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [The ASK Academy], hereafter "the School", effective [1] of [July], [2020]. The School was approved for a [FIVE YEAR TERM] Charter Contract.

The School requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

CHANGE OF: ☒ HEAD ADMINISTRATOR ☐ CHARTER REPRESENTATIVE ☐ BOTH

Charter Contract currently states:

ORIGINAL INDIVIDUAL ON FILE:

Dr. Alexandra Boyd

The School requests the Public Education Commission approve the following changes to the charter contract

EFFECTIVE DATE OF CHANGE: 7/1/22

NEW INDIVIDUAL ON FILE AND CONTACT INFORMATION:

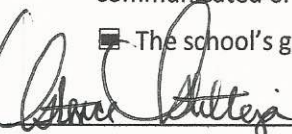
Dr. Richard Best Office: 505-891-0757, Ext. 301 rbest@theaskacademy.org

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Head Administrator or Charter Representative Change Amendment is hereby submitted by [Constance Dove Castilleja] on [8/30/22], and affirms the school meets the following eligibility criteria:

☒ Amendment must be submitted to the PEC within 30 days of the change being communicated or implemented; and

☒ The school's governing board is in compliance with all reporting requirements.



Charter School Representative Signature

8/30/22

Date

The School's Head Administrator or Charter Representative Change Amendment was:

☐ Approved

☐ Denied

Chair, Public Education Commission

Date



A New Mexico Public Charter School
The ASK Academy
21st Century Design Thinking

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on June 13, 2022 at 6:30 p.m, a meeting of the Governing Body of The ASK Academy, a New Mexico public charter school, was held virtually via ZOOM. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted 7 in favor and 0 opposed to hire **Dr. Richard Best** as **Head Administrator** of The ASK Academy.

The members voting in favor were: Dr. Jeanne Forrester, Dr. Denise Gonzales, Michael Malloy, Michael Smith, Tonya Ross, Lindsey Bomke, Andrew Bartkus.

The members voting in opposition were:

None.

I, the undersigned, certify that this is a true copy.



Michael Smith, Chair

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Change Amendment Form**

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [The ASK Academy], hereafter "the School", effective [1] of [July], [2020]. The School was approved for a [FIVE YEAR TERM] Charter Contract.

The School requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

CHANGE OF: ☒ HEAD ADMINISTRATOR ☐ CHARTER REPRESENTATIVE ☐ BOTH

Charter Contract currently states:

ORIGINAL INDIVIDUAL ON FILE:

Dr. Richard Best

The School requests the Public Education Commission approve the following changes to the charter contract

EFFECTIVE DATE OF CHANGE: 7/31/22

NEW INDIVIDUAL ON FILE AND CONTACT INFORMATION:

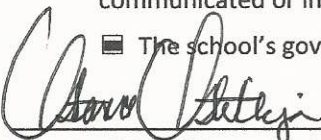
Edward Garcia Office: 505-891-0757, Ext. 301 Cell: 505-314-6716 egarcia@theaskacademy.org

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Head Administrator or Charter Representative Change Amendment is hereby submitted by [Constance Dove Castilleja] on [8/30/22], and affirms the school meets the following eligibility criteria:

☒ Amendment must be submitted to the PEC within 30 days of the change being communicated or implemented; and

☒ The school's governing board is in compliance with all reporting requirements.



Charter School Representative Signature

8/30/22

Date

The School's Head Administrator or Charter Representative Change Amendment was:

☐ Approved

☐ Denied

Chair, Public Education Commission

Date

Wednesday, August 3, 2022

Board of Directors for ASK Academy,

I am hereby requesting to give you my 30-day notice to resign from my position as CEO of ASK Academy beginning on August 4th. I can assure you that this is not an easy decision. I spent considerable time during the interview process coming to learn so much about what distinguished ASK Academy as such a remarkable school and a place in which scholars flourish.

Upon my arrival to ASK, I took the opportunity to meet in person or virtually with every staff member and become even more impressed by their passion and delight for leaving an indelible handprint on the lives of each scholar. What an amazing and dedicated staff.

We held Family Nights last week and it was great meeting with parents and other family members. I engaged with many parents and scholars during that time and their excitement about the school. This past week we conducted a Staff Orientation which served as a great growing experience in preparing for our scholar's arrival this week.

I invested significant hours in getting myself prepared for a great experience, but in doing that it became increasingly apparent that I was having significant struggles in investing the necessary energy and focus in being able to best serve the ASK Academy community. The injury that I underwent on June 25th being hit on my bicycle by a car in South Carolina has continued to cause me to not be at my very best. The body injury and concussion has taken a toll on my productivity. I acknowledge notable missteps that I have made over these past few weeks that are not acceptable for the CEO and for the high standards that both you and I hold for this position.

I wish you the very best. I am so confident in Ed's capabilities to lead the organization forward with great distinction and for you to support him and the rest of the staff in moving forward. Please let me know what I can do to ensure a very positive and successful transition.

GO ASK ACADEMY!!!!!!!!!!!!

A handwritten signature in blue ink that reads "Richard Best". The signature is fluid and cursive, with the first name "Richard" and last name "Best" clearly legible.

Dr. Richard Best



A New Mexico Public Charter School
The ASK Academy
21st Century Design Thinking

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on August 11, 2022 at 6:30 p.m, a meeting of the Governing Body of The ASK Academy, a New Mexico public charter school, was held virtually via ZOOM. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted 6 in favor and 0 opposed to hire **Edward Garcia** as **Head Administrator** of The ASK Academy.

The members voting in favor were: Dr. Jeanne Forrester, Dr. Denise Gonzales, Michael Smith, Tonya Ross, Lindsey Bomke, Gary Feger.

The members voting in opposition were:

None.

I, the undersigned, certify that this is a true copy.



Michael Smith, Chair

STATE OF NEW MEXICO



In Recognition of
The Fulfillment of the Requirements for
School Personnel Licensure
this

LEVEL THREE-B ADMINISTRATOR
is issued to

EDWARD GARCIA

Effective from July 01, 2020 to June 30, 2025
Licensure Number: 339913

A handwritten signature in cursive script, reading "Ryan Stewart".

Secretary of Education